



Wexford County Council
Annual Service Delivery Plan
2018 Q1

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CAPITAL DEVELOPMENT HR & CORPORATE SERVICES

Delivery of Strategic Capital Projects

STRATEGIC CAPITAL PROJECTS	Q1	Q2	Q3	Q4
Progress Planning and Development of Trinity Wharf and Wexford Quay Projects	STW appointed to prepare master plan, EIA and planning consent application.			
Secure Planning Approval and commence Construction of Site Services for Enniscorthy Technology Park	Part 8 Planning application public consultation processes completed in Q1 with report to Council to be presented to Council at the May 2018 meeting.			
Commence and Complete Construction of Min Ryan Park in Wexford	Tenders for construction of the Park received in Q1 2018. Tender review processes underway.			
Commence and Complete Construction of Gorey Town & District Park.	Tenders have been received and are being assessed.			
Procure and Establish a Consultants Framework to ensure efficient delivery of Capital Projects across Organisation	Tendering Process for Architectural, Bridge and Civil Engineering Consultants underway. Submissions being assessed and Framework to be in place in Q2.			
Progress Strategic Development projects in accordance with agreed Programmes	Project Management system for capital projects agreed			
Develop a pipeline of Greenway projects for the County.	Feasibility study for greenways from Rosslare to Waterford commenced in Q1. Part 8 planning documents for the New Ross Red Bridge substantially completed.			

Support Staff Development and Performance through the implementation of Best Practise in Human Resource Management

HUMAN RESOURCES	Q1	Q2	Q3	Q4
Develop and embed PMDS throughout Local Authority	Initial meeting held with HR and LGMA.			
Develop a Best Practice HRM Strategy and lead its implementation	At research stage.			
Review and Update Content and Policies of Staff Handbook	Commenced – ongoing.			
Develop and co-ordinate delivery of a Corporate Training and Development Plan to serve individual, departmental and corporate learning and development needs.	Analysis of Training Needs 80% complete.			
Conduct an annual review of the Workforce Plan to review critical vacancies, staff mobility needs and succession planning	In progress.			
Manage, co-ordinate and support the Attendance Management Plan and achievement of the public sector target of sick leave at 3.5%.	Ongoing			
Ensure effective Industrial Relations Structures & Practices	Ongoing			

CORPORATE AFFAIRS

Support and enhance the democratic role of the Council, and the development, co-ordination and promotion of a Corporate Culture and Business Ethos

CORPORATE AFFAIRS	Q1	Q2	Q3	Q4
Finalise New Polling Scheme including a review of the role of Compilers & begin preparations for Local elections in 2019.	Polling scheme approved by Council at its March 2018 meeting			
Review & Update the Councils Document Retention Policy	Convened meetings of Records Management Team, Commenced development of work programme.			
Comply with the requirements of GDPR	Audit of Council's records in Q1. Acquired database to record nature and extent of all records held by the Council			
Prepare Plan a Procurement Plan to identify and centralise contracts for all corporate services to comply with Procurement and to gain efficiencies and cost savings across the organisation.	Procurement Plan agreed by management Team			
Co-ordinate the identification and compilation of all local and national service indicators for reporting on our performance in corporate publications and communications as appropriate	Analysis of 2016 Performance Indicators being carried out for presentation to Council in Q2			
Prepare all corporate publications including the Annual Service Delivery Plan and Annual Report	Annual Service Delivery Plans being prepared for presentation to Council in Q2. Draft of 2016 Annual Report to Council in Q2/Q3 Draft of 2017 Annual Report will be presented to Council in Q3			

Communicate effectively with customers and the public and promote a positive Corporate Image of the Local Authority	55,000 copies of Economic and Community Investment Programme delivered countywide. Successfully communicated with the public during Storm Emma using a wide range of media.			
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COMMUNICATIONS

Communicate effectively with customers and the public and promote a positive Corporate Image of the Local Authority

COMMUNICATIONS	Q1	Q2	Q3	Q4
Establish the Customer Service Unit and resource as required.	Project Team established CSU staff structure agreed and initial staff assigned Staff training programme designed Tenders received for provision of CRM system Design of CSU area complete - tenders sought for installation Staff Awareness programme initiated			
Continue to Implement and embed the Councils Communications Strategy 2017-2020	Complete as per end Q1 2018			

