 Wexford Borough District

 WEXFORD COUNTY COUNCIL

#  SHOPFRONT IMPROVEMENT/

#  STREET FURNITURE GRANT SCHEME 2020

***Application Form***

## Name/Owner of Business:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Location of Business:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Name (Block Capitals):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Mobile Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address for Correspondence:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please detail the nature of the proposed improvements / street furniture:**

|  |
| --- |
|  |

**Estimated cost of Improvement Works/Furniture etc. €**\_\_\_\_\_\_\_\_\_\_\_\_

**Project Commencement Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Completion Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**All applications must be accompanied by an official estimate from the proposed Contractor or Tradesman, or Supplier in the case of Street Furniture, together with a current photograph of the premises.**

**Please ensure that the attached Data Protection Consent Form is signed and enclosed with your Application Form.**

**Please ensure that the attached Bank Details Form is completed, signed and enclosed with your Application Form.**

**SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Completed Applications should be returned to Wexford Borough District Offices,**

**61 The Bullring, Wexford Y35 EA00 or by email to wexfordborough@wexfordcoco.ie**

# SHOPFRONT IMPROVEMENT / STREET FURNITURE GRANT SCHEME 2020

***Eligibility Criteria***

The Scheme is open to non-domestic commercial property located in Wexford Town.

Applicants must obtain approval from Wexford Borough District prior to commencement of work or purchase of street furniture.

***Shop Front:*** Only works to the **exterior** of the premises are eligible for grant aid under the Scheme. Eligible works may include painting and decorating, repair and renewal of facia, soffit and guttering, repairs and renewal of windows, doors and traditional shop fronts.

***Street Furniture***: Assistance is available to the hospitality sector with a grant towards the cost of providing outdoor seating and accessories or other equipment in reopening post Covid-19. The following items will be considered:

* Tables
* Chairs
* Parasols/Umbrellas
* Electric Heaters
* Screens/Windbreakers

A grant will not be offered retrospectively ie. Works may not commence in advance of grant approval.

Wexford Borough District reserves the right to withdraw an Offer of Grant where the original applicant fails to **complete the proposed works within 3 months** following date of provisional grant approval.

The closing date for receipt of completed applications is **Wednesday, 5th August, 2020**.

***Note:*** Applicants are reminded of their obligations under the Planning Acts to acquire any

 necessary grant of planning permission (if required) prior to commencement of work. If

 applicable, a Scaffolding Licence or an On Road Appliance Licence must also be in place.

***Amount of Grant:***

Up to 50% of approved costs may be paid to a maximum payment of €500.

***Application / Claim Procedure***

1. **All applications must include the following items.**
2. **Completed Application Form**
3. **Official Estimate/Quotation for the proposed works**
4. **Current Photograph of Premises**

The applicant must submit the following items to secure payment of the provisionally approved grant

1. **Written Notice of Completion of Works**
2. **VAT Invoice**
3. **Official Receipts as Proof of Payment**
4. **Photograph of Premises (Post Works)**

**BANK DETAILS FORM**

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email (for Remittance) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bank Account Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Account Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sort Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BIC Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IBAN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CONSENT FORM**

**Data Protection Acts 1988 to 2018 as amended**

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ consent to the collection and processing of the data provided by me to Wexford County Council, and to the sharing of this data with any of Wexford County Councils internal departments or one of the other Wexford County Council Municipal Districts, if requested.**

**Wexford County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing and duration of the Shopfront Improvement /Street Furniture Grant Scheme Application and in accordance with the Council’s Retention Policy.**

 **I consent to my data being processed, shared and stored by Wexford County Council for the purposes outlined above.**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **(in Block Capitals)**

**Please ensure this Consent Form is signed and enclosed with your Grant Application.**