**Wexford County Council**

**Application for**

**Summer Student Placement Scheme 2025**

**Closing date for receipt of applications is 5.00 pm on** **Tuesday, 6th May, 2025**

*Interviews will be scheduled during the month of May and you must be available to attend a face-to-face interview*

Please indicate the placement that you wish to apply for: (only 1 area can be selected)

Administrative Staff Sports Active Enniscorthy Municipal District

Technical Staff: Infrastructure Planning

1. NAME IN FULL (use BLOCK LETTERS):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2.** POSTAL ADDRESS (Notify at once, in writing, any change of address):

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**3.** Tel. No(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Home) (Mobile)

**4.** E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5.** Do you claim to fulfill all the requirements set out in the Qualifications for the post? **Yes** **No**

6. Current Educational Status: *Applicants must currently be studying for a third level qualification relevant to the placement being sought and must be returning to college in the following September in an undergraduate capacity.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title of Undergraduate 3rd Level Course currently being undertaken** | **Level** | **Subjects** | **University, College or Examining Authority** | **Course Duration** | **Years completed as of June 2025** |
|  |  |  |  | Start Date  Finish Date |  |

***As applicants may be shortlisted on basis of information supplied in application forms you should ensure that information given is sufficiently comprehensive.***

Please indicate the particular qualities or experience you possess that will enable you to contribute to the work of the Council in this position.

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**Do you require any special facilities/arrangements for interview? (If yes, please specify): -**

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I hereby declare that I fulfill all the requirements set out in the Qualifications, that the information given in this form is correct and give my permission for enquiries to be made to establish such matters as qualifications, experience and character and for the release by other people or organisations of such information as may be necessary for that purpose. This may include enquiries from past/present employers and the submission of the application is taken as consent to this.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IMPORTANT NOTES TO CANDIDATES:**

**Candidates are required to pay particular attention to the following notes in relation to the submission of Application Forms:**

* The completed application forms must be Typed and submitted by email only to [recruitment@wexfordcoco.ie](mailto:recruitment@wexfordcoco.ie) no later than **5.00 pm on Tuesday, 6th May, 2025**
* Printed hard copies will not be accepted.
* Please ensure to complete each section of the Application Form. Incomplete forms will be deemed invalid. CVs are **not** to be submitted with Application Forms.
* The onus is on applicants to ensure delivery and receipt of Application Forms by the prescribed closing date. Please note that applications must be **received** by Wexford County Council by the time specified on the prescribed closing date. Candidates should allow adequate time when submitting their application, to ensure that it is received by the Council by the specified time. **No late applications will be accepted** **and no exceptions will be made, regardless of the circumstances**.
* Interviews will be scheduled during the month of May and you must be available to attend a face-to-face interview.

**WEXFORD COUNTY COUNCIL IS AN EQUAL OPPPORTUNITIES EMPLOYER**