

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 16th February, 2015 at 11.00 a.m. in the Meeting Room, Ground Floor,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Councillor Kathleen Codd-Nolan
Mr. Tom Banville, Local Enterprise Office
Ms. Lucy Medlycott, Community and Voluntary Sector
Mr. Brian Kehoe, Wexford Local Development
Ms. Ann Shannon, Social Inclusion Sector
Mr. Pat Rath, Community and Voluntary Sector
Mr. Sean Quirke, Community and Voluntary Sector
Ms. Karin Dubsky, Environmental Pillar
Ms. Rosemary Butler, Social Inclusion Pillar
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection

Also in attendance: Mr. John Carley, Director of Services
Ms. Liz Hore, SEO, Housing/Community
Mr. Ger Mackey, Chief Officer
Ms. Geraldine Berry, Assistant Staff Officer

Apologies: Councillor Anthony Donohoe
Councillor Michael Sheehan
Mr. Tom Enright, CEO, Wexford County Council
Mr. Tony Larkin, Director of Services
Ms. Alice Doyle, LCDC Support Officer

Presentation by the Suicide Prevention Interagency Development Group:

Mr. Seán McCarthy and Ms. Jeanne Hendrick gave a presentation to the Committee on the Suicide Prevention Interagency Development Group.

The HSE wish to work collaboratively with the LCDC in developing the local action plans as part of the National Framework.

Mr. John Carley, Director of Services agreed to make statistics available to the HSE on housing, areas of deprivation etc. from a recent report carried out by NIRSA on behalf of the Committee.

The Chairman, Councillor Tony Dempsey thanked Mr. McCarthy and Ms. Hendrick for their informative presentation.

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting on 16th February, 2015 were proposed by Ms. Madeleine Quirke and seconded by Ms. Ann Shannon.

Matters Arising:

A letter was formally sent to the Waterford and Wexford Education and Training Board seeking a replacement for Ms. Fran Kennedy. The Chief Officer, Mr. Ger Mackey advised the Committee that no response had been received from Waterford and Wexford Education and Training Board. The Chief Officer undertook to contact Waterford and Wexford Education and Training Board in relation to this matter.

Under AOB, a line to be amended as follows: *“Ms. Karin Dubsy added that such examples be not seen through an economic development prism”*.

Chief Officer’s Report:

The Chief Officer, Mr. Ger Mackey presented the Chief Officer’s report to the Committee. He outlined the Terms of Reference in relation to the following working groups established by the Committee:

- LCDC Education Working Group;
- LCDC Community Development Working Group.

The Chief Officer, Mr. Ger Mackey also informed the Committee that training will be arranged in relation to the Socio-Economic Baseline Report and the associated mapping tools. This training will be available to members of the Committee and key stakeholders.

Ms. Karin Dubsy queried whether or not the Terms of Reference agreed by the Committee could be amended in the future with agreement of the working group(s).

Mr. Pat Rath proposed that a vacancy be left on the LCDC Education Working Group to invite the Waterford and Wexford Education and Training Board representative onto it.

On the proposal of Mr. Tom Banville and seconded by Ms. Rosemary Butler, the terms of reference, with the amendments outlined above, were agreed.

Local Community Development Programme (LCDP), December 2014 Monthly Repayments Report:

On the proposal of Mr. Sean Quirke and seconded by Ms. Madeleine Quirke, the Committee agreed to approve the Local Community Development Programme (LCDP), December, 2014 Monthly Payments Report.

Ratification of the outcome of Stage Two of the Procurement Process for the Social Inclusion and Community Activation Programme (SICAP):

The Chief Officer, Mr. Ger Mackey gave a presentation to the Committee on the ratification of the outcome of Stage Two of the Procurement Process for the Social Inclusion and Community Activation Programme (SICAP). The Chief Officer asked Mr. Brian Kehoe, Wexford Local Development to absent himself from the meeting.

The evaluation process had been completed and the procurement process was overseen by Pobal on behalf of the Department of the Environment, Community and Local Government.

Copy letter dated 28th January, 2015 from the Department of the Environment, Community and Local Government was circulated to members of the Committee. This letter outlined the LCDC's role in the ratification process of the tender evaluation results.

Following ratification by the LCDC members, outcome letters will be issued to tenderers on the same day nationally. This is currently scheduled for 18th February, 2015, however, this date may change as it is subject to the outcome of the national review process currently being undertaken by Pobal.

The Social Inclusion and Community Activation Programme will begin on 1st April, 2015.

On the proposal of Mr. Sean Quirke and seconded by Ms. Ann Shannon, the outcome of the tender evaluation process for Stage Two of the Social Inclusion and Community Activation Programme (SICAP) was ratified by the Committee.

The Chairman, Councillor Tony Dempsey reminded the Committee members present to keep this process confidential until letters have been issued. The Chief Officer, Mr. Ger Mackey undertook to contact the Committee by e-mail when the outcome letter would be issued.

The Chief Officer, Mr. Ger Mackey thanked the Committee for their co-operation and assistance in the implementation of the procurement process.

The Chairman, Councillor Tony Dempsey thanked the Chief Officer, Mr. Ger Mackey and the LCDC Support Officer, Ms. Alice Doyle for their work in getting the process to this stage.

Mr. Brian Kehoe rejoined the meeting.

Filling of LCDC Position on LECP Advisory Steering Group:

The Chief Officer, Mr. Ger Mackey requested that this agenda item be deferred until the next meeting of the Committee and this was agreed.

AOB:

Mr. Pat Rath informed the Committee that the LCDC should look at the INTERREG Programme where substantial funding can be accessed for coastal communities. Ms. Lucy Medlycott informed the Committee that there are a number of European Funding

programmes, however, programme deadlines would have to be established. The Chief Officer, Mr. Ger Mackey undertook to report back to the Committee in relation to this matter at the next meeting of the Committee.

Mr. Liam Daly, Department of Social Protection agreed to give a presentation on the work of the Department of Social Protection within County Wexford at the next meeting of the Committee.

Date for next Meeting:

It was agreed that the date for the next meeting would be Monday, 30th March, 2015 at 11.00 a.m. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 26th January, 2015 at 11.00 a.m. in the Meeting Room, Ground Floor,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Councillor Anthony Donohoe
Councillor Kathleen Codd-Nolan
Councillor Michael Sheehan
Mr. Tom Enright, Chief Executive Officer, Wexford County Council
Mr. Tom Banville, Local Enterprise Office
Ms. Lucy Medlycott, Community and Voluntary Sector
Mr. Brian Kehoe, Wexford Local Development
Ms. Ann Shannon, Social Inclusion Sector
Mr. Pat Rath, Community and Voluntary Sector
Mr. Sean Quirke, Community and Voluntary Sector
Mr. John Joe Kavanagh, Farming Pillar
Ms. Karin Dubsky, Environmental Pillar
Ms. Rosemary Butler, Social Inclusion Pillar
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection

Also in attendance: Mr. John Carley, Director of Services
Mr. Ger Mackey, Chief Officer
Ms. Alice Doyle, LCDC Support Officer

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) Meeting on the 10th December, 2014 were proposed by Mr. Sean Quirke and seconded by Councillor Anthony Donohoe and agreed.

Matters Arising:

Mr. Sean Quirke queried whether or not Interim Committee Members could participate on Sub-Committees. The Chief Officer, Mr. Ger Mackey outlined to the Committee that, with the exception of the Evaluation Sub-Committee for the SICAP Stage Two Procurement Process, Interim Committee Members could participate on Sub-Committees. Mr. Ger Mackey further outlined that, on the advice of Pobal, Interim Committee Members could not be considered for the Evaluation Sub-Committee, for the following reasons:

- To avoid disruption to the Evaluation Process;
- To avoid having to re-visit the evaluation work undertaken if an interim LCDC Member is replaced through nominations and elections from Wexford Public Participation Network (WPPN).

The Chief Officer, Mr. Ger Mackey then responded to the query raised by Mr. Pat Rath at the Committee Meeting on 10th December, 2014. Mr. Ger Mackey outlined to the Committee that the 51% Private/49% Public weighting in relation to decisions of the Committee did not apply to the procedure for the selection of the Chairperson and Vice-Chairperson as the procedure for the selection of Chairperson and Vice-Chairperson is prescribed in Sections 21-23 of S.I. No. 234 of 2014 The Local Community Development Committee (Section 128E) Regulations 2014. Mr. Ger Mackey confirmed to the Committee that the procedure used to select the Chairperson and Vice-Chairperson was in accordance with Sections 21-23 of S.I. No. 234 of 2014 The Local Community Development Committee (Section 128E) Regulations 2014. Mr. Ger Mackey confirmed that he had spoken to Mr. Pat Rath and clarified the procedure to Mr. Rath since the meeting on 10th December, 2014.

The Chief Officer, Mr. Ger Mackey also confirmed to the Committee that, at no stage, did he advise a Member of the Committee that an error had been made.

Replacement of Waterford and Wexford Education and Training Board representative on Wexford Local Community Development Committee (LCDC)

The Chief Officer, Mr. Ger Mackey outlined to the Committee that the representative from Waterford and Wexford Education and Training Board, Ms. Fran Kennedy was on maternity leave for up to a year and requested that the Committee seek a replacement for Ms. Kennedy.