FACILITIES

Manage the Operation and Maintenance of Corporate Buildings and Facilities

FACILITIES	Q1	Q2	Q3	Q4
Complete a review of all Staff Accommodation and develop a long term Facilities & Storage Management Strategy	Review Commenced and works commenced on New Wexford MBD in Bull Ring. Long Term Paper Storage Requirements have been ascertained.			
In conjunction with Document retention Policy, develop a Storage Plan for Council Paper Records	Work on National Document/Record retention Policy on-going and partial adoption underway. Strategy of Phased Implementation to be formulated			

ECONOMIC DEVELOPMENT & PLANNING

Economic Development

Maintain a supportive pro-business environment in County Wexford

ECONOMIC DEVELOPMENT	Q1	Q2	Q3	Q4
Continue to support and promote the LEOs extensive range of business supports to the start-up and micro-enterprises in the county via www.localenterprise.ie/Wexford	Programme of training and events agreed and being delivered across the County.			
Continue to work with the four Chambers of Commerce and other business interest in the county to support a pro-business culture.	Wexford County Council is working with the Chambers in each location on a number of priority events and projects. Joint projects at a county level are also being considered during 2018.			
Manage and promote FDI in conjunction with the IDA and Enterprise Ireland, particularly in relation to the M11 Business Campus in Gorey.	Ongoing promotion and marketing activities with EI and IDA in relation to incoming itineraries and business enquiries. Launch of the M11 Campus will take place on April 20th 2018.			
In conjunction with the Special Projects Unit assist in the delivery of Economic Development Projects throughout the County.	Key projects in main towns are being progressed, including Enniscorthy Business Park, M11 Campus, New Ross ATB and Trinity Wharf.			

Support the Tourism Industry in County Wexford via the Visit Wexford Structure

TOURISM	Q1	Q2	Q3	Q4
Finalise and launch a new 5 year Tourism Strategy for County Wexford	Genesis consultants were commissioned to undertake the development of the new 5 year tourism strategy in June 2017. Desk-based research and consultation phases have now been complete.			
Continue to promote and market Tourism in County Wexford via the Visit Wexford structures in association with the tourism industry in the county	A Marketing Plan, in conjunction with Visit Wexford Tourism, is being delivered, along with funding to a number of festivals and events across the County to help promote Wexford as top destination.			
Revise and re-launch the new www.visitwexford.ie website	Graphedia were commissioned in late 2017 to undertake a revamp of the Visit Wexford website. Initial redesign has been complete and the new look site will go live towards the end of April 2018.			

Continue to promote County Wexford as a great business investment opportunity via www.InvestWexford.ie

Distribute the Our Wexford Magazine widely to the investment community as a showcase for investment opportunity in the county	3 rd Edition of magazine complete and distribution to 50% of targeted audience complete.			
Revise and re-launch the portal website www.wexford.ie as an online showcase for promotion of the county with extensive photography and video	Tender awarded with redesign and content copy complete. Portal site is expected to go live in 2 nd quarter 2018.			

Support the delivery of the BUCANIER project in conjunction with project partners in Ireland and Wales

Roll out the promotion of the www.bucanier.eu project throughout the county and the region.	Very successful Irish launch of Bucanier project delivered in March 2018, with over 100 people in attendance. Active promotion of the project underway with strong interest from SME's across the Southern region.			
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PLANNING

Ensure an effective, proper planning and sustainable, balanced development of urban and rural areas.

PLANNING	Q1	Q2	Q3	Q4
Continue the preparation of the Draft County Development Plan 2019-2025 in accordance with statutory timeframes.	Preparation ongoing Consultants appointed and work commenced on Retail Strategy, Housing Strategy and SEA			
Review the Wexford Town and Environs Development Plan and prepare a new plan for the Area.	Review may be delayed until RSES ADOPTED			
Maintain a Vacant Site Register in accordance with the Urban Housing and Regeneration Act 2015.	3 sites on register further assessments to be carried out			
Continue to proactively manage planning enforcement cases and reduce the number of open enforcement files.	Ongoing assessment and management of Enforcement Files			
Ensure measures contained in "Rebuilding Ireland" relating to development management are implemented.	Preplanning committee established to prioritise housing estate planning applications. Processing of SHD`S with ABP ongoing			
Maintain proactive preplanning support service and ensure target timelines are met for Preplanning for Residential Development.	Processes' established and implemented – ongoing development			
Implement the County Biodiversity Plan	GSI Report Completed			
Manage Roll out of the proposed National e-planning service portal.	Meetings with service provider. Timeline and Costings to be submitted			

