

**Public Spending Code
Quality Assurance Report for 2018**



**To be submitted to
National Oversight and Audit Commission (NOAC)**

May 2019

Certificate

This Annual Quality Assurance Report sets out Wexford County Council's approach to completing the Quality Assurance requirements as set out in the Public Spending Code. It is based on the best financial, organisational and performance related information available across the various areas of responsibility.

Signature of Accounting Officer:



Tom Enright
Chief Executive
Wexford County Council

Date:

28th May 2019

Table of Contents

Introduction.....	3
Requirements of the Quality Assurance Aspect of the Public Spending Code.....	3
STEP 1 – Project Inventory.....	4
STEP 2 - Summary of Procurements in excess of €10m.....	5
STEP 3 - Checklists.....	6
Findings on Completion of Checklists	6
STEP 4 - In-Depth review of a sample number of projects.....	6
Internal Audit In-Depth Checks.....	6
Conclusion.....	7
Appendix A - Inventory of Projects and Programmes Over €0.5m - 2017.....	8
Appendix B – Checklists of Compliance	16
Checklist 1: – General Obligations not specific to individual projects/programmes.....	17
Checklist 2 - Capital Expenditure being considered.....	18
Checklist 3: - Current Expenditure being considered.....	19
Checklist 4: - Incurring Capital Expenditure	20
Checklist 5: - Incurring Current Expenditure	21
Checklist 6: - Capital Expenditure Completed.....	22
Checklist 7: - Current Expenditure that (i) reached the end of its planned timeframe or (ii) was discontinued.	23
Appendix C - Quality Assurance Step 4 Review.....	24

Introduction

Wexford County Council has completed the Quality Assurance (QA) requirements as set out in the Public Spending Code and the purpose of this report is to present the results of each of the 5 Steps in the QA exercise and to report on compliance with the requirements of the Public Spending Code as established during this exercise.

The Public Spending Code was written specifically with Government Departments in mind and some of the terminology is very specific to that sector. In order to inform the QA exercise for the Local Government Sector a Guidance Note was developed for the sector to assist in providing interpretations from a Local Government perspective.

This guidance note was further updated for the 2015 and 2016 reporting requirements and the latest updated guidance note (version 3) has informed the completion of the 2018 report.

Requirements of the Quality Assurance Aspect of the Public Spending Code

The Quality Assurance obligation involves a **5 step** process as follows:

- **Step 1** - Drawing up inventories of projects/programmes at the different stages of the Project Life Cycle that have a total Project Life Cost of €500k or more.
- **Step 2** - Publishing summary information on the organisation's website of all procurements in excess of €10m, related to projects in progress or completed in the year under review. (The PSC originally required projects in excess of €2m to be published under this requirement but this has now been changed to €10m) A new project may become a "project in progress" during the year under review if the procurement process is completed and a contract is signed.
- **Step 3** - Completing the 7 checklists contained in the PSC. Only one of each checklist per Local Authority is required. Checklists are not required for each project/programme.
- **Step 4** - Carrying out a more in-depth check on a small number of selected projects/programmes based on criteria established within the Public Spending Code.
- **Step 5** - Completing a short summary report for the National Oversight and Audit Commission (NOAC). The report, which will be generated as a matter of course through compliance with steps 1-4 set out above.

STEP 1 – Project Inventory

This section presents the project inventories of Wexford County Council for projects with a total life cost in excess of €500,000. The inventory is presented in three stages as set out in the following table which also outlines the Expenditure Category/Band relevant for inclusion in each stage:

Project/Programme Stage		Category/Band
1	Expenditure being considered	Capital Projects between €0.5m - €5m
		Capital Projects between €5m - €20m
		Capital Projects over €20m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure programme - Increases over €0.5m
2	Expenditure being incurred	Capital Projects greater than €0.5m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure greater than €0.5m
3	Expenditure that has recently ended	Capital Projects greater than €0.5m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure greater than €0.5m

The Project inventory, set out in the format described above, is included in Appendix A. (Appendix A – Inventory of Projects and Programmes over €0.5m – 2018)

The Inventory contains **176** Projects under the three stages and comprises a total value of **€517m**. The following table provides an overview of the number of projects under each Project/Programme stage and under each of the categories in each of these stages. It also provides an overview of the Project Costs under each category. There were no items identified under Capital Grant Schemes for 2018.

	Current Expenditure	Capital Expenditure	
Project Numbers	> €0.5m	> €0.5m	Totals
Expenditure Being considered	0	72	72
Expenditure Being Incurred	46	30	76
Expenditure recently ended	0	28	28
Totals	46	130	176

