**CREATIVE IRELAND GRANTS 2017**

**GUIDELINES FOR APPLICANTS**

**What is the Creative Ireland Programme?**

Creative Ireland is the Government’s Legacy Programme for Ireland 2016 – a five-year initiative, from 2017 to 2022, which places creativity at the centre of public policy.

**What is Wexford 2017 *Creative Ireland* supporting?**

Wexford County Council, in association with *Creative Ireland*, a Cross Government Initiative, wishes to develop a programme of events as part of the Creative Ireland Programme 2017 – 2022.

**What is the purpose of Wexford County Council’s Creative Ireland grant fund?**

The key objective of the Fund is to provide support to local and community, artistic and creative activites and projects that will encourage cultural participation. The Fund is being administered by Wexford County Council.

**What Fund amounts are available?**

**Funding for projects in 2017 is limited, however, over the course of the Wexford Culture & Creativity Plan 2017-2022, it is hoped that there will be significant further funding opportunities.**

* Wexford County Council does not specify the number of projects to be funded under this scheme, nor the size of projects that can apply.
* The nominal amount to any one project for 2017 will typically be between €500 and €2,500.
* In very exceptional circumstances, Wexford County Council reserves the right to award a sum in excess of this, for wide-ranging projects that promote multiple elements of the themes set out in Pillar 2. The onus will be on the applicant to make a strong case for this.
* Fund amounts will be directly related to the Creative Ireland Programme’s Five Pillars, listed below.

**The Five Pillars:**

In order to be successful, projects must correspond with one or more of the following pillars:

1. **Enabling the Creative Potential of Every Child** - A key objective of Pillar 1 is that by 2022 every child in Ireland will have access to tuition and participation in art, music, drama and coding.

## Enabling Creativity in Every Community - The primary objective of this pillar is citizen engagement with their County Culture and Creativity Plans.

## Investing in our Creative and Cultural Infrastructure - High quality infrastructure is critical for a vibrant arts and culture sector, and investment in this infrastructure underpins social cohesion and supports strong and sustainable economic growth.

## Ireland as a Centre of Excellence in Media Production - The long-term objective of this pillar is to elevate the creative industries including: media, architecture, design, digital technology, fashion, food and crafts, fostering innovation in enterprise.

## Unifying our Global Reputation – the Creative Wexford programme presents an opportunity to showcase the best of Wexford and develop a positive view of the county internationally. This is an opportunity to work with our existing overseas networks, including town twinning and Wexford Associations abroad.

**For full details on the five pillars see:** [**www.creative.ireland.ie**](http://www.creative.ireland.ie)

**Criteria**

Grant applications received will be evaluated in respect of the following criteria:

* The extent to which the proposed initiative(s) maximise community and citizen engagement and mobilisation around the key *Creative Ireland* themes
* The extent to which the proposed initiative is aligned to one or more of the five pillars of *Creative Ireland*. Wexford County Council’s primary focus is in regard to pillar 2 of the initiative.
* Projects are encouraged to be unique, innovative, creative, interesting and likely to make a significant impact in their community.
* The cost of executing the proposed project.
* Any additional supports and funding that may be required and have been secured from relevant stakeholders.
* The feasibility of project completion within the timeframe allocated (i.e. not later than 31/12/2017)
* Be focused on developing strong links with the community
* Demonstrate a capacity to deliver i.e. the Community event Organiser(s) must provide evidence of and have a clear plan for delivering the project
* Have the capability to promote the event and provide a potential for media coverage
* Creative Ireland logo must be included in publicity material
* Wexford County Council will not be in control of the locations where works/events take place, therefore it will be the responsibility of the committee to ensure the requirements of the Safety, Health and Welfare at Work Act 2013 and the Safety, Health and Welfare at Work (Construction) Regulations, (where applicable), are implemented. Additional legislative requirements which may apply to the place of work will also need to be considered by the committee.
* In certain circumstances an Event Management Plan will be required. If this is required the committee should appoint an Event Controller to prepare the plan and manage the event,
* Applicants who to wish to engage children and young people under eighteen years of age in the proposed activity, event or project must comply with the Children First Act 2015 and the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 to 2016. Please refer to Tusla, the Child and Family Agency, [www.tusla.ie](http://www.tusla.ie) , for more information.

**Who is eligible to apply?**

This fund is open to not-for-profit organisations, local community groups, arts, heritage and cultural groups, venues and societies. Applications by individuals must be in partnership with a community, cultural or heritage group.

To be eligible for funding, the event / project must be based in County Wexford and take place before December 2017.

**What items and expenses are excluded from the fund?**

* Spend on alcoholic beverages*,*fines, penalty payments, legal cost or general overheads.
* **Specific overheads directly related to the event/ project will be considered**

**How do I apply?**

You should apply directly to Wexford County Council Cultural Team. Only completed submissions received via the approved application form will be considered. Digital submissions, either on PDF or Word are preferred, and a signed version of the application must be scanned in and then emailed to [arts@wexfordcoco.ie](mailto:artsoffice@wexfordcoco.ie)

Alternatively, applications and accompanying additional documentation post to: **Creative Wexford Grant Scheme 2017, Wexford County Council Arts Office, County Hall, Carricklawn, Wexford, Y35 WY93.**

Applications must be received **by 26th May 2017.** ***Incomplete applications will not be considered.***

**What is the grant payment process?**

Payment to successful applicants will be made by electronic fund transfer only.