FINANCE & ICT

Provide robust financial management and risk management systems

FINANCE	Q1	Q2	Q3	Q4
Support and enhance cash flow, treasury management and financial management best practice within the organisation.	Ongoing			
Monitor and report on income and expenditure against budget for the 2018 Revenue budget and the 2018 capital programme.	Ongoing			
Support and promote timely income billing, state and agency recoupment and enhanced debt management across the organisation.	Ongoing			
Facilitate and manage, in association with the Valuation Office, work on delivering the 2019 revaluation of all rateable properties in County Wexford as part of the national revaluation programme.	Ongoing			
Continue to strive to maximise the Rateable revision process to ensure all Rateable properties are referred to the Valuation office in a timely manner.	Ongoing			
Promote and support the core VFM principles of efficiency, effectiveness and economy in all corporate activities.	Ongoing			

Facilitate and manage the 2019 Budget Strategy consultation process including the LPT variation procedure.	To commence Q3			
Facilitate and deliver an adequate Revenue Budget for 2019 Operational Year.	To commence Q3			
Work with Programme Managers to prepare and deliver a relevant Capital Programme Budget for 2018 – 2020 with associated funding requirements identified.	Complete			

Prepare the 2017 annual accounts for audit in compliance with the prescribed format and the Local Authority Accounting in Ireland Code of Practice and Accounting Regulations.	Complete			
To progress Core Payroll project with a view to implementation in 2019, providing support and training for staff in advance of implementation	Progressing			
To review and plan for FMS Upgrade and associated business improvements and provide support & training for staff during and following implementation.	To commence Q2			
Deliver the 2018 Audit Programme and support the Audit function including the Audit Committee, NOAC engagement and Public spending code reporting.	Ongoing			

To progress programme development of the Insurance Risk Management Unit to reduce risk associated with insurance claims and improve programme for addressing high risk areas.	Progressing			
To progress programme of improved process for billing and collection of Development Contributions including addressing historical debtor records.	Progressing			
To continue to increase compliance with NPPR liabilities and ensure in as far as possible that all relevant charges and penalties accruing are collected.	Ongoing			
To further develop the Housing Loans Programme in terms of assisting applicants accessing housing solutions, working with customers in difficulty while improving collection levels for the organisation.	Ongoing			

Information and Communications Technology (ICT)

To Manage Information and Communications Technology (ICT) to ensure its ongoing relevance and input into maximise innovation in the interest of operational efficiency and citizens services

ICT	Q1	Q2	Q3	Q4
Agree and implement a revised business structure and strategy for ICT to meet evolving and current needs of the organisation	ICT Training modules purchased for on-line training of staff Recruitment on-going in line with the ICT workforce plan approved in 2017			
Ongoing review of ICT infrastructure and support services to ensure critical ICT infrastructure are up to date and meet the changing needs of the organisation.	Print audit completed to support the Managed Print tender due in Q2			
Prepare an ICT technical strategy for the organisation's ICT requirements as provided for in the Council's ICT Strategy 2015 - 2019.	Local Government ICT strategy approved and an implementation plan is under development. Meetings with the 4 Dublin APAS authorities have taken place to manage the integration of ePlanning with APAS.			

Support the need for a relevant corporate intranet to facilitate internal communications and information dissemination.	<u>Not Required</u>			
Expand the use of Geographical Information Systems (GIS) technologies for collecting and managing spatial data to support improved services and performance development, monitoring and reporting across council activities.	Public facing pre-planning system awaiting validation and deployment.			
Continue to roll out the bench testing implementation and review of the Council's Disaster Recovery and Business Continuity plans.	Business continuity plan under review. Remediation work underway based on the ICT security audit			
Implement and support agreed Information Security guidelines to protect the organisations' services and data from Cyber and other security related threats.	Information Security committee in place and have met to review current policy and oversee the implementation of data security, availability and integrity.			
Complete the requirement for Wexford County Council to move its Windows Management (Active Directory) from the national structure (A/D forest) which is hosted by the LGMA to a new standalone structure.	New domain created and over 60 users migrated.			
Engage with the Customer Services Project in the interests of customer service, reduced cost and improved business process and efficiency.	Customer Relationship Management tool installed and workflows under development for designated business processes.			