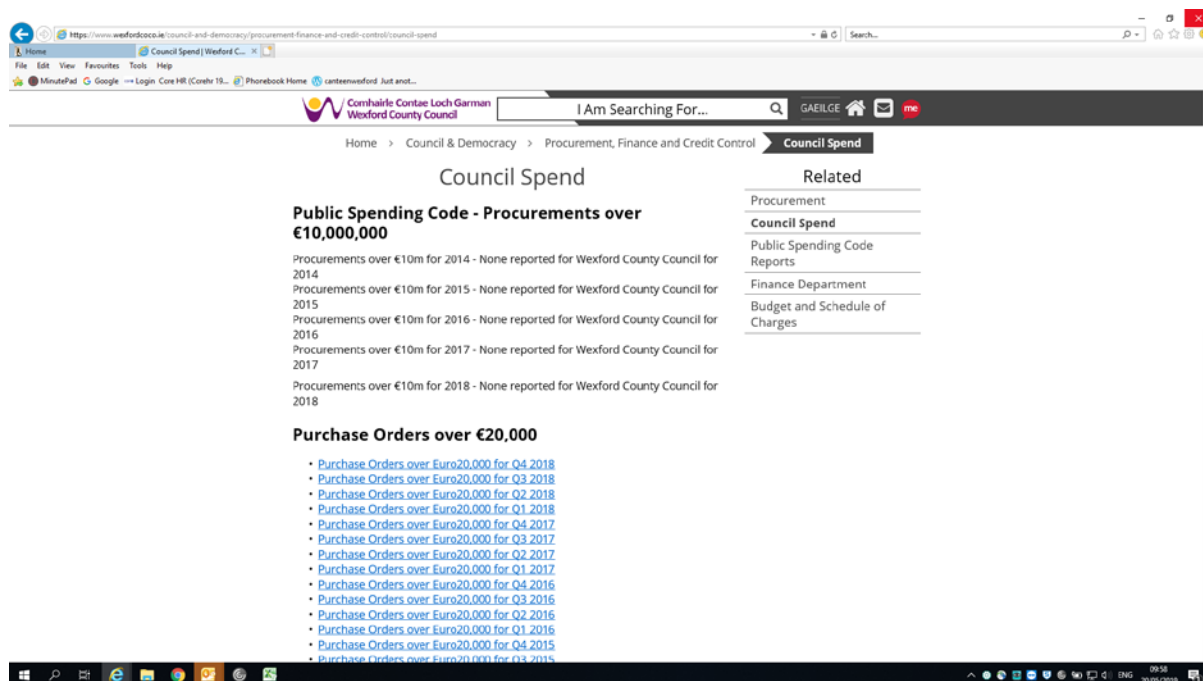
	Current Expenditure	Capital Expenditure	
Project Total Values	> €0.5m	> €0.5m	Totals
Expenditure Being considered	0	€234m	€234m
Expenditure Being Incurred	€111m	€131m	€242m
Expenditure recently ended	0	€41m	€41m
Totals	€111m	€406m	€517m

STEP 2 - Summary of Procurements in excess of €10m

In compliance with the requirement to publish information on all procurements undertaken by Wexford Co Council that were in excess of €10m the following is the location of this publication on the Council's website

<https://www.wexfordcoco.ie/council-and-democracy/procurement-finance-and-credit-control/council-spend>

The following presents a screen print from the web page



For 2018 Wexford Co Council has reported no projects in this category. The requirement relates to Procurements over €10m rather than Project Costs. Therefore while the project inventory reports on 5 projects over €10m, there is currently no single procurement within these projects that meets the reporting requirement in Step 2 of the QA process.

STEP 3 - Checklists

Step three of the Quality Assurance procedure for the Public Spending Code involves the compilation of a number of checklists. There are 7 checklists in all. Checklists 2, 4 and 6 are capital related checklists while checklists 1, 3, 5 and 7 are Revenue/Expenditure related.

The Checklists are informed by the Project Inventory and the following table outlines the approach taken for the completion of the Checklists

Checklist Completion aligned with Project Inventory	
Expenditure Type	Checklist to be completed
General Obligations	General Obligations - Checklist 1
A. Expenditure being considered	Capital Projects/Programmes - Checklist 2 Current Expenditure – Checklist 3
B. Expenditure being incurred	Capital Projects/Programmes – Checklist 4 Current Expenditure – Checklist 5
C. Expenditure that has recently ended	Capital Projects/Programmes – Checklist 6 Current Expenditure – Checklist 7

All checklists as outlined above have been completed and can be found in [Appendix B](#) of this document.

Findings on Completion of Checklists

While the responses included in the Checklist indicate a satisfactory level of compliance there are indications that there is still room for some improvements in some areas of business and in certain aspects of the requirements. However, no specific serious issues/concerns were evident during the completion of this element of the QA exercise

STEP 4 - In-Depth review of a sample number of projects

Step 4 of the Quality Assurance Process involved the examining a sample selection of projects included on the Project Inventory to test the standard of practices in use and compliance with the Public Spending Code within the organisation.

Internal Audit In-Depth Checks

The Internal Audit Unit of Wexford County Council was assigned the task of completing the In-depth checks. The approach taken was to initially randomly select a number of projects from the inventory having regard to the various stages of the life cycle and the values of project listed and the business area of the local authority in order to have, in as far as possible, a good range of project types and sizes for review

The In-depth review has been completed and the overview report together with the completed templates setting out the relevant checks for each of the five projects is included in this report. The selected projects, level of compliance and number of recommendations per project is summarised in the following table:

Table 1.2 – Compliance Levels			
	Project Reviewed	Compliance	Recommendations
1	Kilmore Quay – Pier Extension	No rating	0
2	Courtown Breakwater	Satisfactory	0
3	Improvements to New Ross Library	Satisfactory	0
4	35 Turnkey Units at Ard Uisce, Wexford	Satisfactory	0
5	N25 Ballinboola to Raheenvarren Pavement Scheme	Satisfactory	0

The formal report on the In-depth review has been submitted to the Management Team within Wexford Council for consideration. The report including the completed templates is included in Appendix C to this report. The projects examined in the indepth review have provided satisfactory assurance that there is compliance with the Public Spending Code and no recommendations have arisen from the 2018 Indepth Review. Two of the five projects have featured as part of previous indepth review processes and are revisited in the 2018 exercise as they were both at a very early stage and it has been deemed relevant to retain them on the list for annual review of how they are progressing in terms of compliance with the Public Spending Code requirements.

Conclusion

This report has set out all the requirements of the Quality Assurance aspect of the Public Spending Code.