On the proposal of Ms. Karin Dubsy and seconded by Ms. Anne Shannon, it was agreed to seek a replacement representative from Waterford and Wexford Education and Training Board.

Local Community Development Programme (LCDP), November, 2014 Monthly Payments Report and Quarterly Payment Report – Quarter 3

The Chief Officer, Mr. Ger Mackey outlined to the Committee that the November monthly payment had been made to the LDC as per the rules of the programme.

Mr. Brian Kehoe outlined to the Committee that the November, 2014 Monthly Payment Report included a sanction imposed against Wexford Local Development and that all monthly payments for all administrative and all salary costs will be reduced by 10%, effective from November, 2014. Mr. Kehoe outlined to the Committee that this sanction was on foot of a Pobal Audit in 2012 for the period January, 2009 to mid 2012, a three and a half year period which included the merger of three organisations. Mr. Kehoe confirmed that there had been a number of changes in the company, including the appointment of a Financial Controller and PwC, that clean reports had been received from PwC in respect of 2013 and 2014 and that there were no outstanding issues. The Chairman, Mr. Tony Dempsey asked the Committee if they had any questions in relation to this matter and there were no questions.

Update on Wexford Local Economic and Community Plan (LECP)

The Chief Officer, Mr. Ger Mackey advised the Committee that at the next meeting of Wexford County Council, the Members would be resolving to form the LECP Advisory Steering Group. Mr. Ger Mackey advised the Committee that the LCDC position on the Advisory Steering Group will be filled at the Local Community Development Committee (LCDC) meeting following the establishment of the LECP Advisory Steering Group.

The Chief Officer, Mr. Ger Mackey advised the Committee that the feedback from the LECP Workshop held on 9th January, 2015 was very good, that NIRSA had submitted the completed Wexford Socio-Economic Baseline Report today and that input would be required from the Committee on the consultation process for the Local Economic and Community Plan (LECP). Mr. John Carley, Director of Services thanked the Chief Officer, Mr. Ger Mackey and the LCDC Support Officer, Ms. Alice Doyle for organising the LECP Workshop and confirmed that arrangements would be made for NIRSA to provide training for the Committee in relation to the Socio-Economic Baseline Report and the associated Mapping Tools.

The Chairman, Councillor Tony Dempsey advised the Committee that it would be necessary to discuss the contents of the LECP Workshop at a Local Community Development Committee Meeting (LCDC). The Chief Officer, Mr. Ger Mackey advised the Committee that Dr. John Bamber, The Centre for Effective Services would be willing to do a workshop with the Committee and it was agreed to invite Dr. Bamber to do a workshop at a future date. Ms. Lucy Medlycott suggested that the LECP Advisory Steering Group be included in any future workshop.

The Chairman, Councillor Tony Dempsey emphasised the importance of the Committee working together. The CEO, Mr. Tom Enright said that the Committee had a very important role in the development of the Local Economic and Community Plan (LECP), that the Committee would have to agree on the issues to be addressed, that they would have to address challenges and target social and economic problems with a focused approach and meaningful measures. Mr. Tom Enright also said that this plan would have to be updated in the future with the changes and effects of actions.

Establishment of Working Group to liaise with the Education Sector and Establishment of Working Group to liaise with the Community Development Sector

The Chairman, Councillor Tony Dempsey invited everyone to be involved in the Education Working Group and said that there was a need to examine the transfer from second to third level education which is poor in County Wexford. Councillor Tony Dempsey also said that only one Wexford school was represented at the National Young Scientist Exhibition and he suggested that a local Young Scientist competition be held in Wexford to encourage the participation of non-exam year students and it was agreed to examine this proposal with a view to hosting an event in late 2015. Ms. Dubsky advised the Committee that a group of International Scientists were visiting Trinity College in April and suggested that they visit Wexford and it was agreed that the Committee would liaise with Ms. Dubksy in relation to this visit. Mr. Sean Quirke suggested that an event be organised to create a culture of participation and to raise the standard of projects.

Mr. Brian Kehoe suggested that the Local Community Development Committee (LCDC) commission research on the poor transfer to third level in County Wexford. Mr. Sean Quirke suggested that access to grants may be an issue as applicants were fearful of the process and suggested that local information workshops be organised for the grant application and CAO processes and it was agreed to examine this proposal. Ms. Madeleine Quirke outlined the importance of instilling pride in schools and students through encouraging trades and job creation for the 14/15 year old age group.

The Chairman, Councillor Tony Dempsey advised the Committee that Deputy William Fitzmaurice would be making a submission to Government in February in relation to the low take up of trades. Councillor Kathleen Codd-Nolan advised the Committee that Fiona Harvey gave a presentation on trades and the requirement for particular skills for products and this may be of interest to the Committee. Councillor Tony Dempsey said that a culture change was required.

The Chief Officer, Mr. Ger Mackey advised the Committee of the requirement to have the 51%/49% balance of private and public members in Working Groups and that members should not be on both Working Groups and this was agreed by the Committee.

Mr. Pat Rath queried if Interim Members of the Committee were allowed to participate in the Working Groups and the Chief Officer, Mr. Ger Mackey outlined to Mr. Rath that with the exception of the Evaluation Sub-Committee for the SICAP Stage Two Procurement Process, Interim Committee Members could participate on Sub-Committees or Working Groups.

Mr. Pat Rath raised a query about a twelve month ban on former Wexford Local Development members participating on Sub-Committees contained in the minutes of the previous meeting and the Chief Officer, Mr. Ger Mackey advised the Committee that there was no such record in the minutes.

Mr. Pat Rath raised the issue of conflict of interest and said that if any member of the Local Community Development Committee (LCDC) received funding there could be a conflict of interest and this was not addressed and it was a very serious issue for corporate governance and that it was important that people were aware of the Ethics in Public Office Act.

The Chairman, Councillor Tony Dempsey requested nominations for the LCDC Education Working Group and it was agreed that the following Members would participate:

- Ms. Anne Shannon;
- Ms. Karin Dubsy;
- Ms. Madeleine Quirke;
- Councillor Kathleen Codd-Nolan;
- Councillor Tony Dempsey;
- Ms. Rosemary Butler and
- Councillor Michael Sheehan.

The Chairman, Councillor Tony Dempsey requested nominations for the LCDC Community Working Group and it was agreed that the following Members would participate:

- Mr. John Joe Kavanagh;
- Councillor Anthony Donohoe;
- Ms. Lucy Medlycott;
- Councillor Tony Dempsey;
- Mr. Sean Quirke;
- Mr. Brian Kehoe.

The Chief Officer, Mr. Ger Mackey advised the Committee that the first task for both the LCDC Education Working Group and the LCDC Community Working Group would be to establish their terms of reference.

AOB:

Councillor Michael Sheehan arrived at the meeting and gave his apologies to the Committee for being late.

The Chief Officer, Mr. Ger Mackey advised the Committee that the Department of the Environment, Community and Local Government intends to deliver a series of information sessions/workshops to Local Community Development Committee (LCDC) Members and has asked Chief Officers to consult with their Committees and identify those areas that Committee Members consider should be covered in the information sessions/workshops by 14th February, 2015.

Mr. Brian Kehoe suggested that information in relation to and real examples of successful implementation as outlined in John Bamber's presentation would be useful. Ms. Karin Dubsy added that such examples be seen through an economic development prism. Councillor Michael Sheehan suggested that the Department of the Environment, Community and Local Government provide further information on the future direction of the Committee and the context it fits within, i.e. the bigger picture. Mr. Tom Enright agreed that the area of communications needed to be looked at, how to get the message out there, communicate the work of the Committee, get feedback and consult with the public.

Ms. Madeleine Quirke said that while the guidelines are focused at a national level, it would be important to examine the guidelines etc. to see what applies in relation to County Wexford. The Chief Officer, Mr. Ger Mackey outlined to the Committee that high level goals for Wexford will be set in the Local Economic and Community Plan, will reflect the high level goals from the Social Inclusion and Community Activation Programme (SICAP) and LEADER and that the actions can be tailored to address specific issues and opportunities identified in the baseline socio-economic data at local level.

The Chief Officer, Mr. Ger Mackey outlined to the Committee that the Suicide Prevention Interagency Development Group would like to make a presentation to the Committee regarding their important work and it was agreed that they could attend the next meeting of the Committee.

The Chief Officer, Mr. Ger Mackey informed the Committee that he wished to update them in relation to Stage Two of the Procurement Process for the Social Inclusion and Community Activation Programme (SICAP). Mr. Ger Mackey asked Mr. Brian Kehoe, Wexford Local Development to absent himself from the meeting. Mr. Ger Mackey advised the Committee that the outcome of the Evaluation Process for Stage Two of the Procurement Process for the Social Inclusion and Community Activation Programme (SICAP) had been forwarded to Pobal as part of their national review and that the Local Community Development Committee (LCDC) would be required to ratify the outcome of the Evaluation Process by 16th February, 2015.

Mr. Brian Kehoe rejoined the meeting. The Chairman, Mr. Tony Dempsey thanked the Chief Officer, Mr. Ger Mackey and LCDC Support Officer, Ms. Alice Doyle for their work in relation to the LECP Workshop.

