**Creative Ireland**

**Open Call for Applications 2023**

**Closing date for applications – Monday 18 Sept 2023**

**Creative Ireland - Connecting People, Creativity and Wellbeing**

Wexford County Council invites applications for creative awards funded under the

Creative Ireland Programme for 2023

These awards will provide support to cultural organisations and artists collectives to provide innovative arts programmes and events that foster cultural participation in communities throughout County Wexford.

Applications will be accepted from a range of **non-for-profit organisations including** **artist and craft-makers collectives, cultural organisations such as arts centres, music groups, theatre and drama companies, circus and spectacle companies.**

Applicants can apply for awards of **€5000 or €10,000 each.**

Creative Ireland is an all-of-government initiative committed to enhancing access to, engagement with, and enjoyment of Ireland’s culture and creativity. The core proposition is that participation in cultural activity drives personal and collective creativity, with significant implications for individual and societal wellbeing and achievement.

Creative Ireland focuses on five pillars with local authorities leading on pillar 2, enabling creativity in every community. Each local authority in Ireland has developed their own Creative Ireland five-year culture strategies in response to their county. The delivery of this cultural strategy is overseen by a cross departmental Culture Team within each local authority.

Wexford Culture and Creativity Strategy 2023-27 focuses on key areas of inclusion, well-being, connection, placemaking and climate action.

Wexford County Council welcomes applications in 2023 from relevant organisations and collectives exploring one or more of the three priority themes of **Well Being, Placemaking and Climate Action.**

Public engagement is an important part of the remit of Creative Ireland and applicants must consider how they will engage with the public in addressing the three key themes.

Special consideration will be given to proposals that prioritise inclusion of communities that experience barriers to participation in creative activity.

For further information on Creative Ireland, Wexford’s Culture & Creativity Strategy and the themes identified please go to <https://www.creativeireland.gov.ie/app/uploads/2019/12/Wexford-1.pdf>

**Terms and conditions**

**Creative Ireland Award 2023**

* Applications must address one or more of the themes identified: Well-Being, Place making, Climate Action
* A maximum of one application will be accepted from any cultural organisation or artists collective.
* Creative programmes/arts activities proposed under this award must be delivered in County Wexford in 2023 .
* Applications must be clear and outline concisely the nature of the project, proposed audience, detailed budget and projected outcomes.
* Wexford County Council must be notified of key timelines of the projects and all relevant support must be acknowledged on all PR in relation to this and relevant logos included. All successful applications will receive a copy of Wexford County Council and Creative Ireland logos.

**Criteria and marking scheme.**

All proposals will be evaluated using the following criteria and marking scheme.

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| --- | --- | --- |
| 1 | Quality of proposal including relevance to the themes identified | 300 |
| 2 | The extent to which the proposed project is ambitious, innovative and fosters creativity. | 200 |
| 3 | Track record of the cultural organisation/ artists collective and quality of previous work | 200 |
| 4 | Budget Breakdown | 150 |
| 5 | Feasibility to deliver and completing the project. Applicants must provide have a clear plan for delivering the project and timeline | 150 |
|  | Total | 1000 |

**Note**: There is no guarantee of funding for projects which achieve the minimum eligibility criteria. The fund is limited, and eligible applications will be evaluated on a competitive basis. There is no guarantee the project will receive 100% funding, as it will depend on the number of successful applications.

**Selection Process:**

Grants will be selected through a competitive process and considered via an appointed selection panel, and the panel’s decision is final.

**Additional Information**

Wexford County Council will not be in control of the locations where final public outcomes may take place. Therefore, it will be the responsibility of the artist to ensure the requirements of the Safety, Health and Welfare at Work Act 2013 and the Safety, Health, and Welfare at Work (Construction) Regulations, (where applicable), are implemented. Additional legislative requirements which may apply to the place of work will also need to be considered by the artist.

Artists who to wish to engage children and young people under eighteen years of age in the proposed activity, event or project must comply with the Children First Act 2015 and the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 to 2016. Please refer to Tusla, the Child and Family Agency, [www.tusla.ie](http://www.tusla.ie) , for more information.

Any event organised by, funded by, supported by or held on Wexford County Council property which engages children or young people would be designated a “Not Around Us” supporting event and would display the “Not Around Us” logo and signage in promotion of the event and at the event itself. This will help to make events for children and young people in County Wexford smoke and vape free events.

**Freedom of Information**

Wexford County Council undertakes to our best endeavour to hold confidential any information provided by you in this application subject to the Council’s obligations under law including the Freedom of Information Acts 1997 and 2003. If you consider that any of the information supplied by you in this application should not be disclosed because of its sensitivity, you should, when providing the information, identify the same and specify reasons for its sensitivity. Wexford County Council will consult with you about this sensitive information before making any decision on any Freedom of Information request received. In the event of a decision to release information provided by you, you will have the option of appealing the decision to the Information Commissioner. Please note that unless information is identified by you as sensitive, with supporting reasons, then it is likely to be released in response to a request under the Freedom of Information Acts.