- A Project Inventory has been prepared outlining the various projects/programmes – capital and current that were being considered, being incurred or recently completed by Wexford County Council in 2018.
- The relevant publication in relation to procurements over €10m has been placed on Wexford County Council's website.
- The 7 checklists required to be completed under the terms of the Public Spending Code Quality Assurance requirement have been completed and provide reasonable assurance that there is satisfactory compliance with the Public Spending Code. The level of compliance reported would suggest there are elements of the expenditure life cycle that could be improved but nothing of a serious nature was highlighted during this compliance exercise.
- A more in-depth review of a sample of the projects contained in the Project inventory has been completed and further confirmed that there is, in general, satisfactory compliance with the requirements of the Public Spending Code. Five Projects were examined. The project documentation examined provided satisfactory assurance that this is compliance with the Public Spending Code and no additional recommendations were identified.
- The final step of the QA exercise, as required under the Public Spending Code, is the compilation and publication of a summary report outlining the Quality Assurance Exercise undertaken by Wexford Co Council. The contents of this report provide details of the QA exercise completed. The report has been considered by the Management Team of Wexford Council and has been certified by the Accounting Officer, Tom Enright, Chief Executive.

Overall the QA exercise has provided reasonable assurance to the management of Wexford Co Council that the requirements of the Public Spending Code are being met.

Appendix A - Inventory of Projects and Programmes Over €0.5m - 2018

Wexford County Council 2018 Inventory of Projects and Programmes over €0.5m

The following contains an inventory of Expenditure on Projects/Programmes with a value above €0.5m, categorised by Expenditure being considered, Expenditure being incurred and Expenditure recently ended. Only projects with Total Project Expenditure matching these criteria are included in the Inventory table

Local Authority	Expenditure		being considered			Expenditure being incurred			Expenditure recently ended			
	Current		Capital				> €0.5m			> €0.5m		
Local Authority	> €0.5m	Capital Grant Schemes >		Capital Projects		Current Expenditure	Capital Grant Schemes	Capital Projects	Current Expenditure	Capital Grant Schemes	Capital Projects	Notes
		€0.5m	€0.5 - €5m	€5 - €20m	€20m plus							
Wexford County Council	€m	€m	€m	€m	€m	€m	€m	€m	€m	€m	€m	
Housing & Building												
9 Units Baile Eoghain Gorey								€1.90				
34 Units Killeens, Wexford				€6.00								
8 Units Cherryorchard Infill								€1.60				
26 Units Clonard, Wexford				€7.00								
Wexford Women's Refuge Proposal (12 units)			€2.30									
Purchase of Land for Housing Purposes			€3.00									
Taghmon 18 Houses			€3.70									
Rathangan Capital Assistance Scheme											€1.05	
Creagh (10 Houses)								€1.80				
Whiterock (45 Houses)				€10.30								
House Purchases 2017 - Wexford District											€4.63	
House Purchases 2017 - New Ross District											€3.07	
House Purchases 2017 - Enniscorthy District											€1.80	
House Purchase 2017 - Gorey District											€1.80	
House Purchases 2018 - Wexford District								€4.39				
House Purchases 2018 - New Ross District								€2.64				
House Purchases 2018 - Enniscorthy District								€1.81				
House Purchase 2018 - Gorey District								€1.56				
House Purchases 2019 - Wexford District			€2.40									
House Purchases 2019 - New Ross District			€1.00									
House Purchases 2019 - Enniscorthy District			€1.00									
House Purchase 2019 - Gorey District			€1.00									

DPA 2017											€1.40	
Slippery Green Wexford (10 Houses)								€2.30				
Danescastle (10 Units)								€1.70				
Grantstown Voluntary Housing (16 Units)			€2.20									
Oilgate (2 Units)											€0.60	
Ballywish (10 Units)			€2.20									
Ballyhine (3 units)			€0.50									
Glentire (6 Units)			€0.83									
Rosetown (48 Units)			€7.40									
Carley's Bridge (17 Units)			€3.90									
Creagh (12 units)			€2.50									
Coolcotts (7 Units)								€1.51				
Turnkey Programme 2017 (8 Units)											€1.54	
Turnkey - Glen an Gardin (22 Units)								€5.20				
Turnkey - Ard Uisce (35 Units)								€8.03				
Turnkey - Whitewater Estuary, Ballyhack			€0.70									
Turnkey - Airhill Belevedere Road			€1.67									
Riverchapel Lane, Riverchapel			€0.78									
Gleann Aoibhinn, Courtown			€2.24									
Part V - Knockmullen, gorey			€3.75									
Part V - Ard Uisce Wexford			€3.25									
Part V Gleann and Ghairdin, Gorey			€2.25									
Part V - Estuary View Crosstown Wexford			€0.46									
Part V Roxborough Manor, Mulgannon Wex			€1.38									
Planned Maintenance Programme 2017											€0.90	
Planned Maintenance Programme 2018								€0.65				
Planned Maintenance Programme 2019			€0.50									
Energy Efficiency Programme 2017											€0.55	

Energy Efficiency Programme 2018								€0.60				
Energy Efficiency Programme 2019			€0.68									
Capital Advance Leasing (CALF) 2017											€2.06	
Capital Advance Leasing (CALF) 2018								€4.90				
Voids Programme 2017											€0.70	
Voids Programme 2018								€0.70				
Voids Programme 2019			€0.70									
Maintenance of LA Housing						€5.83						
Housing Assessment, Allocation & Transfer						€0.80						
Housing Rent and TP Administration						€1.18						
Housing Community Development Support						€0.78						
Admin of Homeless Service						€1.18						
Support to Housing Capital Programme						€2.24						
RAS Programme						€7.76						
Housing Loans						€1.46						
Housing Grants						€2.59						
Road Transportation and Safety												
New Ross Residual Network 2017 (Oaklands)											€1.10	
New Ross Residual Network 2018 (MT Elliot)								€1.40				
Enniscorthy Residual Network 2019 (Ferns)			€0.80									
N25 Ballinaboola – Raheenvarren											€2.28	
N25 Ballygillane – Kilrane											€0.58	
N25 Ballygoman – Knockeen											€2.15	
N11 Oylegate – Ballinaslaney											€0.90	
Bawnmore Road											€0.60	
2017 HD18 Pavement Renewals											€0.50	
2018 HD18 Pavement Renewals											€0.78	
2019 HD18 Pavement Renewals			€0.80									