HOUSING, COMMUNITY, LIBRARY, ARTS, EMERGENCY SERVICES AND ENVIRONMENT

LIBRARIES AND ARCHIVES

LIBRARIES AND ARCHIVES	Q1	Q2	Q3	Q4
Introduce Self service technology in all libraries in 2018 thereby enhancing the quality of service available to the public.	Self service machines procured and being installed in all 5 libraries. Full implementation by mid May.			
Expand the Right to Read literacy initiative with a focus on reading for young people as well as pre-school and primary aged children.	Spring into Story time festival held for pre-school. New mobile delivered with enhanced book stock.			
Continue the Decade of Centenary events including the commemoration of the centenary of the Female Suffrage, the death of John Redmond and the end of World War I.	Redmond 100 commemoration held including symposium, exhibition and schools pack. Talking History – Wexford project launched.			

ARTS DEPARTMENT

ARTS DEPARTMENT	Q1	Q2	Q3	Q4
Launch the 'Advancing the Arts' - Arts Plan 2018-2022	Arts Plan was launched on 12 th March 2018 by Minister Josepha Madigan. 750 hard copies printed and available to download PDF online via WCC website.			
Roll out "Music Generation" programmes in schools	Katherine Atkinson was appointed as the Music Generation Development Officer for Wexford starting 10 March 2018. Based WWETB . A call out for full time Music generation Administrator took place April 2018. Programme for schools will be announced in May/June 2018			
Continue the 'Living Arts' Schools Programme funded through 'Creative Ireland' targeting early school leavers in schools countywide.	Two new secondary schools (Ramsgrange and Selskar) took part in 10 week pilot arts programme through the 'Living Arts' specifically to target early school leavers. Funded through Creative Ireland Exhibition of work took in Wexford Arts centre April 2018			

<p>Establish a new annual film development award to support emerging indigenous film industry in County Wexford in partnership with Filmbase (Dublin) and Bodicci Film Company (Wexford).</p>	<p>WCC Arts office partnering with Screen Guild Directors Ireland and Bodecci Film company Wexford, in nationwide call out to directors to work with Wexford writers to shoot a short film in County Wexford in 2018. Call out took place March 2018. Film fund awarded will be €10,000,</p>			
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HOUSING

HOUSING	Q1	Q2	Q3	Q4
Continue the 3 year Social Housing Supply Programme 2017-2019 which aims to deliver 2,787 housing solutions to individuals and families who are unable to fund appropriate accommodation from their own resources these include, Address homelessness, Accelerate social housing, build more homes, improve the rental sector and utilise existing housing.	In Q1 2018 WCC have 246 units at various stages with Capital Approval from DHPLG. WCC continues to work with AHB's and the Private Rental Sector to secure extra housing units.			
Continue the Maintenance of 4,400 social housing units across the County.	In Q1 2018 we carried out 2,731 repairs on WCC properties			
Continue to provide a range of housing grants throughout the County including funding to assist the elderly and people with disabilities to continue to live within their homes on a part funding basis under the following schemes, Housing Aid for Older People, Mobility Aids Grant Scheme, and Housing Adaptation Grants for People with a Disability.	A total of 99 grants have been approved in Q1 2018. HOP 53, MAG 37 and HGD 9.			

