

**WEXFORD COUNTY COUNCIL**

**Enniscorthy Municipal District**

**CASUAL TRADING ACT, 1995**

**APPLICATION FORM FOR OUTDOOR TRADING LICENCE**

1. **Urrin Bridge, Promenade Country Walk - 1 Unit**
2. **Vinegar Hill Car Park - 1 Unit**
3. **Enniscorthy Sports Hub - 1 Unit**
4. **Market Square, Bunclody - 1 Unit**

**(PLEASE COMPLETE IN BLOCK CAPITALS)**

1. Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Full Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. (a) PPS No. (in the case of an individual):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Tax Reference No. (in the case of a company): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. If application is in the name of limited company, the Company Registration Number, as

supplied by the Companies Registration Office:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Preferred Location for Trading in order of choice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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8. Size, in square metres, of area needed to carry out trading: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. First date on which it is intended to engage in trading: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Description of the goods to be sold: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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11. Details of previous experience in the catering trade \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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12. Make, Type and Registration No. of vehicle to be used (**please attach photo of unit**)

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**Declaration** – I/We declare that the above information supplied is factual and truthful and that I/we have not been convicted for any breaches of the Casual Trading Act 1995, the Litter Pollution Act 1997 (as amended), the Waste Management Acts 1996-2008 and/or any other legislative provision.

I understand that false or misleading information may lead to cancellation of any licence granted by Wexford County Council. I will abide by all conditions required by any licence that may be granted:

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WEXFORD COUNTY COUNCIL**

**Enniscorthy Municipal District**

**CASUAL TRADING ACT, 1995**

***Outdoor Trading - General Conditions.***

Enniscorthy Municipal District will consider the issuing of licences to trade at a number of designated

public outdoor areas listed below to the providers of mobile units for the sale of take away hot or cold beverages such as teas / coffees, juices, soft drinks, light refreshments (pastries, sandwiches),

confectionary, ice creams or other items permitted under Licence from Enniscorthy Municipal District.

1. Urrin Bridge, Promenade Country Walk. - 1 Unit
2. Vinegar Hill Car Park - 1 Unit
3. Enniscorthy Sports Hub - 1 Unit
4. Market Square Bunclody - 1 Unit

Licences will be issued at the sole discretion of Enniscorthy Municipal District.

Only one licence will be granted to any one applicant. Multiple applications for more than one location

will not be considered.

Enniscorthy Municipal District reserves the right to refuse any application for a licence to trade at any

of the stated locations.

**Licence Fees**:

Urrin Bridge, Promenade Country Walk - €1,000

Vinegar Hill Car Park - € 500

Enniscorthy Sports Hub - € 500

Market Square, Bunclody - € 500

Service charges for use of water or electricity will also apply.

**The general conditions listed below are obligatory for the issue of any licence.**

1. The owner/operator/provider of a mobile unit or motorised vehicle licenced for outdoor trading shall

provide a unit that is suitably presentable and fit for the purpose of outdoor trading at the designated

location.

2. The owner/operator/provider shall provide details of the make, type and registration number of the vehicle, ***together with a photograph of same***, as part of the application process. Applications submitted without this information will not be considered.

3. Motorised vehicles shall be taxed up to date and hold a current certificate of road worthiness.

(Warden to check tax and road worthiness at the various sites)

4. The owner/operator/provider of the mobile unit or motorised vehicle at the designated location shall

provide documentary evidence of Public Liability Insurance cover with a limit of €6.5 million, Employer

Liability Insurance cover with a limit of €13 million and adequate motor vehicle insurance cover. The Public Liability and Employer’s Liability Insurance Policies should extend to include a specific indemnity to Wexford County Council. Insurance cover operative dates must correspond with the relevant trading period.

5. The owner/operator/provider of the mobile unit or motorised vehicle shall submit evidence of obtaining

a current food stall certificate from the Health Services Executive (HSE).

6. The owner/operator/provider of the mobile unit or motorised vehicle shall submit to the Council with

the application, evidence of tax clearance from the Revenue Commissioners.

7. The owner/operator/provider of the mobile unit or motorised vehicle shall only operate from the specified area designated for the purpose of trading and shall comply with, and co-operate with, any instructions

issued by Wexford County Council and its officers or agents.

8. Notwithstanding the provisions of No. 7 above, Wexford County Council reserves the right to relocate

the area designated for trading, if required, to facilitate major festivals or events from time to time.

9. In so far as is practical, the owner/operator/provider of the unit should encourage the use of reusable

cups for hot beverages and provide adequate signage to promote their use by the public.

10. The owner/operator/provider of a mobile unit or motorised vehicle shall produce evidence that any

waste generated from the operation of the business at the designated location is collected or delivered

to an authorised waste collector or permitted waste facility in accordance with the Waste Management

Acts 1996-2008. Suitable bins for segregation of waste, including food waste, should be provided on site.

11. The owner/operator/provider of a mobile unit or motorised vehicle shall comply with the terms of

Section 15 of the Litter Pollution Acts 1997-2003 which requires the operator of any mobile outlet selling

food to provide sufficient litter receptacles in the vicinity of the mobile outlet and to remove any litter

caused by the operation of the mobile outlet within 200 metres of its location.

12. Enniscorthy Municipal District’s decision is final in all matters relating to the issue of a licence to

trade at any designated location for a mobile unit or motorised vehicle selling takeaway items and the

operation of such a business.

13. The owner/operator/provider of a mobile unit or motorised vehicle shall not park in such a manner

as to cause an obstruction to other users of the area or the emergency services.

14. A minimum number of days/hours of operation per week will be determined by Enniscorthy

Municipal District and will be agreed with the applicant prior to the issue of a licence. Trading hours

may vary throughout the year to meet demand. The licensee will be required to be open for trading in accordance with the requirements of the Council as set out in the Licence.

15. If during the period of the Licence, the Licence is not being actively used in compliance with

Condition 13, it may be withdrawn by the Council.

16. The owner/operator/provider of a mobile unit will be obliged to trade in compliance with all relevant

COVID-19 health and safety guidelines during all periods of trading.

17. Applications, including application form and supporting documentation, should be submitted

in a sealed envelope, clearly marked “Application for Outdoor Trading 2021/2022” to the District Manager, Enniscorthy Municipal District Office, Market Square, Enniscorthy, Co. Wexford,

**before 4.00 p.m. on Monday, 24th May, 2021.**

18. Applications will be assessed under a number of headings including, but not limited to, the quality of the offering, presentation and type of unit proposed and experience in the catering industry.

19. Subject to all requirements of the Council being met, Licences will be valid for the period 12th June, 2021

to 11th June 2022 and subject to all conditions attached thereto.

20. Wexford County Council is subject to the provisions of the Freedom of Information Act 2014. Any information supplied by an applicant for a licence which is considered to be commercially sensitive or confidential in nature, should be highlighted and the reason for its sensitivity specified. In such cases the relevant materials will, in response to FOI requests, be examined in the light of exemptions provided for

in the FOI Acts

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