**How do I apply?**

Complete the application form which is available on the Wexford County Council website <https://www.wexfordcoco.ie/arts-and-culture> or by email from [arts@wexfordcoco.ie](mailto:arts@wexfordcoco.ie).

Only completed submissions received via the approved application form will be considered. Digital submissions, either on PDF or Word only and emailed to [arts@wexfordcoco.ie](mailto:artsoffice@wexfordcoco.ie).

**Supporting Documentation:**

You are required to include supporting material online with your application. Please assume that the selection panel is not familiar with any of your past work. Examples of appropriate supplementary materials may include images, pamphlets, brochures, texts, video links.

* Max of 10 still images (PDF or jpeg only) – clearly labelled.
* Video Show reel (You Tube or Vimeo) max 6 minutes accepted.
* Catalogues, flyers, publications, reviews, writing excerpts accepted.
* Content sheet- clearly listing supporting documentation.

**Application dates:**

* Closing date for receipt of applications: **Monday 18 Sept 2023 on or before 4.00pm**
* Late applications will not be considered.
* Digital applications only: No hard copies accepted.
* Your application should include the following completed:

1. Application Form

2. Supporting Documentation

3. Detailed Proposal (max 1,000 words)

4. Artist’s CV if relevant

All compiled into one PDF document. In total this should not exceed 15 MB in size. Please title your email ‘**Creative Ireland Award 2023”**

* Please note if you submit your application over 15MB it will not be accepted, and you will not receive a confirmation email.
* **Please email your application** [**arts@wexfordcoco.ie**](mailto:artsoffice@wexfordcoco.ie) **by 18 Sept 2023 on or before 4.00pm. All eligible submissions will receive a confirmation email.**
* Incomplete applications will not be considered. No other documentation can be accepted after the closing date.
* If you have any **access issues or general queries** around applying for this scheme, please contact the Arts Office and leave a number and we will be very happy to assist you with your application. Hard copies may be accepted following communication with the Arts Office.
* For further information / queries please contact: **Nicola Giltrap Arts Office Tel: 053 -** **9196441** Wexford County Council Arts Office, County Hall, Carricklawn, and Wexford.

**How will I know my application has been successful?**

All applicants will be notified by email.

Successful applicants will receive a Letter of Offer. This letter will form the contract between Wexford County Council and the Artist and will detail all conditions and requirements.

A list of successful applicants will be published on Wexford County Council’s and Creative Ireland’s website stating project name and details.

**If I am successful, how do I draw down the funding?**

Payment to successful applicants will be made by electronic fund transfer only as follows:

A total of 75% of the total fund amount will be paid once the signed Letter of Offer has been returned to Wexford County Council together with any supporting information/documentation requested.

The final 25% payment will only be made after the project has been completed. In order to receive the payment, the successful applicant must complete a short **Post Event Form** (to be supplied by Wexford County Council) and provide the following:

* Evidence that the project has completed (e.g., presentation of public outcome, photographic evidence etc.)
* Evidence of expenditure – Receipts/invoices for full cost
* Summary of project, any change to the project etc.
* Provide at least 5 high quality jpeg images of the project with consent forms for those shown (Wexford County Council reserves the right to use these images for any publicity relating to this scheme)

**Note** – Failure to complete this Post Event form will require the applicant to repay the grant to Wexford County Council and will exclude applicants from future grant schemes.

**Acknowledgement**

Once you have been notified that you have been successful in receiving funding, you must ensure that Creative Ireland and Wexford County Council is acknowledged as funders of your event and promoted. Appropriate credits, logos, and guidelines to support this will be provided to the awarded artists.

**Disclaimer – please read carefully.**

It will be a condition of any application for funding under the terms and conditions of the Wexford County Council – Creative Wexford project that the applicant has read, understood, and accepted the following:

1. Wexford County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from:
   1. The application or the subject matter of the application.
   2. The rejection for any reason of any application.
2. Wexford County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities. In respect of monies provided by Wexford County Council, the council does not undertake the role of ‘Client’ or ‘Employer’ as defined in the Safety, Health, and Welfare at Work Act 2005.
3. By submitting an application, applicants agree to the processing and disclosure of the applicant’s information by Wexford County Council, and to other third parties if required, for Fund administration, reporting, evaluation, and audit purposes. Successful applicants further consent to the disclosure of this information (e.g., name of successful applicant, amount of award, event details, etc.) by these parties in connection with the marketing or promotion of the Fund.  Personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.