ENVIRONMENT

ENVIRONMENT	Q1	Q2	Q3	Q4
Further increase the number and the depth of environmental inspections being carried out in 2018.	Achieved Q1			
Continue noise surveys of wind farms in the county with the farms in the Castledockrell and Ballindaggin area to be surveyed.	In Progress			
Continue the maintenance and management of Holmestown landfill to ensure EPA licence compliance as a closed facility.	Ongoing though out year.			
Operate all Civic Amenity Sites and over 110 Bring Centres across the County.	Ongoing throughout year.			
Continue to respond to reports of illegal dumping across the county in 2018 and establish additional Rapid Response Crews Continue the Programme of Coastal Protection works.	Ongoing recruitment of additional staff underway.			
Provide extra Beach lifeguards and improved facilities and access at Carne Beach.	Due to be completed by Q2			

COMMUNITY

COMMUNITY	Q1	Q2	Q3	Q4
<p>The Community Department will continue to manage, support and deliver the Local Authorities community function throughout the county in 2018, including Clonroche Amenity Area, Comhairle na nOG, Playground development Programme, County Wexford Pride of Place, REDZ, Burial Grounds & Traveller Interagency Group (TIG).</p>	<p>Procurement of the design team completed for the refurbishment of Pearse Park, New Ross and Redmond Park, Wexford Town. Design expected to commence in Q2 – 2018.</p> <p>Selection of Pride of Place the two Wexford County Council nominees for IPB Pride of Place competition finalised, namely; Bunclody Town and Craanford Village.</p> <p>Planning permission process for the development of a food hub in Bunclody, as an extension of the REDZ project in conjunction with the Town and Village Renewal project initiated.</p> <p>Traveller Inter agency group agreed the commissioning of a County Wexford Traveller Needs Analysis.</p>			

<p>Support the Public participation Network (PPN) and the continued development of the PPN in the County.</p>	<p>PPN County Membership Meeting event was held on 12th March at Riverside Park Hotel, Enniscorthy.</p> <p>PPN collaborated with IEN & Development Perspectives to bring a workshop on Sustainable Development Goals to Wexford. The workshop, 'Bringing the Global Goals to Life' involved sessions on 'localizing' the goals - i.e., developing an understanding of how these global goals are relevant and can be utilised at local level.</p>			
<p>Manage the Social Inclusion and Community Activation Programme (SICAP) 2018-2021.</p>	<p>Approval of the 2017 End of year annual SICAP report by the LCDC.</p> <p>Completion of the tendering process for the delivery of SICAP services 2018 -2022</p>			
<p>Continue implementation and monitoring of the community element of the Local Economic and Community Plan (LECP).</p>	<p>Commenced reporting on the measurable indicators of success with a 2016 timeframe.</p>			
<p>Develop a "Community Hub" in Bridgetown.</p>	<p>Completion of refitting works of community hub premises at Bridgetown in preparation for roll out of services in partnership with FDYS from Q2 – 2018.</p>			

<p>Develop the County Wexford Age Friendly Council.</p>	<p>Election of the County Wexford Older Persons Council to promote and assist with the implementation of the County Wexford Age Friendly Strategy 2017 - 2021.</p>			
<p>Develop the Celtic Trails Interreg project as lead partner.</p>	<p>Liaised with Irish and Welsh partners toward development of Interreg project during 2018. Dedicated new staff member to lead project to be selected in Q2 – 2018</p>			
<p>Implement the Town and Village Renewal Programme.</p>	<p>Continued to assist successful 2017 applicants with implementation phase of Town and Village Renewal Programme, including liaising with Department on progress and reporting requirements.</p> <p>Assisted with capacity building, dissemination of advice for prospective applicants under the expected 2018 iteration of the Town and Village Renewal Programme.</p>			

SPORTS ACTIVE WEXFORD (Local Sports Partnership)

SPORTS ACTIVE	Q1	Q2	Q3	Q4
<p>Launch the Sports Active Wexford Strategy, delivering programmes across three themes: Empowering, Enabling Inclusion and supporting the Sports Sector.</p>	<p><u>Safeguarding Courses (Child Protection)</u></p> <p>Safeguarding 1: 2 Courses have been completed: 88 total attendance for 2018: participants Safeguarding 2: 1 Course has been completed: 34 total attendance for 2018 participants</p> <p><u>Urban Outdoor Adventure Initiatives</u></p> <p>Outdoor recreation programmes have been developed and run in disadvantaged communities, for at- risk youth groups, disadvantaged school groups and people with disability in many countries with success. There is now a growing body of evidence to suggest that outdoor adventure programme where participants interact with nature and experience new outdoor adventure sports are successful in developing confidence and skills among participants and also help young people to manage risk and encourages them to welcome challenge.</p> <p>Applications were invited from Local Sports Partnerships, in a competitive bid process Sports Active Wexford was awarded €44,950 for the application for Bunclody.</p>			

“Get Ireland Swimming”

‘Get Ireland Swimming’ is a Healthy Ireland initiative run by Swim Ireland and Ireland Active.