New Ross Flood Relief								€3.80				
Arthurstown Flood Relief Project											€0.60	
Wexford Inner Relief (Clonard to Newtown Rd)			€3.00									
Wexford Inner Relief (Ballinagee to R730)			€5.00									
N11 Killens - Kitestown + Kyle Upper								€4.46				
Gorey inner Relief (College Road)			€1.00									
Old N11 Enniscorthy (Dublin Road)			€1.10									
Public Lighting Upgrade Programme								€5.00				
Oylegate - Rosslare Hbr (Design)			€4.26									
N30 Southern Approach											€0.56	
MT Elliot Payment Strengthening			€1.40									
Killeens to Newtown Phase 2			€1.50									
N30 Clonroche			€1.75									
N25/R733 Roundabout (Whitford)			€0.75									
Kitestown Junction			€1.20									
N25 Holmestown to Kilcoole			€2.00									
Wexford - Castlebridge Surfacing/Paths			€2.85									
Johns Hill Regeneration											€0.62	
Irishtown Regeneration								€0.55				
NP Roads - Maintenance & Improvement						€1.59						
Regional Rds - Maintenance & Improvement						€2.64						
Local Roads - Maintenance & Improvement						€21.86						
Public Lighting						€1.52						
Maintenance & Management of Car Parking						€1.16						
Agency & Recoupable						€1.25						
Water/Surface Water Projects												
Enniscorthy Flood Defence Scheme								€44.30				
Wexford Watermains Rehab - Phase 2											€1.40	

Enniscorthy Minor Flood Scheme			€0.75									
New Ross - Irishtown to Nunnery Lane Sewer											€0.81	
CFRAM Flood Relief Scheme				€9.50								
Water Supply - Irish Water SLA						€4.50						
Waste Water Treatment - Irish Water SLA						€2.45						
Admin of Group & Private Installations						€1.34						
Support to Irish Water Capital Programme						€0.95						
Special Projects												
Trinity Wharf					€28.00							
Wexford Crescent Development								€2.50				
Wexford Quay Public Realm (Ballast Office)			€0.50									
Templeshannon Urban Renewal			€4.30									
New Wexford Park Development								€3.95				
Enniscorthy Technology Park								€2.20				
Gorey Market House Development			€2.00									
Greenway (New Ross to Waterford)				€12.20								
Greenway (Rosslare Harbour to Waterford)				€21.00								
Greenway (Wexford to Rosslare)			€3.50									
Greenway (Wexford to Curracloe)			€3.00									
Carrigfoyle Activity Park			€2.60									
John's Street Business Hub			€2.31									
Castlebridge Urban Renewal			€0.50									
Kilmore Quay Relief Road			€0.75									
Gorey Park Development			€2.30									
Hook Redevelopment Project			€5.00									
Heritage Park Development Project			€5.00									
High Hill Park New Ross			€1.20									
Esmonde Street Development – Gorey			€0.80									
Enniscorthy MD Offices			€0.70									
Enniscorthy Courthouse								€0.70				

Development Management												
SICAP Programme 2015 – 2017											€5.00	
SICAP Programme 2018 – 2020								€8.50				
LEADER programme								€9.80				
Town & Village Renewal Programme 2017								€1.10			€1.10	
Town & Village Renewal Programme 2018								€1.20				
Forward Planning						€1.00						
Development Management						€2.13						
Planning Enforcement						€0.89						
Community Function						€1.62						
Building Control						€0.68						
Economic Development & Promotion						€4.13						
Property Management						€0.66						
Environmental Services												
Holmestown Landfill Capping			€1.00									
Kilmore Quay Pier Extension			€3.00									
Courtown Breakwater			€5.00									
Water Safety Training Centre Curracloe			€2.00									
Old Landfill Remediation			€0.60									
Coastal Protection Works (Rosslare Strand)				€7.00								
Provision of Slaney Pontoons/Marina Infrast.			€2.00									
Landfill Operation & Aftercare						€2.45						
Recovery & Recycling Facilities						€1.45						
Litter Management						€0.82						
Street Cleaning						€1.77						
Waste Regulations, Monitoring & Enforcement						€0.73						
Safety of Structures & Places						€2.10						
Operation of Fire Services						€5.34						
Water Quality, Air/Noise Pollution						€1.07						
Recreation and Amenity												
Improvements Enniscorthy Library			€3.00									
Improvements New Ross Library			€2.00									

Operation of Library & Archive Services						€4.97						
Outdoor Lesiure Areas Operations						€1.81						
Community, Sport & Recreation Development						€1.05						
Operation of Arts Programme						€1.28						
Agriculture, Education, Health and Welfare												
Courtown Harbour Development											€1.70	
Operation & Maintenance of Piers & Harbours						€0.91						
Veterinary Services						€0.69						
Miscellaneous Services												
Profit/Loss of Machinery Account						€0.56						
Profit/Loss of Stores Account						€0.75						
Administration of Rates						€2.64						
Local Representation/Civic Leadership						€1.40						
Motor Taxation						€1.15						
Agency & Recoupable Services						€3.49						
Totals	0.00	0.00	133.51	73.00	28.00	110.60	0.00	130.75	0.00	0.00	40.78	
Category Total									110.60	0.00	406.04	
Summary Totals					234.51			241.35			40.78	
Overall Totals											516.64	
									Current	1%	1.11	
									Capital	5%	20.30	
Project Count	0	0	64	7	1	46	0	30	0	0	28	
Category Total									46	0	130	
Summary Totals					72			76			28	
Overall Totals											176	

Appendix B – Checklists of Compliance

In completing the checklists, the following approach was applied.