Date for next Meeting:

It was agreed that the date for the next meeting would be Monday, 16th February, 2015 at 11.00 a.m. and that this meeting would replace the February meeting. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 30th March, 2015 at 11.00 a.m. in the Meeting Room, Ground Floor,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Councillor Kathleen Codd-Nolan
Mr. Tom Banville, Local Enterprise Office
Ms. Lucy Medlycott, Community and Voluntary Sector
Mr. Brian Kehoe, Wexford Local Development
Mr. Seán Quirke, Community and Voluntary Sector
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Eilis Leddy, Education & Training Board

Also in attendance: Mr. Ger Mackey, Chief Officer
Ms. Geraldine Berry, Assistant Staff Officer

Apologies: Mr. Tom Enright, CE, Wexford County Council
Mr. John Carley, Director of Services

Councillor Tony Dempsey chaired the meeting and welcomed Ms. Eilis Leddy, CEO, of the Waterford and Wexford Education and Training Board to the meeting

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting on 16th February, 2015 were proposed by Mr. Seán Quirke and seconded by Councillor Michael Sheehan and agreed.

Matters Arising:

Mr. Brian Kehoe informed the Committee that Wexford Local Development are exploring the possibility of a Tourism Initiative as part of an Interreg Programme.

The Chief Officer, Ger Mackey informed the Committee, it was proposed to have a presentation on Interreg Funding at the next meeting of the Committee.

Correspondence:

No correspondence received.

Chief Officer's Report:

The Chief Officer, Ger Mackey presented the Chief Officer's report to the Committee outlining the following:

LEADER Update

- LEADER Allocation for Wexford is €9.84m.
- Wexford Town is now eligible for funding under the LEADER Programme.
- The deadline for the submission of Expressions of Interest for the selection process of LEADER Local Action Groups and Local Development Strategies is 5.30pm 15th May, 2015. Mr. Seán Quirke proposed that the Chief Officer, Mr. Brian Kehoe and Mr. Tom Banville meet to discuss the development of the LEADER Expression of Interest

Councillor Tony Dempsey proposed that the LCDC hold a “Think In” for its members to discuss the purpose of the Committee and their roles and responsibilities. This was agreed.

The Local Economic & Community Plan (LECP) is the Local Authority overarching plan for the next 6 years and is due for completion at the end of 2015. All other plans, including LEADER and SICAP will feed into the LECP.

Annual Report

The Chief Officer informed the meeting that the Annual Report will be available for the next meeting.

Part 15 of the Local Government Act, 2001 Revised Annual Declaration Forms

Committee Members will be required to complete and sign Declaration Forms from 2015 onwards in line with Part 15 of the Local Government Act 2001.

NIRSA Training

The final report will be circulated to LCDC members on completion and training will then be organized for the Members of the Committee.

Presentation by Mr. Liam Daly, Department of Social Protection:

Mr. Liam Daly gave a presentation on the services of the Department of Social Protection including Income Supports; Employment Supports; Agency Services and Employment Services and answered any questions/queries that the Members had.

The Chairman, Councillor Tony Dempsey thanked Mr. Daly for his comprehensive report.

Local Community Development Programme (LCDP), January 2015 Monthly Repayments Report:

On the proposal of Mr. Seán Quirke and seconded by Ms. Madeleine Quirke, the Committee agreed to approve the Local Community Development Programme (LCDP), January 2015 Monthly Payments Report.

Update on the Social Inclusion and Community Activation Programme (SICAP):

The Chief Officer informed the Committee that the SICAP contract was signed on 25th March, 2015 between the LCDC and Wexford Local Development. The Department has transferred the first installment of the SICAP funding for 2015 of €425,437 to Wexford County Council.

Mr. Brian Kehoe informed the Committee that WLD are delighted to have been awarded the contract. However, there are a few clauses in the contract which will be challenging for WLD.

These are national clauses and cannot be amended locally. The contract is not negotiable. Mr. Kehoe's reservations were noted by the Committee.

LECP Advisory Steering Group:

The Chief Officer informed the members that the Local Economic Community Plan was due for completion in the first quarter 2016. The Local Authority have established an Advisory Steering Group in accordance with the requirements of Circular Letter LG1/2015 AL 1/2015.

Appendix 1 of the Guidelines outlines the recommended structure for the membership of this Advisory Steering Group. This was circulated at the meeting. The following nominations were made to the Advisory Steering Group and agreed by the Committee:

- Mr. Michael Fortune (representating the Arts Sector)
- Ms. Karin Dubsy
- Mr. Brian Kehoe
- Ms. Eilis Leddy

Template for a joint protocol between a LCDC and a relevant local statutory structure, committee or other body established by a State Organisation:

The Chief Officer circulated Circular AL 2/2015 dated 26th February 2015, for information purposes and outlined the key points contained in the Circular and answered any questions the Members had. Agencies will be asked to sign the protocol.

AOB:

Mr. Seán Quirke expressed concern that Third Level application grants are down 6% and this may be a matter for the Education Sub-Committee to discuss.

Ms. Eilis Leddy gave a brief overview of the new entity, WWETB – Waterford and Wexford Education and Training Board.

Mr. Ger Mackey informed the meeting that Blue Info Day will take place with a weekend of activities on 25th & 26th April, 2015, in association with Trinity College Dublin, Coastwatch, Citclops and Wexford County Council.

Mr. Ger Mackey informed the meeting that the PPN will commence filling the positions on the LCDC in the coming weeks. It is expected to conclude by the end of May 2015.

Date for next Meeting:

It was agreed that the date for the next meeting would be Monday, 27th April, 2015 at 11.00 a.m. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 27th April, 2015 at 11.00 a.m. in the Meeting Room, Ground Floor,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Councillor Kathleen Codd-Nolan
Mr. Tom Banville, Local Enterprise Office
Mr. Brian Kehoe, Wexford Local Development
Mr. Seán Quirke, Community and Voluntary Sector
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Mr. Pat Rath, Community and Voluntary Sector
Ms. Anne Shannon, Social Inclusion Sector
Ms. Karin Dubsy, Environment Pillar

Also in attendance: Mr. John Carley, Director of Services
Mr. Ger Mackey, Chief Officer
Mr. Michael Sweeney, Assistant Staff Officer

Apologies: Mr. Tom Enright, CE, Wexford County Council
Ms. Lucy Medlycott, Community and Voluntary Sector

Councillor Tony Dempsey chaired the meeting and advised that the agenda would be altered to facilitate the presentation by Ms. Sonja Maurus as the first item of business.

Presentation by Ms. Sonja Maurus, Southern Regional Assembly (INTERREG Programme):

Ms. Maurus gave a presentation on INTERREG 2014 – 2020 Funding Opportunities.

Ms. Maurus responded to any questions/queries from the members.

The Chairman, Councillor Tony Dempsey thanked Ms. Maurus for her comprehensive report.

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting on 30th March, 2015 were proposed by Councillor Michael Sheehan and seconded by Councillor Anthony Donohoe, and agreed.

Matters Arising:

Councillor Dempsey referred back to Mr. Seán Quirke's concerns at the LCDC meeting of the 30th March, 2015 in relation to a 6% drop in Third Level applications, and the possible need to refer the matter to the Education Sub-Committee for discussion. Councillor Dempsey agreed that this matter needs to be re-visited by the LCDC.

Correspondence:

A letter from The DECLG to all Chairs and Chief Officers of LCDC's was brought to the attention of the meeting. The correspondence emphasised that *"All LCDC's need to respect the tendering requirements of the competition and note that alterations to contracts or Lot boundaries are not permissible."*

The contents of the letter were noted by the members.

A letter from the DECLG in relation to upcoming/workshops/information sessions for LCDC members was brought to the attention of the meeting. The contents of the letter were noted by the members.

Mr. Ger Mackey proposed that the 'Think-In' for LCDC members to discuss the purpose of the Committee and their roles and responsibilities (raised at the LCDC meeting of the 30th March, 2015) should be postponed pending the election of the new LCDC following the May elections. This was agreed.

Chief Officer's Report:

The Chief Officer, Ger Mackey presented the Chief Officer's report to the Committee outlining the following:

Leader Update

The deadline for the submission of Expressions of Interest for the selection process of LEADER Local Action Groups and Local Development Strategies is 5.30pm 15th May, 2015. A special meeting of the LCDC to consider & approve the draft EOI was agreed for 11:00am on the 11th May, 2015. A proposal by Mr. Mackey to send all necessary details in advance of this meeting via email was agreed by all.

LECP Advisory Steering Group nominations

The Economic and Planning SPC will nominate members to the LECP Advisory Steering Group on 29th May, 2015. The Advisory Steering Group will meet in the week beginning 4th May, 2015.

LECP High Level Stakeholders Event

The LECP High Level Stakeholders event will take place in the Ferrycarrig Hotel on 14th May, 2015. This will be a one day event to discuss the LECP High Level Goals. The authors of the NIRSA 'Wexford LECP Socio Economic Baseline Report' will be invited to attend this event. In response to Councillor Sheehan's query, Mr. Ger Mackey informed the meeting that the NIRSA report will be available in print form in early May, and that an email link to same would also be made available.