The programme is an intervention which is giving National School students the opportunity to learn to swim or to continue their swimming development.

Swim Ireland have been fortunate to develop a partnership with Sport Active Wexford (Local sports partnership) in the Get Ireland swimming Initiative here in Wexford.

Swim Ireland and Sports Active Wexford are working closely with a number of schools in County Wexford, with the support of the Local community Swimming pools. The programme was launched at the new Edmund Rice Bun Scoil Ri, New Ross, where Wexford Olympian Grainne Murphy and Sports Co-ordinator Fran Ronan presented the goodie bags to the Principal Gerry Moran.

Phase one of ‘Get Ireland Swimming’ is focused on increasing swimming participation amongst the National school population. This phase will see over 700 students in County Wexford provided with Swimming lessons and Swim Ireland will be providing each child with a goodie bag which will include a swimming hat and goggles to support their swimming development and provide up to 10 weeks of lessons which includes pool hire and teaching staff. We have 23 schools availing from support on this programme, and the Support of the Healthy Ireland funding will further support the funding of swim teachers.

Staff received training for the New Schools Programme and training on Teaching People with a disability. 45 swimming teachers attended the training.

The Healthy Ireland funding and Swim Ireland Dormant Accounts funding has supported national schools in Wexford with a total of €26,365. Sports Active Wexford supports schools in Wexford to a total of €6,000. This has allowed 1,339 children from primary schools participate in 3 Swimming pools across Wexford in 2018 from January to March. The staffs in the Centres have been provided with training for the programme and training on Teaching Swimming to children with a disability.

Operation Transformation

The RTE programme is on its 11th Series this January.

The LSP network held their National Walks on the 13th of January. Sports Active Wexford (Local Sports Partnership) organised the National Walk from The Promenade Country Walk in Enniscorthy. Over 150 walkers of all ages took part in the 5 km walks around the county despite the yellow weather warnings. There was a great atmosphere in Enniscorthy with 50 people participating. We would like to thank our great volunteers who supported the event, Wexford County Council and Enniscorthy Municipal District and also our sponsors Pettitt's Supervalu, Aldi Enniscorthy and Lidl Enniscorthy.

Coaching Children Workshop

Sports Active Wexford delivered their first Coaching Children Workshops on Wednesday 10th of January to Wexford GAA Development Officers and coaching staff. Coaching Children Workshops are a new four part workshop series developed by Coaching Ireland as a non sport-specific course for all coaches. We have run two courses in the first quarter 48 participants.

Sports Chairs

Sports Active has been able to secure funding for 7 Sports Chairs which will be stored in Enniscorthy and used by the Slaneyside Superstars. These chairs will also be available for use by other programmes for people with a disability, schools, or for disability awareness. This has been enabled by both the Funding from the LCDC and CYPSC healthy Ireland funds.

Leadership Programme and playground markings

There are currently three leadership courses running in secondary schools: Selskar College (Sports Leader 2), CBS New Ross and Kennedy College New Ross.

Playground Markings are in Killealey NS at present and there are five schools currently on waiting list for the markings.

Scooch for Mens Sheds We have run 3 tournaments in the first quarter involving over 45 men

Playground Markings:

Playground markings are a programme we have used to support active play in primary schools.

We have purchased paint and a set of Stencils for schools at present 8 national schools have been supported.