- ❖ The scoring mechanism for the checklists is as follows:
 - Scope for significant improvements = a score of 1
 - Compliant but with some improvement necessary = a score of 2
 - Broadly compliant = a score of 3
- ❖ For some questions, the scoring mechanism is not always strictly relevant. In these cases, it may be appropriate to mark as N/A and provide the required information in the commentary box as appropriate.
- ❖ The focus should be on providing descriptive and contextual information to frame the compliance ratings and to address the issues raised for each question. It is also important to provide summary details of key analytical outputs covered in the sample for those questions which address compliance with appraisal / evaluation requirements, i.e. the annual number of appraisals (e.g. Cost Benefit Analyses or Multi Criteria Analyses), evaluations (e.g. Post Project Reviews). Key analytical outputs undertaken but outside of the sample should also be noted in the report.

Local Authority Notes

1. Capital Grant Schemes relate to Projects (recorded in the capital account) where expenditure relates to payments on the foot of grant applications from individuals/groups to the local authority e.g. Housing Aids for the elderly. It has been agreed with DPOR that the Capital Grant Scheme element of the Project Inventory will only be used in exceptional circumstances where a LA commences its own grant scheme or primarily funds such a scheme as all other grant schemes are related to schemes commenced at Departmental level and are to be accounted for in the 'capital programmes' column of the QA inventory.

The treatment of Capital Grant Schemes within the Project Inventory can therefore be clarified as follows:

- a. Where a Capital Grant Scheme is 100% funded by Government Grant – Project Cost to be included under Capital Programme;
 - b. Where a Capital Grant Scheme is 100% funded by the Local Authority – Project Cost to be included under Capital Grant Scheme;
 - c. Where a Capital Grant Scheme is primarily funded by Government Grant with an element of local funding – Project Cost to be included under Capital Programme with a note made for each element funded by own resources e.g. Includes 20% local funding;
 - d. Where a Capital Grant Scheme is primarily funded by Local Funding with an element of government grant funding – Project Cost is to be recorded under Capital Grant Scheme with a note made for each element funded by government grant, e.g. Includes 40% government grant funding.
2. As noted in the general guidance above there may be questions where the scoring mechanism or indeed the question itself are not relevant to some or all local authorities. In such case it is acceptable to mark the answer as N/A and include commentary, where appropriate.

Checklist 1: – General Obligations not specific to individual projects/programmes

General Obligations not specific to individual projects/programmes	Self-Assessed Compliance Rating: 1 - 3	Discussion/Action Required
1.1 Does the organisation ensure, on an ongoing basis, that appropriate people within the organisation and its agencies are aware of their requirements of the Public Spending Code (incl. through training)?	3	All relevant staff & agencies have been notified of their obligations under the PSC
1.2 Has training on the Public Spending Code been provided to relevant staff within the organisation?	2	As training is rolled out within the sector it is expected that WCC staff will engage with this training
1.3 Has the Public Spending Code been adapted for the type of project/programme that your organisation is responsible for? i.e., have adapted sectoral guidelines been developed?	3	Yes. A guidance document has been developed for the QA adapting the PSC to Local Government structures and approach.
1.4 Has the organisation in its role as Sanctioning Authority satisfied itself that agencies that it funds comply with the Public Spending Code?	N/A	No project relevant to the PSC
1.5 Have recommendations from previous QA reports (incl. spot checks) been disseminated, where appropriate, within the organisation and to agencies?	3	
1.6 Have recommendations from previous QA reports been acted upon?	3	Yes
1.7 Has an annual Public Spending Code QA report been certified by the organisation Chief Executive, submitted to NOAC and published on the organisation's website?	3	Yes
1.8 Was the required sample of projects/programmes subjected to in-depth checking as per step 4 of the QAP?	3	Yes
1.9 Is there a process in place to plan for ex post evaluations/Post Project Reviews? Ex-post evaluation is conducted after a certain period has passed since the completion of a target project with emphasis on the effectiveness and sustainability of the project.	2	If and where appropriate
1.10 How many formal Post Project Review evaluations have been completed in the year under review? Have they been issued promptly to the relevant stakeholders / published in a timely manner?	2	If and where appropriate
1.11 Is there a process to follow up on the recommendations of previous evaluations/Post project reviews?	2	
1.12 How have the recommendations of previous evaluations/post project reviews informed resource allocation decisions?	2	If and where appropriate

Checklist 2 - Capital Expenditure being considered

(To be completed in respect of capital projects or capital programme/grant scheme that is or was under consideration in the past year)

Capital Expenditure being considered - Appraisal and Approval	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
2.1 Was a preliminary appraisal undertaken for all projects > €5m?	3	Projects listed at this level include those under the direction of other bodies who complete the appraisal
2.2 Was an appropriate appraisal method used in respect of capital projects or capital programmes/grant schemes?	3	Yes, in conjunction with the relevant government body/agency
2.3 Was a CBA/CEA completed for all projects exceeding €20m?	Yes	1 project – In progress
2.4 Was the appraisal process commenced at an early stage to facilitate decision making? (i.e. prior to the decision)	3	Yes, in conjunction with the relevant government body/agency
2.5 Was an Approval in Principle granted by the Sanctioning Authority for all projects before they entered the planning and design phase (e.g. procurement)?	3	Required to secure grants
2.6 If a CBA/CEA was required was it submitted to the relevant Department for their views?	N/A	The only projects listed at this level are under the direction of other bodies who complete the appraisal
2.7 Were the NDFA consulted for projects costing more than €20m?	N/A	The only projects listed at this level are under the direction of other bodies who complete the appraisal
2.8 Were all projects that went forward for tender in line with the Approval in Principle and if not was the detailed appraisal revisited and a fresh Approval in Principle granted?	3	Tenders were in line with approvals
2.9 Was approval granted to proceed to tender?	3	Yes
2.10 Were procurement rules complied with?	3	Yes
2.11 Were State Aid rules checked for all supports?	N/A	N/A for Local Government
2.12 Were the tenders received in line with the Approval in Principle in terms of cost and what is expected to be delivered?	3	Yes
2.13 Were performance indicators specified for each project/programme which will allow for a robust evaluation at a later date?	2	No
2.14 Have steps been put in place to gather performance indicator data?	2	No