LCDC Elections

The PPN will meet on the 12th May, 2015 to nominate members onto the LCDC:

- 3 to the Community Voluntary Pillar
- 2 to the Social Inclusion Pillar
- 1 to the Environment Pillar

The Local Community Development (LCDP), Monthly Payment Report:

On the proposal of Councillor Kathleen Codd-Nolan and seconded by Mr. Tom Banville, the Committee agreed to approve The LCDP report for February, 2015.

Mr. Brian Kehoe informed the meeting that the financial sanction previously imposed on WLD has been reimbursed by Pobal, who acknowledged this sanction should not have been imposed in the first instance. Mr. Pat Rath commended WLD for their diligent work in recovering these monies.

Update on the Social Inclusion and Community Activation Programme (SICAP):

Mr. Brian Kehoe gave a presentation on the Social Inclusion and Community Activation Programme (SICAP) 2015 – 2017. It was agreed to circulate the presentation to all committee members.

Mr. Kehoe responded to any questions/queries from the members.

Councillor Dempsey thanked Mr. Kehoe for his informative and comprehensive presentation.

AOB:

Mr. Ger Mackey advised the meeting that the LECP should help address some of the issues raised by the members following Mr. Kehoe's presentation, as it is an overarching , integrated, strategic plan for the county.

Chairperson, Councillor Tony Dempsey expressed his concerns as to staffing levels within the Community section to deal adequately with the increasing work load, due to the demands of the LCDC.

Mr. Ger Mackey informed the meeting that a proposed project entitled 'The Blueway' was being considered by Wexford County Council in conjunction with Wicklow County Council, Waterford City and County Council and Local Authorities in Wales. This project focuses on promoting coastal locations and associated foods.

Ms. Karin Dubsky thanked Wexford County Council for it's support for the Blue Info Day held on the 25th & 26th April, 2015, which was a great success.

Mr. Ger Mackey informed the meeting that Ms. Rosemary Butler's apologies were not recorded in the minutes of the LCDC meeting on the 30th March, 2015.

Date for next Meeting:

It was agreed that the date for the next meeting would be Monday, 11th May, 2015 at 11.00 a.m. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Thursday, 14th May, 2015 at 3.00 p.m. in The Waterfront Suite, Ferrycarrig
Hotel, Ferrycarrig, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Mr. Tom Banville, Local Enterprise Office
Mr. Tom Enright, Chief executive Officer, Wexford County Council
Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Ms. Karin Dubsky, Environment Pillar
Ms. Anne Shannon, Social Inclusion Sector
Ms. Rosemary Butler, Social Inclusion Sector

Also in attendance: Mr. Ger Mackey, Chief Officer
Ms. Alice Doyle, LCDC Support Officer
Mr. John Carley, Director of Services
Ms. Liz Hore, Senior Executive Officer, Housing and Community

Apologies: Councillor Kathleen Codd-Nolan
Ms. Lucy Medlycott, Community and Voluntary Sector
Mr. Sean Quirke, Community and Voluntary Sector
Mr. Pat Rath, Community and Voluntary Sector
Ms. Eilis Leddy, Waterford & Wexford Education and Training Board

Consideration of LEADER Expression of Interest:

The Chief Officer, Mr. Ger Mackey advised the Committee that he had circulated the Draft LEADER 2014 – 2020: Expression of Interest for Local Action Group (LAG) to Committee Members on Wednesday, 13th May, 2015. Mr. Mackey outlined the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG) to the Committee and advised the Committee that they were required to consider and approve the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG) before it is submitted to the Department of the Environment, Community and Local Government (DECLG).

The Chief Officer, Mr. Mackey also circulated the Draft Memorandum of Understanding between Wexford Local Development (WLD) and Wexford County Council to the Committee and outlined the proposed framework approach for Wexford Local Community Development Committee (LCDC) as Local Action Group (LAG), with Wexford Local Development (WLD) as key implementing partner and Wexford County Council as financial partner within the LAG.

The Chief Officer, Mr. Ger Mackey also advised the Committee that it is proposed to engage directly with the Public Participation Network (PPN) in each Municipal District and the countywide PPN as part of the consultation process central to the development of the Local Development Strategy.

The Chief Officer, Mr. Ger Mackey also advised the Committee that the draft High Level Goals outlined in Section 4 of the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG) were broadly in line with the EU2020 Targets and were presented and discussed at the LECP High Level Stakeholder Consultation Workshop on 14th May, 2015.

The Chief Officer, Mr. Ger Mackey advised the Committee that the Committee and Wexford Local Development (WLD) had agreed that LEADER would be delivered in partnership with the LCDC and not outside the LCDC. Mr. Ger Mackey also advised the Committee that the sum of €84,000.00 is included in respect of administrative costs and that this money would come from the LEADER funding.

Ms. Karin Dubsy, Environmental Pillar asked whether or not the goals will be included and if they could be amended. The Chief Officer, Mr. Ger Mackey advised that the goals are indicative only and are not required at the moment.

Councillor Michael Sheehan noted that there was no reference to confidentiality in the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG) and asked if there was a requirement for that. The Chairman, Councillor Tony Dempsey noted that it was implied.

The Chief Officer, Mr. Ger Mackey advised the Committee that any Heads of Agreement, when agreed, would specify roles and responsibilities in relation to LEADER.

The Chairman, Councillor Tony Dempsey invited Mr. Tom Enright, Chief Executive Officer, Wexford County Council to address the Committee. Mr. Tom Enright thanked the Chairman for facilitating the workshop and thanked Mr. Ger Mackey, Ms. Alice Doyle, Mr. John Carley and Ms. Liz Hore for preparing the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG). Mr. Tom Enright advised the Committee of the importance of ratifying the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG) as the deadline is 15th May, 2015 and that the detail would be considered later.

Mr. Brian Kehoe, Wexford Local Development (WLD) thanked Wexford County Council for the professionalism of their staff.

On the proposal of Councillor Michael Sheehan and seconded by Ms. Karin Dubsy, it was agreed to approve the Draft LEADER 2014 – 2020: Expression of Interest (EOI) for Local Action Group (LAG).

The Chief Officer, Mr. Ger Mackey advised the Committee that the Public Participation Network (PPN) Elections had taken place and that the following had been elected:

- Ms. Anne Shannon, Social Inclusion Sector;
- Ms. Susan Murphy, Social Inclusion Sector;
- Mr. Pat Rath, Community & Voluntary Sector;
- Ms. Mary Hamilton, Community & Voluntary Sector;
- Mr. Sean Quirke, Community & Voluntary Sector.

Mr. Ger Mackey advised the Committee that no one was elected from the Environmental Pillar as this Pillar is weak in Wexford and the Candidates were not available. Mr. Ger Mackey recommended to the Committee that they propose to the Secretariat to work on increasing representation from this Pillar and to hold another election following the re-registration period. Mr. Ger Mackey further advised the Committee that the existing Members of the Committee would remain until such time as the new Members are approved by Wexford County Council.

Ms. Rosemary Butler, Social Inclusion Sector said that she was disappointed to be leaving the Committee but would like to remain on the LCDC Education Working Group.

On the proposal of Councillor Tony Dempsey and seconded by Mr. Tom Enright, it was agreed that Ms. Rosemary Butler would remain on the LCDC Education Working Group.

Date for Next Meeting:

It was agreed by the Committee to defer the May meeting of the Committee due to resource issues. It was agreed that the date for the next meeting would be 29th June, 2015 at 11.00 a.m. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 29th June, 2015 at 11:00 a.m. in The Ground Floor Meeting Room,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Mr. Tom Banville, Local Enterprise Office
Councillor Kathleen Codd-Nolan
Ms. Eilís Leddy, Waterford & Wexford Education & Training Board
Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Pillar
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Ms. Mary Hamilton, Community & Voluntary Sector
Ms. Susan Murphy, Social Inclusion Sector
Ms. Karin Dubsy, Environment Pillar
Mr. John Joe Kavanagh, Farming Pillar

Also in attendance: Mr. Ger Mackey, Chief Officer
Ms. Alice Doyle, LCDC Support Officer
Mr. Michael Sweeney
Ms. Siobhán Lynn

Apologies: Mr. Sean Quirke, Community and Voluntary Sector
Mr. Pat Rath, Community and Voluntary Sector
Mr. Tom Enright, Chief Executive Officer, Wexford County Council
Mr. Eamonn Hore, Deputy Chief Executive Officer
Ms. Anne Shannon, Social Inclusion Sector

On behalf of the Local Community Development Committee (LCDC), the Chairman, Councillor Tony Dempsey welcomed the new members, Ms. Mary Hamilton, Community & Voluntary Sector and Ms. Susan Murphy, Social Inclusion Sector to the Committee.

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting on 27th April, 2015 were proposed by Mr. Tom Banville and seconded by Councillor Anthony Donohoe and agreed.

The minutes of the Local Community Development Committee (LCDC) meeting on 14th May, 2015 were proposed by Mr. Liam Daly and seconded by Mr. Tom Banville and agreed.

Matters Arising:

There were no matters arising.