Following completion of the event, the successful applicant must complete a short ***Post*** ***Event Report Form*** (to be supplied by the Wexford County Council) and provide the following:

* Evidence that the event has taken place (e.g. photographic evidence)
* Receipts for the full costs
* Note: Payment must be made to community group and not to individual(s)

Note - Failure to complete this Post Event form will require the applicant to repay the grant(s) to Wexford County Council and will exclude applicants from future grant schemes.

**Acknowledgement**

Once you have been notified that you have been successful in receiving funding, you must ensure that your event is promoted as part of this initiative and appropriate guidelines to support this will be provided.

**Disclaimer – please read carefully**

It will be a condition of any application for funding under the terms and conditions of the Wexford County Council – Creative Wexford project that the applicant has read, understood and accepted the following:

1. Wexford County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from:
   1. The application or the subject matter of the application.
   2. The rejection for any reason of any application.
2. Wexford County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities. In respect of monies provided by Wexford County Council, the council does not undertake the role of ‘Client’ or ‘Employer’ as defined in the Safety, Health and Welfare at Work Act 2005.
3. By submitting an application, applicants agree to the processing and disclosure of the applicant’s information by Wexford County Council, and to other third parties if required, for Fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, event details, etc.) by these parties in connection with the marketing or promotion of the Fund.  Personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.

**CREATIVE IRELAND GRANTS 2017 - Wexford County Council**

**APPLICATION FORM**

|  |  |
| --- | --- |
| **APPLICANT DETAILS** | |
| **Name of Artist / Community Group / Organisation**  *(Individuals must identify what community group(s) they are partnering with)* |  |
| **Contact Address** |  |
| **Description of Artist / Organisation and primary activity** |  |
| **Evidence of skill-set in this area** *(provide examples)* |  |
| **Other supporting information** *(optional)* |  |
| **NAME AND CONTACT DETAILS OF THE PERSON DEALING WITH THE APPLICATION** | |
| **Name:** |  |
| **Telephone:** |  |
| **Email:** |  |
| **DETAILS OF PROPOSED ACTIVITY/ EVENT/ PROJECT** | |
| **Name of Activity/Event/Programme:** |  |
| **Dates or duration of the activity/event/project:** |  |
| **Location(s):** |  |
| **Was the event held in previous year(s)?** *If yes please give details* |  |
| **Identify the target audience? Who are they?** *(e.g. local community, diaspora, children)* |  |

|  |  |
| --- | --- |
| **State which (one or more) of the five pillars the project relates to and explain its relevance** |  |
| *1: Enabling the creative potential of every child* |  |
| *2:Enabling creativity in every community* |  |
| *3:Investing in our creative and cultural infrastructure* |  |
| *4: Ireland as a Centre of Excellence in Media Production* |  |
| *5: Unifying our Global Reputation* |  |
| **Capacity to deliver:**  **Please detail the key persons involved that will facilitate this event:**  **Please detail the structures that are in place, which ensure this projects delivers its objectives:** | Key people involved  Outline structure (max 100 words) |
| **How will you promote the event?** |  |
| **Do you have any existing website(s) and/or social media for your organisation or this event?** |  |
| **BRIEFLY DESCRIBE YOUR PROPSED ACTIVITY/ EVENT/ PROJECT and how it will support the Creative Ireland 2017 initiative.**  **(You may attach additional information if you wish) max 200 words** | |
|  | |
| **COST OF ACTIVITY / EVENT / PROJECT** | |

|  |  |  |
| --- | --- | --- |
| **Please give a breakdown of the events expenditure** | **Description** | **Expenditure** |
|  |  |  |

|  |  |  |
| --- | --- | --- |
|  | | |
| **Amount of Grant sought?** |  |  |
| **Have you received or applied for other sources of public funding? Please circle as appropriate )** | **Yes** | **No** |
| **If yes, please state the source and amount of funding.** |  | |

**Closing date for receipt of applications: 5pm, 26th May 2017**

Digital submissions, either on PDF or Word are preferred, and a signed version of the application must be scanned in and then emailed to [arts@wexfordcoco.ie](mailto:artsoffice@wexfordcoco.ie)

Applications by post to: **Creative Wexford Grant Scheme 2017, Wexford County Council Arts Office, County Hall, Carricklawn, Wexford, Y35 WY93.**

**Declaration of Applicant(s)**

We have read and understood the information and criteria applicable to the Fund and agree to comply in full therewith. I/we certify that all information provided in this application, and all information given in any documentation submitted in support of the application is truthful and accurate and that we have not applied to any other city / county council for funding for this Event. *More than 1 group member must sign the application.*

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: (in block capitals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: (in block capitals):**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of: (organisation's name):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**You should apply directly to Wexford County Council**