Checklist 3: - Current Expenditure being considered

New Current expenditure or expansion of existing current expenditure under consideration

Current Expenditure being Considered – Appraisal and Approval	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
3.1 Were objectives clearly set out?	3	Outlined to Members of Council as part of the budget process
3.2 Are objectives measurable in quantitative terms?		To an extent
3.3 Was a business case, incorporating financial and economic appraisal, prepared for new current expenditure?	N/A	No new expenditure
3.4 Was an appropriate appraisal method used?	N/A	No new expenditure
3.5 Was an economic appraisal completed for all projects exceeding €20m or an annual spend of €5m over 4 years?	N/A	No new Projects/Programmes of this level
3.6 Did the business case include a section on piloting?	N/A	
3.7 Were pilots undertaken for new current spending proposals involving total expenditure of at least €20m over the proposed duration of the programme and a minimum annual expenditure of €5m?	N/A	
3.8 Have the methodology and data collection requirements for the pilot been agreed at the outset of the scheme?	N/A	
3.9 Was the pilot formally evaluated and submitted for approval to the relevant Department?	N/A	
3.10 Has an assessment of likely demand for the new scheme/scheme extension been estimated based on empirical evidence?	N/A	
3.11 Was the required approval granted?	N/A	
3.12 Has a sunset clause (as defined in section B06, 4.2 of the Public Spending Code) been set?	N/A	
3.13 If outsourcing was involved were procurement rules complied with?	N/A	
3.14 Were performance indicators specified for each new current expenditure proposal or expansion of existing current expenditure programme which will allow for a robust evaluation at a later date?	3	The expenditure will form part of the national KPIs
3.15 Have steps been put in place to gather performance indicator data?	3	Yes

Checklist 4: - Incurring Capital Expenditure

Complete if your authority had capital projects/programmes that were incurring expenditure during the year under review

Incurring Capital Expenditure	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
4.1 Was a contract signed and was it in line with the Approval in Principle?	3	Yes where appropriate
4.2 Did management boards/steering committees meet regularly as agreed?	3	Yes where appropriate
4.3 Were programme co-ordinators appointed to co-ordinate implementation?	3	Internal co-ordinating team in place in most cases
4.4 Were project managers, responsible for delivery, appointed and were the project managers at a suitably senior level for the scale of the project?	3	Internal co-ordinating team in place in most cases
4.5 Were monitoring reports prepared regularly, showing implementation against plan, budget, timescales and quality?	3	Progress reports were prepared in most cases
4.6 Did projects/programmes/grant schemes keep within their financial budget and time schedule?	2	In most cases
4.7 Did budgets have to be adjusted?	Yes	Yes, up and down
4.8 Were decisions on changes to budgets / time schedules made promptly?	3	Yes
4.9 Did circumstances ever warrant questioning the viability of the project/programme/grant scheme and the business case incl. CBA/CEA? (exceeding budget, lack of progress, changes in the environment, new evidence, etc.)	No	All feasibility exercises completed at the consideration stage of projects
4.10 If circumstances did warrant questioning the viability of a project/programme/grant scheme was the project subjected to adequate examination?	N/A	
4.11 If costs increased was approval received from the Sanctioning Authority?	3	Yes this would be a requirement for grant approval
4.12 Were any projects/programmes/grant schemes terminated because of deviations from the plan, the budget or because circumstances in the environment changed the need for the investment?	3	No

Checklist 5: - Incurring Current Expenditure

Incurring Current Expenditure	Self-Assessed Compliance Rating: 1 -3	Comment/Action Required
5.1 Are there clear objectives for all areas of current expenditure?	3	Yes as part of the Annual Budget process
5.2 Are outputs well defined?	3	National KPIs are in place for Local Government
5.3 Are outputs quantified on a regular basis?	3	KPIs are established each year for specific services
5.4 Is there a method for monitoring efficiency on an ongoing basis?	3	Yes Budget performance and monitoring is in place.
5.5 Are outcomes well defined?	2	The ongoing development of the Annual Service Plans and SMDWs will enhance this measurement
5.6 Are outcomes quantified on a regular basis?	2	The ongoing development of the Annual Service Plans and SMDWs will enhance this measurement
5.7 Are unit costings compiled for performance monitoring?	3	National KPIs are in place for Local Government
5.8 Are other data compiled to monitor performance?	3	Yes Budget performance and monitoring is in place.
5.9 Is there a method for monitoring effectiveness on an ongoing basis?	3	Yes Budget performance and monitoring is in place.
5.10 Has the organisation engaged in any other 'evaluation proofing' ¹ of programmes/projects?	2	If and when appropriate

¹ Evaluation proofing involves checking to see if the required data are being collected so that when the time comes a programme/project can be subjected to a robust evaluation. If the data are not being collected, then a plan should be put in place to collect the appropriate indicators to allow for the completion of a robust evaluation down the line.

Checklist 6: - Capital Expenditure Completed

To be completed if capital projects were completed during the year or if capital programmes/grant schemes matured or were discontinued.