Correspondence:

Social Inclusion Services, H.S.E.:

The Chief Officer, Mr. Ger Mackey advised the Committee that the Social Inclusion Services Department, H.S.E. have requested to be included as a member of the Committee. The Chief Officer advised the Committee that if the H.S.E. were accepted onto the Committee, this would necessitate an increase of one on the Private Membership side. Any increase in the size of the Committee is required to be approved by the Members of Wexford County Council at a meeting of the Council. The Chief Officer undertook to report on the matter to the Corporate Policy Group (CPG).

Traveller Inter-Agency Group (TIG):

The Chief Officer informed the Committee that Wexford County Council would be the lead agency in re-establishing the Traveller Inter-Agency Group (TIG). A discussion ensued regarding problems encountered at 2nd level education for Travellers. On a proposal by Councillor Kathleen Codd-Nolan and Seconded by Councillor Tony Dempsey, the Committee agreed to write to the Department of Justice and Equality requesting that the Government consider restoring the allocation of resource teaching for Travellers.

Department of the Environment, Community and Local Government (DECLG):

The Chief Officer circulated correspondence from the Department of the Environment, Community and Local Government (DECLG) in relation to the involvement and participation of the Comhairle na Óg in all relevant Local Authority structures and advised the Committee that the Local Authority is compliant in this regard.

Rural Economic Development Zones (REDZ) Pilot Initiative:

The Chief Officer outlined the Rural Economic Development Zones (REDZ) Pilot Initiative to the Committee. The Chief Officer informed the Committee that Wexford County Council would be submitting an application for Bunclody-Carrickduff as a Pilot Initiative under this call for funding. The LCDC agreed to support this application.

Chief Officer's Report:

The Chief Officer, Mr. Ger Mackey presented his report to the Committee and answered any questions the Members had.

Third Level Education:

The Education Working Group will be coordinating workshops with Student Universal Support Ireland (SUSI) and the Students Union of Ireland for students and parents in relation to the transition from 2nd to 3rd level education.

Blue Way:

A Steering Group has been established comprising staff from Wexford, Wicklow and Waterford Local Authorities, Local Development Companies, Fáilte Ireland and Waterford Institute of Technology (WIT) to develop the 'Blue Way' for the counties of Wexford, Wicklow and Waterford.

LCDC Administration:

It was agreed that all correspondence from the Chief Officer, with the exception of the Agenda and the Minutes would be delivered by e-mail from now on in advance of any LCDC meeting.

Local Community Development Programme (LCDP), March, 2015 Monthly Payment Report & Quarterly Payment Report – Quarter 4:

On the proposal of Councillor Anthony Donohoe and seconded by Ms. Madeline Quirke, the Committee agreed to approve the Local Community Development Programme (LCDP), March, 2015 Monthly Payments Report.

The Chief Officer, Mr. Ger Mackey asked Mr. Brian Kehoe, WLD, if 2014 monies relating to the Pobal sanction were refunded as part of the 2015 refund. Mr. Kehoe informed the Committee that 2014 monies related to the Pobal sanction had not been refunded.

On the proposal of Ms. Madeleine Quirke and seconded by Mr. Tom Banville, the Committee agreed to approve the Local Community Development Programme (LCDP) Quarterly Payment Report – Quarter 4.

Update on Social Inclusion and Community Activation Programme (SICAP):

Ms. Clare Ryan, Programmes Manager, Wexford Local Development (WLD) gave a presentation detailing SICAP's Annual Plan for 2015.

Social Inclusion and Community Activation Programme (SICAP) Contract:

The Chief Officer, Mr. Ger Mackey informed the Committee that Wexford Local Development (WLD), having been awarded the SICAP tender, are required under the terms and conditions of the SICAP contract to notify the Contracting Authority (LCDC) if there is a change to the SICAP staff complement or the composition of the WLD Board. Any changes to the SICAP contract have to be agreed in writing by the Contracting Authority (LCDC). Mr. Brian Kehoe, WLD was requested to leave the meeting and did so.

The Chief Officer informed the Committee that WLD had notified his office of changes to the staff compliment assigned to SICAP. This change amounted to one additional full time equivalent staff member assigned to SICAP and no change to the allocated staff budget.

The Chief Officer informed the Committee that WLD had notified his office of changes to the WLD Board. The Chief Officer advised the Committee that the composition of the WLD Board as outlined in the correspondence may cause conflict of interest issues in the future and this situation will have to be managed closely.

On the proposal of Mr. Tom Banville and seconded by Ms. Madeleine Quirke, the Committee agreed to approve the changes to the SICAP Staff complement and to the composition of the WLD Board, as notified.

Ms. Madeline Quirke left the meeting. Mr. Brian Kehoe, WLD rejoined the meeting.

LEADER Draft Heads of Agreement:

The Chief Officer, Mr. Ger Mackey circulated the LEADER Draft Heads of Agreement between the LCDC, WLD and Wexford County Council. The Chief Officer informed the Committee that the Department of the Environment, Community and Local Government (DECLG) would be issuing guidelines in relation to the development of a LEADER Local Development Strategy and any Service Level Agreements between the LAG partners.

Brian Kehoe voiced his disappointment in the news that there may be further guidelines from the DECLG.

On the proposal of Councillor Michael Sheehan and seconded by Ms. Karin Dubsky, the Committee agreed to approve the Draft Heads of Agreement for the LEADER element of the Rural Development Programme 2014-2020, as circulated.

Communications Strategy:

The Chief Officer, Mr. Ger Mackey outlined to the Committee the need for a LCDC Communications Strategy. It was agreed by the Committee to work with Wexford County Council on a Communications Strategy for the LCDC.

Consideration of Draft Socio-Economic Statement and High Level Goals for the Local Economic and Community Plan (LECP):

Ms. Deirdre Kearns, Senior Executive Planner gave a presentation on the Draft Socio-Economic Statement and High Level Goals for the Local Economic and Community Plan and answered any questions the Members had.

The Committee felt that the time frame for the LECP Public Consultation was too short and proposed to extend the Public Consultation period by 2 weeks bringing the total time frame to 6 weeks.

On the proposal of Councillor Michael Sheehan and seconded by Councillor Anthony Donohoe, the Committee agreed to approve the Draft Socio-Economic Statement and High Level Goals for the Local Economic and Community Plan.

Dormant Accounts Fund:

Ms. Alice Doyle, LCDC Support Officer gave a presentation on a call for applications under the Dormant Accounts Fund (DAF) answered any questions the Members had.

The Chief Officer, Mr. Ger Mackey outlined to the Committee the development of a 'Fab Lab'. This project would focus on open learning and local social entrepreneurship.

On the proposal of Councillor Michael Sheehan and seconded by Ms. Susan Murphy the Committee agreed that the Chief Officer, Mr. Ger Mackey would head up a working group in partnership with a number of other interested agency partners such as Waterford and Wexford Education and Training board (WWETB) and Waterford Institute of Technology (WIT) on the development of a 'Fab Lab'.

A.O.B.:

An updated List of Members and Contact Details was circulated to the Committee.

Ms. Karin Dubsy enquired about travel and subsistence payments for attending LCDC meetings. The Chief Officer, Mr. Ger Mackey agreed to report back to the Committee in relation to this matter at the next meeting of the Committee.

The Chief Officer, Mr. Ger Mackey reminded the Members of the requirements of the Code of Conduct for Councillors issued in accordance with the Local Government Act, 2001, the content of which applies to all Members of the Committee. The object of the Code is to help to maintain and enhance public trust and confidence in Local Government.

Date for next Meeting:

It was agreed that the date for the next meeting would be Monday, 27th July, 2015 at 11.00 a.m. This concluded the business of the meeting.

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 28th September, 2015 at 11.00 a.m. in the Meeting Room, Ground
Floor, Block A, Wexford County Council, County Hall, Carricklawn, Wexford Town.**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members:

Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Sector
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Councillor Kathleen Codd Nolan
Mr. Tom Banville, Local Enterprise Office
Ms. Mary Hamilton, Community & Voluntary Sector
Mr. Seán Quirke, Community & Voluntary Sector
Mr. Pat Rath, Community & Voluntary Sector
Ms. Fran Kennedy, WWETB

Also in attendance: Mr. Ger Mackey, Chief Officer
Mr. John Carley, Director of Services
Mr. Michael Sweeney, LCDC Support

Apologies: Mr. Tom Enright, Chief executive Officer, Wexford County Council
Ms. Karin Dubsy, Environment Sector
Ms. Anne Shannon, Social Inclusion Sector
Ms. Susan Murphy, Social Inclusion Sector

Presentation by Sports Active Wexford:

Ms. Fran Ronan gave a presentation on Sports Active Wexford's role and activities.

Ms. Ronan responded to any questions /queries from the members.

Mr. Pat Rath suggested that boxing should be supported by Sports Active Wexford.

It was agreed Wexford LCDC would write to the Minister for Education to ascertain the possibility of Sports Leader UK accredited courses, delivered by Sports Active Wexford, being recognised as additional value in the CAO process, for progress into higher education.

Adoption of Minutes:

The adoption of the minutes of the Local Community Development Committee (LCDC) meeting held 27th July, 2015 were proposed by Councillor Anthony Donohoe and seconded by Councillor Michael Sheehan, and agreed.

