

# Application for Certificate of Compliance

## For NPPR

Property Owner Name(s): \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Applicant(s) Name: \_\_\_\_\_

Property Address for Certificate: \_\_\_\_\_

Property Folio Number : \_\_\_\_\_

NPPR A/C Number (where applicable) \_\_\_\_\_

Please indicate NPPR status of property for each charge year in the table below

NPPR Charge year	Liability Date	Was NPPR and is paid in full (please tick)	Exemption applies (please write reason no. from list overleaf)
2009	31 <sup>st</sup> July		
2010	31 <sup>st</sup> March		
2011	31 <sup>st</sup> March		
2012	31 <sup>st</sup> March		
2013	31 <sup>st</sup> March		

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

### Exemption Reasons and evidence required.

- The list overleaf is not exhaustive and Wexford Co. Council reserves the right to request follow up documentation to support your application where applicable.
- Incomplete applications will be returned in full to the applicant thereby delaying the issue of the relevant certificate.
- Evidence or lack thereof is a matter for the applicant and Wexford Co. Council cannot and will not certify compliance of a property without obtaining sufficient, satisfactory evidence.
- All submitted evidence will be confirmed both by local knowledge and further in-house checks. Applications accompanied by evidence that is found to be false or misleading will be rejected and a charge may be levied for any subsequent application.

Exemption Reason Number	Exemption Type	Description	Evidence Required
1	PPR	Property was owner's Principal Private Residence for one or more of the charge years 2009 through 2013.	<ul style="list-style-type: none"> <li>Electricity supply bills in the owner(s)' name, addressed to him/her at the property for the charge years in question</li> <li>Property folio</li> <li>Grant of probate where applicable for deceased owners.</li> </ul>
2	Vacated PPR due to long term physical or mental infirmity	The owner vacated their Principal Private Residence to receive full time care in a property that is not owned by them.	<ul style="list-style-type: none"> <li>Certification of date of move out of property on medical grounds.</li> <li>Property folio for the property vacated</li> <li>Proof of occupancy of residential care facility or property folio for the newly occupied residence whichever is applicable.</li> </ul>
3	Granny Flat	The property is occupied rent-free by a relative of the owner, as their principal private residence and is within a 2KM radius of the owner's principal private residence.	<ul style="list-style-type: none"> <li>Map showing both properties and indicating distance between them</li> <li>Electricity supply bills in the name of the occupant of the property, at the property address, for the charge years in question</li> <li>Property folio for both properties</li> <li>Written declaration signed by both parties declaring <ul style="list-style-type: none"> <li>Relationship to each other</li> <li>That the property is being occupied rent free</li> </ul> </li> </ul>
4	Comprised in a discretionary trust	The property in question is/was comprised in a discretionary trust for the charge years in question	<ul style="list-style-type: none"> <li>Documentation showing details of the trust</li> <li>Property folio</li> </ul>
5	Approved building	The property is an approved building within the meaning of section 482 of the Taxes Consolidation Act of 1997	<ul style="list-style-type: none"> <li>Documentation/certificate showing details of the property being an approved building as defined in section 482 of the Act of 1997.</li> </ul>
6	Sale of home - overlap	First property is occupied as PPR. Second property is purchased within 1 year prior to liability date. Second property is sold within 6 months after the liability date.	<ul style="list-style-type: none"> <li>Proof of date of sales of both properties</li> <li>Proof of ownership of both properties</li> </ul>
7	Divorce of owners	Joint owners were party to a marriage. Decree of divorce or judicial separation granted before liability date. Property is occupied, on the liability date, by one partner to the marriage as their PPR.	<ul style="list-style-type: none"> <li>Proof of judicial separation or divorce</li> <li>Property folio for both properties</li> <li>Electricity supply bills for the property in question</li> </ul>
8	Right of residence	Occupant of the property, while not the legal owner, has a legal right to reside in the property until a specified time.	<ul style="list-style-type: none"> <li>Property folio</li> <li>Legal documentation showing right of residence if not already shown on folio</li> </ul>
9	Trading stock of a business and never used as a dwelling	Newly built properties, intended for sale, never used as a dwelling, never had income derived from them and were part of the trading stock of a business.	<ul style="list-style-type: none"> <li>Recent internal and external photographs of the property</li> <li>Proof of ownership</li> <li>Proof of completion date of the property</li> <li>Proof of non occupancy (e.g. electricity supply connection.)</li> <li>Estate agent details where applicable</li> </ul>

Post or email to Local Charges Unit, Wexford Co. Council, Carricklawn, Wexford [npprdesk@wexfordcoco.ie](mailto:npprdesk@wexfordcoco.ie)  
Electronic form available at [www.wexfordcoco.ie](http://www.wexfordcoco.ie)