Capital Expenditure Completed	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
6.1 How many post project reviews were completed in the year under review?	10 - 100%	
6.2 Was a post project review completed for all projects/programmes exceeding €20m?	N/A	N/A
6.3 Was a post project review completed for all capital grant schemes where the scheme both (1) had an annual value in excess of €30m and (2) where scheme duration was five years or more?	N/A	N/A
6.4 Aside from projects over €20m and grant schemes over €30m, was the requirement to review 5% (Value) of all other projects adhered to?	Yes	
6.5 If sufficient time has not elapsed to allow for a proper assessment, has a post project review been scheduled for a future date?	N/A	
6.6 Were lessons learned from post-project reviews disseminated within the Sponsoring Agency and to the Sanctioning Authority? (Or other relevant bodies)	Yes	
6.7 Were changes made to practices in light of lessons learned from post-project reviews?	Yes	
6.8 Were project reviews carried out by staffing resources independent of project implementation?	No	Resourcing levels limit the possibilities here

Checklist 7: - Current Expenditure that (i) reached the end of its planned timeframe or (ii) was discontinued. (To be completed if current expenditure programmes reached the end of their planned timeframe during the year or were discontinued.)

Current Expenditure that (i) reached the end of its planned timeframe or (ii) was discontinued	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
7.1 Were reviews carried out of current expenditure programmes that matured during the year or were discontinued?	N/A	No programmes relevant to PSC in 2017
7.2 Did those reviews reach conclusions on whether the programmes were efficient?	N/A	No programmes relevant to PSC in 2017
7.3 Did those reviews reach conclusions on whether the programmes were effective?	N/A	No programmes relevant to PSC in 2017
7.4 Have the conclusions reached been taken into account in related areas of expenditure?	N/A	No programmes relevant to PSC in 2017
7.5 Were any programmes discontinued following a review of a current expenditure programme?	N/A	No programmes relevant to PSC in 2017
7.6 Were reviews carried out by staffing resources independent of project implementation?	N/A	No programmes relevant to PSC in 2017
7.7 Were changes made to the organisation's practices in light of lessons learned from reviews?	N/A	No programmes relevant to PSC in 2017

WEXFORD COUNTY COUNCIL

Public Spending Code Quality Assurance Step 4 Review 2018

Internal Audit Department
May 2019



SECTION 1: INTRODUCTION AND BACKGROUND

1.1 INTRODUCTION AND BACKGROUND

- 1.1.1 In accordance with Circular 13/13 “The Public Spending Code: Expenditure Planning, Appraisal & Evaluation in the Irish Public Service – Standard Rules & Procedures” this review was completed on behalf of the Accounting Officer (Chief Executive) as part of the Quality Assurance element of Public Spending Code (PSC).
- 1.1.2 In line with the Quality Assurance requirements a Project Inventory was drawn up by Wexford County Council’s PSC coordinator. The purpose of this inventory was to identify all projects/programmes of Wexford County Council which were at different stages of the Project Life Cycle during the 2018 financial year and where the total project value exceeded €0.5m. This review will focus on the projects included in this inventory.
- 1.1.3 Step 3 of the Quality Assurance exercise involved the completion of high level checklists that capture various areas of compliance.
- 1.1.4 Step 4, which is the basis of this review report, involves the selection of projects for an in depth review of compliance with the planning, appraisal and evaluation requirement of the PSC. The value of capital projects selected for in depth review should be at least 5% of the total value of all capital projects on the project inventory and, the value of revenue projects selected for in depth review should be 1% of the total value of revenue projects on the project inventory. This minimum is an average calculated over a three year period.
- 1.1.5 Five projects at various stages of the project life cycle were selected for in depth review, to assess the level of compliance with the Public Spending Code through a more detailed analysis. The project inventory, including details of the selected projects, is attached in Appendix A of this report.
- 1.1.6 Details of the projects chosen are shown in Table 1.1 below

Table 1.1 – Projects selected for In Depth Review					
No.	Section	Project	Cap/Rev	Stage	Value €
1.	Environment	Kilmore Quay Pier Extension	Capital	Being Considered	3.00M
2.	Environment	Courtown Breakwater	Capital	Being Considered	5.00M
3.	Library	Improvements New Ross Library	Capital	Being Considered	2.00M
4.	Housing	35 Turnkey units at Ard Uisce, Wexford	Capital	Being Incurred	8.03M
5.	Roads	N25 Ballinaboola to Raheenvarren Pavement Scheme	Capital	Recently Ended	2.27M
Total					20.30M

1.2 PURPOSE, OBJECTIVES & SCOPE

1.2.1 The objectives of this review were as follows:

- To provide an independent professional opinion on compliance with the Public Spending Code and more specifically, the quality of the appraisal, planning and implementation of work done within each programme. The projects were examined in order to assess if the practices implemented are of a high standard.
- The scope of the audit included a review of compliance with the Public Spending Code within each of the selected projects.
- Projects selected for in depth review comprise a representative sample from Projects at all stages of the life cycle. Priority was given to projects which were potentially higher risk. The value of capital projects selected for in depth review should be at least 5% of the total value of all capital projects on the project inventory and, the value of revenue projects selected for in depth review should be 1% of the total value of revenue projects on the project inventory. This minimum is an average calculated over a three year period. The total value of all projects selected in respect of 2014 to 2018 and the average percentages over a three year period are shown in table 1.2 below.