Matters Arising:

There were no matters arising.

National Oversight and Audit Commission (NOAC):

Mr. Mackey informed the committee on the work of NOAC vis-à-vis LCDCs.

Mr. Mackey responded to any questions /queries from the members.

Correspondence:

Wexford Local Development:

The Chief Officer, Mr. Ger Mackey advised the Committee that Wexford Local Development has informed him of a change to the SICAP staffing team employed by Wexford Local Development. The contents of the correspondence were noted by the members.

Southern Regional Assembly:

Correspondence from The Southern Regional Assembly was brought to the attention of the meeting re: consultations with the Southern Regional Assembly in respect of preparation of Local Economic Plans (LECPs).

The contents of the correspondence were noted by the members.

DECLG (SICAP):

Correspondence from The DECLG was brought to the attention of the meeting. The correspondence related to the processes surrounding the SICAP mid-term review, and details on how the DECLG, in conjunction with POBAL, is supporting the roll out and implementation of SICAP.

The contents of the correspondence were noted by the members.

DECLG (LEADER):

Correspondence from The DECLG re: preparatory support for the LEADER Local Development Strategy was brought to the attention of the meeting.

The contents of the correspondence were noted by the members.

Southern Regional Assembly:

Correspondence from The Southern Regional Assembly was brought to the attention of the meeting re: the Local Economic and Community Plan for County Wexford's draft Socio-Economic Statement. The SRA broadly welcomes and agrees with the approach being adopted by Wexford LCDC in the preparation of the LECP.

The contents of the correspondence were noted by the members.

LCDC members monthly sectoral/programme update:

Mr. Seán Quirke expressed a view that training for LCDC members to date has been disjointed and poorly delivered. There was general consensus among the LCDC members on the need for further quality training in this regard.

Chief Officers Report:

Additional Membership of LCDC

The Chief Officer, Mr. Mackey, informed the meeting that Wexford County has approved an expansion of the membership of the LCDC from 17 to 19 members. It was agreed that the two additional nominating bodies would be the HSE on the Public side and the Wexford Council of Trade Unions on the Private side. Both organizations have been written to seeking the appropriate nominees as representatives of the LCDC.

Dormant Accounts

The following organisations have submitted an application under the dormant account scheme.

- Ferns Diocesan Youth Services (FDYS) have submitted an application under the Measure 1 Social Enterprise, for the establishment of a Fab Lab in New Ross.
- Chevron Training has submitted an application under Measure 2 Youth Employment Creation.
- SERDATF have submitted an application under Measure 4 Substance Misuse & Prevention.

Blue Way

Mr. Mackey gave details on recently received clarification as to the definition and standards applicable to all Blue way Water Trails developed in Ireland for accreditation by the Irish Sports Councils, National Trails Office, Canoeing Ireland, and the Irish Underwater Council.

An inter Agency Steering Group has been established to develop a Blue Way linking the coastal counties of Wicklow, Wexford and Waterford.

REDZ (Rural Economic Development Zones)

Mr. Mackey informed the meeting that Wexford County Council with the support of Carlow County Council is submitting an application to be considered for as part of a Rural Economic Development Zone Pilot Initiative.

Monthly Meetings

A proposal to change the meeting schedule of Wexford LCDC from monthly to bimonthly, to facilitate a more effective use of resources and allow for the subcommittees of the LCDCs to work more efficiently, was proposed by Councillor Kathleen Codd Nolan and seconded by Mr. Tom Banville.

Traveller Inter Agency Group (TIG)

Mr. Mackey informed the meeting that Wexford County Council have made funding applications under the Traveller Participation Scheme and the Wexford Traveller Interagency Group (TIG).

LCDC sub-committees

Councillor Michael Sheehan proposed that Mr. Rath and Ms. Hamilton, as the Community and Voluntary representatives on the LCDC, be appointed onto the LCDC Community Development sub-committee, and Mr. Seán Quirke seconded the proposal.

Councillor Anthony Donohoe proposed that Ms. Kennedy, as the WEETB representative on the LCDC, be appointed onto the LCDC Education sub-committee, and Mr. Seán Quirke seconded the proposal.

Councillor Michael Sheehan proposed that Ms. Lucy Medlycott, be invited to be a member of the Community Development sub-committee or the Education sub-committee, and Mr. Seán Quirke seconded the proposal.

New Scheme to support rural Towns and Villages

Mr. Mackey informed the meeting of the aims and objectives, and eligible activities of a new scheme to support rural towns and villages.

Social Inclusion & Community Activation Programme (SICAP) Mid-Term Review

Ms. Clare Ryan from Wexford Local Development joined the meeting and gave a presentation and update on the SICAP mid-term review, and answered any questions that the members had. Ms. Ryan left the meeting at this point.

Mr. Liam Daly informed the meeting that the imminent launch of the 'Jobpath' programme, in addition to an existing range of existing employment activation services provided by the Department and Local Employment Service (LES), would lead to a more competitive environment for SICAP targeted clients, which may pose a greater challenges to achieve the SICAP Headline Indicator targets.

Mr. Daly informed the meeting that whilst the Department of Social Protection does not make any direct referrals under SICAP, it does share information with programme implementers where it is available and appropriate to do so.

Mr. Kehoe informed the meeting that potential clients were disengaging with the SICAP process due to the perceived invasive nature of the SICAP Individual Client Registration form. Mr. Kehoe also informed the meeting that some clients were becoming disillusioned with SICAP due to questions being asked on the registration form which are outside the remit of SICAP to address e.g. homelessness.

The contents of the SICAP – Mid Term Review pack distributed by the Chief Officer to the LCDC were noted by the members.

The committee acknowledged the challenges of achieving the Key Performance Indicators by year end, as outlined in Ms. Ryan's presentation and the mid-term review pack.

Councillor Dempsey requested a reduced agenda for any future meeting which contains a SICAP review item, due to the detailed nature of the process.

The adoption of the SICAP mid-term review was proposed by Mr. Seán Quirke and seconded by Mr. Tom Banville.

Agreement to the change in staff, advised in correspondence received from WLD, under SICAP was proposed by Mr. Seán Quirke and seconded by Ms. Madeline Quirke.

The SICAP drawdown request from POBAL for funding, following the adoption of the SICAP mid-term review, was proposed by Councillor Michael Sheehan and seconded by Mr. Tom Banville.

It was agreed to defer the establishment of SICAP sub-committees until the next meeting due to the absence of the two Social Inclusion representatives.

Update on the LEADER Programme 2014 - 2020

Mr. Brian Kehoe gave an update on the LEADER Programme 2014 – 2020, and answered any questions that the members had.

Wexford Local Economic and Community Plan (LECP)

Mr. Mackey gave an update on progress on the drafting of the LECP, and distributed a report to the meeting outlining the key stages and milestones in the LECP preparation process. Mr. Mackey answered any questions that the members had.

Any Other Business

None.

Date for Next Meeting:

It was agreed that the date for the next meeting would be Tuesday, 27th October, 2015 at 11.00 a.m. This concluded the business of the meeting.

Minutes of the Local Community Development Committee (LCDC) Special Meeting held on Thursday, 5th November, 2015 at 11.30 a.m. in the Meeting Room, Ground Floor, Block A, Wexford County Council, County Hall, Carricklawn, Wexford Town.

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members:

Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Sector
Ms. Susan Murphy, Social Inclusion Sector
Councillor Anthony Donohoe
Councillor Kathleen Codd Nolan
Mr. Tom Banville, Local Enterprise Office
Ms. Mary Hamilton, Community & Voluntary Sector
Mr. Seán Quirke, Community & Voluntary Sector
Mr. Pat Rath, Community & Voluntary Sector

Also in attendance:

Mr. Ger Mackey, Chief Officer
Mr. John Carley, Director of Services
Mr. Michael Sweeney, LCDC Support
Ms. Deirdre Kearns, Senior Executive Planner
Ms. Pauline Doyle, Executive Planner

Apologies:

Mr. Tom Enright, Chief Executive, Wexford County Council
Ms. Karin Dubsky, Environment Sector
Ms. Anne Shannon, Social Inclusion Sector
Ms. Fran Kennedy, WWETB
Mr. Liam Daly, Department of Social Protection
Mr. John Joe Kavanagh, Farming Sector

Presentation by Ms. Kearns

Ms. Kearns presented a report on the Submissions and Observations received on the Draft Socio-Economic Statement and High Level Goals following the completion of the Stage 2: Public Consultation process. All amendments to the draft Socio-Economic Statement and High Level Goals as a result of the public consultation process were brought to the attention of the members and all questions that the Members had were answered.

Mr. Mackey informed the meeting that the LECP Advisory Steering Group (ASG) had approved the revised version of the draft Socio-Economic Statement and High Level Goals at a meeting on 2nd November, 2015. Councillor Anthony Donohoe proposed and Ms. Susan

Murphy seconded the adoption of the revised Socio-Economic Statement and High Level Goals.

Presentation by Mr. Mackey on the 'Next Steps' in the LECP Process

Mr. Mackey gave a presentation on developing the Strategic Economic Objectives (SEO) and Strategic Community Objectives (SCO) and associated Actions to achieve the High Level Goals of the LECP. Mr. Mackey advised the meeting that these specific objectives and actions are required to be time-bound, achievable and measurable.