FIRE SERVICE

FIRE SERVICE	Q1	Q2	Q3	Q4
Commence Construction of a new fire station in New-Ross.	Engaged Lead Architect	Stage 2 completion		
Mitigate fire risk in areas of Wexford County beyond a 20 minute travel time from a fire station with a Community Fire Safety Plan.	CFSP completed	Implementation		
Develop a Communications Strategy for major emergency management.	ME Media Plan drafted	Presentation to SE Regional Working Group		
Officially launch and resource the ordinary fire engineering degree in the W.I.T.;	Degree passed through registrar's office	Official ministerial launch		

CIVIL DEFENCE:

CIVIL DEFENCE	Q1	Q2	Q3	Q4
Continue to support and provide an effective, Volunteer based, professional organisation providing support to the primary Emergency Services (Gárdai, Ambulance Service etc.) and support at Civil/Community events throughout the County	Providing community support, providing support to the PRA's during severe weather			
Advance the procurement of a purpose built Civil Defence Headquarters.	Produced proposal for new building, draft plans, looking at funding options			

ROADS, TRANSPORTATION, WATER SERVICES, HEALTH & SAFETY

ROADS & TRANSPORTATION

Roads & Transportation	Q1	Q2	Q3	Q4
Continue to facilitate and support the construction of both the New Ross Bypass and the Enniscorthy Bypass.	Providing Ongoing Support			
Manage and advance all strategic National and non-National road improvement projects, in particular the Oaklands Roundabout project, the Mountelliott Roundabout project, the N11 overlay project from Kyle Cross to the Newtown Road Roundabout and the R741 resurfacing project at Ardavan.	Oaklands Roundabout & Kyle Cross have commenced. The Tender Documents for the Mountelliott Roundabout have been completed. Expect to go to tender in May. Accommodation works on the R741 resurfacing project at Ardavan have commenced.			
Manage and complete the annual Restoration Improvement and Restoration Maintenance Programmes.	Ongoing, slightly behind due to adverse weather but will make up in QTR 2-4			
Complete the Pre-appraisal Plan for the Oilgate to Rosslare Harbour Scheme and submit final report to DIEPR.	The Project Appraisal Plan (Phase 0 – Scope and Pre-appraisal – of the TII’s Project Appraisal Guidelines) is almost complete. Expect to submit it to DTTaS in May.			

Continue to implement the MapRoad Pavement Management System including the condition rating of Regional and Local Roads.	Ongoing			
Replace at least 2,000 existing sodium lights with energy efficient LED lights as part of the Public Lighting Energy Saving programme.	To start in QTR 2.			
Promote all modes of transport including walking and cycling to improve the movement of people within and beyond the county.	Ongoing			
Continue to deliver the Just-One-Life Programme.	Delivered 3 in QTR1 as scheduled to around 600 Secondary School Kids.			
Promote Local Authority cycle awareness.	Ongoing			
Continue the Road Safety Promotion campaign.	Ongoing			
Adopt and implement a Policy for Advance School Warning Signs.	Under Review.			
Review Adult School Warden signage and crossing points throughout the county.	Will start review of signage in QTR2 with view to securing funding for 2019.			
Adopt and implement new county-wide Speed Limit Bye Laws.	Out for Public Consultation. To be adopted in QTR 2.			
Review and update the Parking Bye Laws in all four Districts.	Out for Public Consultation. To be adopted in QTR 2.			

Introduce Pay by Phone parking in all four Districts.	Tender Docs drawn up and sent to OGP to put out to Members on Framework. Implement in QTr2.			
Publish Skip Bye Laws for the county.	Out for Public Consultation. To be adopted in QTR 2.			
Adopt and Implement a Policy for the Control and Regulation of Advertising Signage on Public Roads, including removal of out-dated and redundant signage.	Under Review			

WATER SERVICES

Delivery of Water and Wastewater services

WATER SERVICES	Q1	Q2	Q3	Q4
Manage the Irish Water (IW) Service Level Agreement (SLA) and plan in accordance with the agreed levels and budget.	SLA Management is on-going through attendance at SLA meetings and monitoring of KPIs			
Monitor progress and delivery through monthly SLA and Annual Service Plan (ASP) review meetings with IW.	Tier 2 & Tier 3 Meetings held during quarter 1 to monitor progress			
Operate and maintain water services including water treatment plants and water main network under the SLA agreement with IW.	Operation and Maintenance in Water Services is on-going and operating at normal levels.			
Operate and maintain wastewater services including wastewater treatment plants and sewerage networks under the SLA agreement with IW.	Operation and Maintenance in Waste water services is on-going and operating at normal levels			
Continue testing and reporting for compliance with drinking water regulations.	On-going testing in accordance with Annual Sampling Programme			
Manage and achieve compliance with EPA licences.	Management of EPA licensed sites for IW is on-going			
Continue to monitor the Developer Provided Infrastructure (DPI) not currently under the remit of IW and progress the taking-in-charge of services where possible.	On-going liaison with Building Control Section to provide recommendations in relation to DPI. Energy costs for a number of DPI estates being funded by Water Services to date.			