Mr. Mackey informed the meeting that a High Level Partner Event – “**Wexford Local Economic and Community Plan - From High Level Goals to Implementation**”, will take place in the Ferrycarrig Hotel on Wednesday, 25th November, 2015. This event will focus on the development of the objectives and actions for, and the implementation of, an evidence-based, integrated Wexford Local Economic and Community Plan (LECP).

Mr. Mackey also advised the meeting that a workshop for all ASG members has been arranged for week beginning 7th December, 2015. This workshop will be facilitated by Dr. John Bamber from The Centre for Effective Services, and will focus on agreeing on the specific objectives and actions required to achieve the High Level Goals of the LECP, for recommendation to the LCDC.

Presentation by Mr. Mackey on the Role of LCDCs in Local and Community Development

Mr. Mackey gave a presentation on the role of LCDCs in Local and Community Development, and answered all questions the members had.

Matters arising

Mr. Mackey advised the meeting of the need for the LCDC Community Sub-Committee to meet to discuss and agree on the Strategic Community Objectives (SCO's) of the LECP. Mr. Mackey also invited all members of the LCDC to submit any SCOs which they may have to Mr. Michael Sweeney via email. Ms. Madeline Quirke suggested the implementation of a community alerts text system should be explored as a possible SCO. Mr. Mackey advised the meeting that all SCOs and associated actions are required to be time-bound, achievable and measurable. Mr. Banville advised the meeting that the Local Economic Office would assist with the development of the Strategic Economic Objectives.

A general round table discussion took place surrounding the need to promote the positive work being carried out by the various agencies within County Wexford to act as a counter balance to negative reporting on the County as a whole. Councillor Tony Dempsey undertook to invite Mr. John Lonergan – former Governor of Mountjoy Prison, to speak at the High Level Partner Event to be held in the Ferrycarrig Hotel on the 25th November, 2015.

Access Recommendations by Mr. Pat Rath

Councillor Tony Dempsey gave an overview of the “Access Recommendations for Vistwexford.ie” document submitted by Mr. Rath. The document was distributed to all members and Mr. Rath outlined some proposals there-in to help promote ‘access for all’ services available in County Wexford, on the Visitwexford.ie website. Mr. Rath was commended by the Chairman for his proposals. Mr. Banville also commended Mr. Rath for his proposals and suggested that all recommendations contained within the document were achievable within the short to medium term. Mr. Banville undertook to bring these recommendations to the attention of relevant Council staff in order to action same.

Any Other Business

None.

Date for Next Meeting:

It was agreed that the date for the next meeting would be Monday, 30th November, 2015 at the earlier than usual time of 10.30 a.m. The early starting time was agreed necessary due to the heavy agenda to be addressed at the next meeting, particularly in relation to the new LEADER Local Development Strategy (LDS) and SICAP update. Mr. Brian Kehoe agreed to provide a copy of the draft LEADER LDS at least one week in advance of the next LCDC meeting, to allow all members time to consider the document. Mr. Kehoe requested that members submit any comments they may have on the draft document in advance of the meeting, to allow for a considered and detailed response to be provided to same, at the next LCDC meeting. It was agreed that the members would send all such comments to Mr. Mackey for collation of same and onward submission to Mr. Kehoe. This concluded the business of the meeting.

Chief Officer

Daingithe ar an la de , 2015.

Cathaoirleach

**Minutes of the Local Community Development Committee (LCDC) Meeting
Held on Monday, 27th July, 2015 at 11.00 a.m. in The Council Chamber, Third Floor,
Block A, Wexford County Council, County Hall, Carricklawn, Wexford Town, Y35 WY93**

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members: Mr. Tom Enright, Chief executive Officer, Wexford County Council
Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Sector
Mr. Liam Daly, Department of Social Protection
Councillor Anthony Donohoe
Councillor Michael Sheehan
Councillor Kathleen Codd Nolan
Ms. Karin Dubsy, Environment Sector
Ms. Anne Shannon, Social Inclusion Sector
Ms. Susan Murphy, Social Inclusion Sector
Mr. Seán Quirke, Community & Voluntary Sector
Mr. Pat Rath, Community & Voluntary Sector
Mr. John Joe Kavanagh, Farming Sector
Ms. Eilis Leddy, WWETB

Also in attendance: Mr. Ger Mackey, Chief Officer
Ms. Alice Doyle, LCDC Support Officer
Mr. John Carley, Director of Services
Mr. Michael Sweeney, ASO, Wexford County Council

Apologies: Mr. Tom Banville, Local Enterprise Office
Ms. Mary Hamilton, Community & Voluntary Sector

Presentation by Wells House on proposed Horticulture Course:

Ms. Rosler and Ms. Deirdre Walshe gave a presentation on a proposed horticulture course at Wells House, Gorey.

Ms. Rosler and Ms. Walshe responded to any questions /queries from the members.

Ms. Eilis Leddy expressed WWETB's interest in engaging with Wells House on this project.

It was agreed that Ms. Leddy would arrange to give a presentation to the LCDC on the services provided by Waterford and Wexford Education & Training Board (WWETB).

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting held 29th June, 2015 were proposed by Councillor Kathleen Codd Nolan and seconded by Ms. Madeleine Quirke, and agreed.

Matters Arising:

There were no matters arising.

Correspondence:

Wexford Council of Trade Unions:

The Chief Officer, Mr. Ger Mackey advised the Committee that the Wexford Council of Trade Unions have requested to be included as a member of the LCDC. A copy of this correspondence in relation to this request was circulated to all members. It was agreed to discuss this request at the next meeting of the CPG.

Equality & Rights Alliance:

Correspondence from The Equality & Rights Alliance was brought to the attention of the meeting. The correspondence included a briefing note on implementing the new statutory obligations requiring all public bodies to proactively consider equality and human rights issues in carrying out their functions, as contained in S42 of the Irish Human Rights and Equality Commission Act [2014].

The contents of the correspondence were noted by the members.

DECLG:

Correspondence from The DECLG was brought to the attention of the meeting. The correspondence related to 'Guidance Note on Local Economic and Community Plans'. The note dealt with monitoring arrangements during the LECP formulation stage, and emphasizes the significant monitoring role regional assembly staff must play in relation to the formulation of the LECP. Additional guidance in relation to how the LCDC must consult with regional assembly staff during the formulation stage of the LECP is also outlined in the correspondence.

The contents of the correspondence were noted by the members.

DECLG (SICAP):

Correspondence from The DECLG was brought to the attention of the meeting. The correspondence attached the ESF Newsletter 2015 – Issue 7.

The contents of the correspondence were noted by the members.

LGMA

Correspondence from The LGMA was brought to the attention of the meeting. The correspondence attached recommendations for CCMA Economic, Enterprise and Tourism Development Committees, on foot of a National Workshop (hosted by the LGMA) to promote the development of a Framework of Equality Actions for the LECP.

The contents of the correspondence were noted by the members.

Chief Officers Report:

Dormant Accounts

The Chief Officer, Mr. Mackey, informed the meeting that an interagency Steering Group has been established to coordinate applications to the funding call. Mr. Mackey informed the meeting that The Steering Group had agreed the following applicants and measures under the Dormant Accounts Scheme.

- Ferns Diocesan Youth Services (FDYS) would submit an application under the Measure 1 Social Enterprise, for the establishment of a Fab Lab in New Ross.
- WLD would submit an application under Measure 2 Youth Employment Creation.
- SERDATF would submit an application under Measure 4 Substance Misuse & Prevention.

The closing date for receipt of applications under this scheme is 29th July, 2015.

Blue Way

Mr. Mackey informed the meeting that The Steering Group will meet on 28th July, 2015 to discuss the scoping exercise undertaken by the three Local Development Companies.

REDZ (Rural Economic Development Zones)

Mr. Mackey informed the meeting that Wexford County Council with the support of Carlow County Council is submitting an application to be considered for as part of a Rural Economic Development Zone Pilot Initiative.

The closing date for receipt of applications under this scheme is 31st August, 2015.

The following matters arose from the Chief Officers report

1. Councillor Sheehan asked if any other applications (apart from Bunclody and Carrigduff) were being considered under measures 2 or 3 of REDZ scheme e.g. New Ross. Mr. Mackey advised the meeting that no other areas were being considered at present, as the areas being applied for were identified in the CEDRA report (Commission for Economic Development of Rural Areas), as the most marginalised in the state. Mr. John Carley advised the meeting that the current applications are only for inclusion in a pilot programme, and that other areas would be considered post the pilot phase.
2. Mr. Brian Kehoe advised the meeting that WLD would not be putting in an application under measure 2 of the Dormant Accounts scheme. In response to a question from Councillor Sheehan, Mr. Kehoe explained this was due to a lack of time to submit the application, and resources within WLD.

3. Ms. Eilish Leddy explained to the meeting that the possibility of WWETB making an application for funding under measure 2 of the Dormant Account Scheme would not be feasible due to the imminent closing date for receipt of applications.
4. It was agreed that the LCDC would investigate the possibility of making an 11th hour application under measure 2 of the Dormant Accounts scheme.
5. Mr. Pat Rath expressed concerns as to the title & concept of The Blue Way.