Capital Water & Wastewater Programmes

CAPITAL WATER	Q1	Q2	Q3	Q4
Delivery of Major infrastructure Projects in partnership with Irish Water under the SLA agreement.	Replacement resources recruited to assist with the management and progression of these projects. However a vacancy still exists which will impact on delivery of projects.			
Delivery of Capital Programme (minor capital) in partnership with Irish Water under the SLA agreement	Works on-going on a number of minor capital projects for IW.			
Delivery of Water Network Programmes in partnership with Irish Water under the SLA agreement (to reduce Unaccounted for Water (UFW)).	Meetings have been held with IW and WNP Contractor to progress works in Enniscorthy/Wexford & New Ross Districts. First Fix Leak repairs on-going in all Districts.			

Rural Water programme

RURAL WATER	Q1	Q2	Q3	Q4
Administration of the private water well grants scheme.	Administration of grants is up to date			
Administration and support for existing group schemes.	On-going support to all schemes as required. Contract works progressing for Backstairs and Kilanerin GWSs			
Provide administration and technical support for new group schemes.	Technical support for new schemes is on hold pending the recruitment of resource.			
Testing and reporting on private water schemes for compliance with drinking water regulations	On-going in accordance with the Annual Sampling Programme.			

Health & Safety Section

HEALTH & SAFETY	Q1	Q2	Q3	Q4
Develop and co-ordinate a health and safety management system to the OHSAS 18001 standard and obtain full certification across all departments of Wexford County Council	Audit scheduled for June 26th. Training of all staff in OHSAS18001 is underway.			
Maintain OHSAS 18001 certification and the associated commitment to continuous improvement in all aspects of health and safety in Wexford Fire Services.	Surveillance audit is scheduled for May 3 rd . All requirements are on target.			
Review Ancillary Safety Statements for departments to ensure that they are in line with national guidelines for risk assessment and meet the requirements of the OHSAS 18001 standard	Ongoing in line with the H&S Section programme of work. All scheduled for sign of prior to 26 th June OHSAS18001 audit.			
Progress health and safety improvements, in the form of specific, annual objectives and targets in all Sections/Departments.	Still awaiting submissions from some sections. Reminder to be sent out this week.			
Manage and implement an internal audit programme to critically examine all aspects of health and safety performance across the Wexford County Council organisation.	New auditors are trained, an audit programme is in place and has commenced.			
Develop Outdoor & Equipment Inspection Programmes, utilising new technologies wherever possible, to ensure that all statutory requirements are met, whilst ensuring the processes and requirements are simplified for the end user.	Ongoing and in line with the H&S Section programme of work			

Monitor accident, incident/ violence and aggression trends and implement timely and appropriate corrective and preventive actions. Ensure communication across the organisation of learning points from such incidents.	Ongoing in line with Health and Safety programme of Work			
Ensure that facility management risk assessments are developed and reviewed, as required, for all properties and facilities across Wexford County Council.	Ongoing in line with Health and Safety programme of Work. Fire registers being developed for all buildings and responsible persons nominated			
Manage a health and safety training programme, in conjunction with the Training Department to ensure that all employees have the necessary qualifications for their job function, in line with legislative requirements and risk assessment	Ongoing in line with Health and Safety programme of Work. OHSAS18001 training for all staff to be rolled out by September			

Develop the Events Management programme, to facilitate due diligence and safety in all public events held on Wexford County Council properties and facilities, including the provision of training and public awareness.	Ongoing in line with Health and Safety programme of Work			
Work in conjunction with other Council Departments and local authorities to ensure that the health and safety aspects of major emergency preparedness are developed and considered by running an emergency event scenario.	To be run in conjunction with Fire Services in Q4			
Prepare a submission in relation to Wexford Fire Services for the National Irish Safety Organisation annual safety awards.	Nearing completion. Submission date 4 th May			