Update on the Social Inclusion & Community Activation Programme (SICAP)

Mr. Brian Kehoe gave an update on SICAP, and answered any questions that the members had.

Mr. John Carley suggested that a sub group of the LCDC be established to liaise with WLD and the Wexford LCDC. Councillor Sheehan proposed the establishment of such a sub-group, and Mr. Seán Quirke seconded the proposal.

Ms. Eilis Leddy left the meeting following the SICAP presentation.

Update on the LEADER Programme 2014 - 2020

Mr. Brian Kehoe gave an update on the LEADER Programme 2014 – 2020, and answered any questions that the members had.

Ms. Karin Dubsy requested that a representative from the National Parks and Wildlife Service be invited to give a presentation to the LCDC in relation to potential LEADER involvement. The Chief Officer agreed to discuss the matter with Ms. Dubsy at a later date.

Councillor Kathleen Codd Nolan asked when the LEADER strategy would be in place. Mr. Mackey advised the proposed date was Oct/Nov, 2015.

Update on Dormant Accounts Fund

This matter was dealt with under the Chief Officers Report section of the meeting.

Draft Socio-Economic Statement and High Level Goals – Sustainable Environment Assessment (SEA) and Appropriate Assessment (AA) Screening Report

Ms. Alice Doyle read a report from Ms. Deirdre Kearns, Senior Executive Planner, Wexford County Council. The report confirmed to the LCDC that it has been determined that neither Stage 2 Appropriate Assessment nor Strategic Environmental Assessment is required at this stage in the development of the Local Economic Community Plan (LECP), and that it is in order to approve the Socio-economic Statement and High Level Goals for public display.

On a proposal by Councillor Michael Sheehan, seconded by Ms. Karin Dubsy, it was agreed to proceed to the public consultation stage of the LECP process.

Any Other Business

1. Mr. Ger Mackey advised the meeting that Mr. Seán Quirke's previous proposal to give workshops, within County Wexford, on the Student Universal Support Ireland (SUSI) grant application process, would be undertaken by SUSI and the Students' Union of Ireland.
2. Mr. Pat Rath asked if any INTERREG application had been made following the presentation by Ms. Sonja Maurus to the LCDC on the 27th of April, 2015, on funding opportunities under this scheme. Mr. Mackey advised the meeting that The Blue Way project was being considered under this scheme. Mr. Mackey also advised the meeting that all members of the LCDC need to consider INTERREG applications.

Mr. Tom Enright informed the meeting that contact has been made with the French Ambassador to explore the possibilities of entering into an INTERREG arrangement with Normandy. Mr. Enright also advised the meeting of the importance of undertaking a cost benefit analysis prior to making any INTERREG application.

3. Ms. Karin Dubsy asked if there was any proposal to support the Young Scientist initiative. Mr. Mackey advised the meeting that it is proposed to run a Young Scientist event in the County Hall during 2015.

Date for Next Meeting:

It was agreed that there would be no LCDC meeting held in August, and that the date for the next meeting would be 28th September, 2015. This concluded the business of the meeting.

Chief Officer

Daingithe ar an la de , 2015.

Cathaoirleach

Minutes of the Local Community Development Committee (LCDC) Meeting held on Monday, 7th December, 2015 at 10.30 a.m. in the Meeting Room, Ground Floor, Block A, Wexford County Council, County Hall, Carricklawn, Wexford Town.

Attendance:

In the Chair: Councillor Tony Dempsey

LCDC Members:

Mr. Brian Kehoe, Wexford Local Development
Ms. Madeleine Quirke, Business Sector
Councillor Anthony Donohoe
Councillor Michael Sheehan
Mr. Tom Banville, Local Enterprise Office
Mr. Tom Enright, Chief Executive, Wexford County Council
Mr. Pat Rath, Community & Voluntary Sector
Ms. Fran Kennedy, WWETB
Mr. Liam Daly, Department of Social Protection
Mr. John Joe Kavanagh, Farming Sector

Also in attendance: Mr. Ger Mackey, Chief Officer
Mr. John Carley, Director of Services
Mr. Michael Sweeney, LCDC support
Ms. Alice Doyle, LCDC Support Officer

Apologies: Ms. Karin Dubsky, Environment Sector
Ms. Anne Shannon, Social Inclusion Sector
Mr. Seán Quirke, Community & Voluntary Sector
Ms. Susan Murphy, Social Inclusion Sector
Councillor Kathleen Codd Nolan
Ms. Mary Hamilton, Community & Voluntary Sector

Mr. Mackey advised the meeting, through the chair, that the draft LEADER Local Development Strategy (LDS) was not finalised in advance of the meeting in order to give member adequate time to consider the lengthy document, and suggested that this item on the agenda be postponed for discussion at a special meeting of the LCDC, acting as the Local Action Group (LAG), on Monday 14th December, 2015. This was agreed.

Adoption of Minutes:

The minutes of the Local Community Development Committee (LCDC) meeting on 28th September, 2015, and the minutes of the Local Community Development Committee (LCDC)

special meeting on 5th November, 2015 were proposed by Ms. Quirke and seconded by Mr. Banville.

Matters arising

None.

Correspondence:

Wexford Council of Trade Unions:

Mr. Mackey informed the Committee that the Wexford Council of Trade Unions has nominated Mr. Dave Morris as their representative on the LCDC.

Health Service Executive:

Mr. Mackey informed the Committee that the Health Service Executive have nominated Dr. Derval Howley as their representative on the LCDC.

DECLG:

Correspondence from the DECLG with regard to the National Public Library Strategy 2013-2017, Opportunities for All, which outlines a programme for library development, was brought to the attention of the meeting. The contents of the correspondence were noted by the members.

The Wheel:

Correspondence from The Wheel with regard to accessing EU funds – 2015-2020, was brought to the attention of the meeting. The contents of the correspondence were noted by the members.

Amendment of Standing Orders 1.2, 1.3, 1.3 (c), 1.4 – Membership, & 5.1 – Motion for purpose of dealing with urgent business, & 9.1 - Quorum:

On the proposal of Mr. Daly and seconded by Mr. Banville, the Committee agreed to amend Standing Orders 1.2, 1.3, 1.3 (c), 1.4, 5.1 & 9.1 which are necessary to reflect the addition of the two new members to the LCDC.

Wexford LCDC 2014 annual report:

Mr. Mackey presented the Wexford LCDC 2014 annual report to the meeting. The contents of the report were noted by the members. The 2014 annual report was proposed by Mr. Kehoe and seconded by Mr. Banville.

LCDC members monthly sectoral/programme update :

Each member of the LCDC gave an update on their agency's recent activities and progress, and answered any questions on same. Mr. Rath asked Ms. Kennedy when the WWETB plan to the Local Economic and Community Plan (LECP) would be submitted. Ms. Kennedy replied "any day now" – Mr. Rath asked for this response to be recorded in the minutes of the meeting. The Chairman requested each member to submit a one page report (in bullet point

format) at all future LCDC meetings, giving an update on their agency's recent progress and activities.

Chief Officer's Report:

Mr. Mackey presented the Chief Officers Monthly report. The contents of the report were noted by the members, and all questions were answered.

Update on the Social Inclusion & Community Activation Programme (SICAP)

Mr. Kehoe gave an update on SICAP, and distributed a Headline Indicator report from IRIS dated 07/12/2015, and answered any questions that the members had in relation to same, and the SICAP programme in general. Mr. Kehoe advised the meeting that the 2015 end of year review of SICAP was due to be submitted on IRIS by the 15th January, and that this was also the date for the submission of the 2016 plan onto IRIS. Mr. Kehoe suggested that he felt some of the nationally set headline indicator targets were unrealistic due to the very process laden nature of the programme, which poses significant challenges vis-à-vis staffing resources. Mr. Mackey advised the meeting that the 2015 programme was awarded following a tendering process. Mr. Mackey advised the meeting that both the 2016 SICAP Plan and the 2015 End of Year review must be reviewed, appraised and signed off on by the LCDC by 19 February, 2016, and that special meetings of the LCDC may be required to facilitate these processes, as SICAP payments from that date are contingent on compliance with these deadlines. Authority to draw down SICAP 2016 funding for the months of January and February 2016 was proposed by Mr. Banville and seconded by Mr. Rath.

Wexford Local Economic and Community Plan (LECP)

This agenda item was addressed within the Chief Officers report.

Any Other Business

Mr. Mackey informed the meeting of some recent positive statistical improvements in third level education transfer rates from County Wexford schools. Mr. Mackey agreed to circulate this information to the members.

Schedule of ordinary meeting 2016:

The circulated schedule of ordinary meeting for 2016 was agreed by the members.

Date for Next Meeting:

It was agreed that the date for the next meeting would be Monday, 14th December, 2015 at the earlier than usual time of 10.00 a.m. This will be a special meeting of the LCDC, acting as the Local Action Group (LAG), in order to discuss the draft LEADER County Wexford Local Development Strategy (LDS) 2014 - 2020. This concluded the business of the meeting.

Chief Officer

Daingithe ar an la de , 2016.

Cathaoirleach