Table 1.2 – Inventory and Selected Project Values 2014-2018									
YEAR	INVENTORY VALUE	INVENTORY VALUE	INVENTORY VALUE	SELECTED PROJS.	SELECTED PROJECTS	% SELECTED	% SELECTED	AVG. % 3 YRS	AVG. % 3 YEARS
	CAPITAL	REVENUE	TOTAL	CAPITAL	REVENUE	CAPITAL	REVENUE	CAPITAL	REVENUE
2014	€100.10	€100.60	€200.70	€11.70	€0.00	11.69%	0%		
2015	€127.31	€97.27	€224.58	€50.67	€0.00	39.80%	0%		
2016	€208.75	€95.96	€304.71	€13.00	€6.03	6.23%	6.28%	19.24%	2.09%
2017	€339.90	€101.97	€441.87	€2.00	€1.40	0.59%	1.37%	15.54%	2.55%
2018	€406.04	€110.60	€516.64	€12.30	€0.00	3.03%	0.00%	3.284%	2.55%

1.3 ASSURANCE

- 1.3.1 Given the outcome of the various reviews set out in table 1.3 below, it is our opinion that in general there is satisfactory compliance with the Public Spending Code within Wexford County Council.
- 1.3.2 The following table summarises the results of our work. The quality assurance indepth checks for each selected project are included in Appendices 1 to 5 of this report.
- 1.3.3 Table 1.3 below includes the Kilmore Quay Pier Extension Project (item no 1) which was examined as part of the 2015, 2016 and 2017 Step 4 Reviews and revisited in this review to determine the current status of the project. The original proposed scheme is no longer going ahead and a procurement process has just commenced to engage consultants to examine the feasibility and options for extensions / improvements to Kilmore Quay Harbour. A preliminary report is expected to be completed by the end of 2019
- 1.3.4 Table 1.3 also includes the Courtown Breakwater Project (Item no. 2) which was examined as part of the 2015, 2016 and 2017 Step 4 Reviews and revisited in this review to determine the current status of the project. The final draft report of the Courtown North Beach Coastal Engineering Feasibility Study is currently being examined. This report will outline options and a recommended course of action including all the permissions required and funding estimates.

Table 1.3 – Compliance Levels				
	Project Reviewed	Compliance	Total Recommendations	Appendix No
1.	Kilmore Quay Pier Extension*	No rating	0	Appendix 1
2.	Courtown Breakwater**	Satisfactory	0	Appendix 2
3.	Improvements New Ross Library	Satisfactory	0	Appendix 3
4.	35 Turnkey units at Ard Uisce, Wexford	Satisfactory	0	Appendix 4
5.	N25 Ballinaboola Pavement Scheme	Satisfactory	0	Appendix 5

*Reviewed as part of the 2015, 2016 and 2017 Step 4 Reviews and revisited as part of 2018 Review

**Reviewed as part of the 2016 and 2017 Step 4 Reviews and revisited as part of 2018 Review

APPENDIX A
Wexford County Council
2018 Inventory of Projects and Programmes over €0.5m

Local Authority	Expenditure		being considered			Expenditure being incurred			Expenditure recently ended			
	Current		Capital				> €0.5m			> €0.5m		
	> €0.5m	Capital Grant Schemes >		Capital Projects		Current Expenditure	Capital Grant Schemes	Capital Projects	Current Expenditure	Capital Grant Schemes	Capital Projects	Notes
Local Authority		€0.5m	€0.5 - €5m	€5 - €20m	€20m plus							
Wexford County Council	€m	€m	€m	€m	€m	€m	€m	€m	€m	€m	€m	
Housing & Building												
9 Units Baile Eoghain Gorey								€1.90				
34 Units Killeens, Wexford				€6.00								
8 Units Cherryorchard Infill								€1.60				
26 Units Clonard, Wexford				€7.00								
Wexford Women's Refuge Proposal (12 units)			€2.30									
Purchase of Land for Housing Purposes			€3.00									
Taghmon 18 Houses			€3.70									
Rathangan Capital Assistance Scheme											€1.05	
Creagh (10 Houses)								€1.80				
Whiterock (45 Houses)				€10.30								
House Purchases 2017 - Wexford District											€4.63	
House Purchases 2017 - New Ross District											€3.07	
House Purchases 2017 - Enniscorthy District											€1.80	
House Purchase 2017 - Gorey District											€1.80	
House Purchases 2018 - Wexford District								€4.39				
House Purchases 2018 - New Ross District								€2.64				
House Purchases 2018 - Enniscorthy District								€1.81				

House Purchase 2018 - Gorey District								€1.56				
House Purchases 2019 - Wexford District			€2.40									
House Purchases 2019 - New Ross District			€1.00									
House Purchases 2019 - Enniscorthy District			€1.00									
House Purchase 2019 - Gorey District			€1.00									
DPA 2017											€1.40	
Slippery Green Wexford (10 Houses)								€2.30				
Danescastle (10 Units)								€1.70				
Grantstown Voluntary Housing (16 Units)			€2.20									
Oilgate (2 Units)											€0.60	
Ballywish (10 Units)			€2.20									
Ballyhine (3 units)			€0.50									
Glentire (6 Units)			€0.83									
Rosetown (48 Units)			€7.40									
Carley's Bridge (17 Units)			€3.90									
Creagh (12 units)			€2.50									
Coolcotts (7 Units)								€1.51				
Turnkey Programme 2017 (8 Units)											€1.54	
Turnkey - Glen an Gardin (22 Units)								€5.20				
Turnkey - Ard Uisce (35 Units)								€8.03				
Turnkey - Whitewater Estuary, Ballyhack			€0.70									
Turnkey - Airhill Belevedere Road			€1.67									
Riverchapel Lane, Riverchapel			€0.78									
Gleann Aoibhinn, Courtown			€2.24									
Part V - Knockmullen, gorey			€3.75									
Part V - Ard Uisce Wexford			€3.25									
Part V Gleann and Ghairdin, Gorey			€2.25									
Part V - Estuary View Crosstown Wexford			€0.46									
Part V Roxborough Manor, Mulgannon Wex			€1.38									

Planned Maintenance Programme 2017											€0.90	
Planned Maintenance Programme 2018								€0.65				
Planned Maintenance Programme 2019			€0.50									
Energy Efficiency Programme 2017											€0.55	
Energy Efficiency Programme 2018								€0.60				
Energy Efficiency Programme 2019			€0.68									
Capital Advance Leasing (CALF) 2017											€2.06	
Capital Advance Leasing (CALF) 2018								€4.90				
Voids Programme 2017											€0.70	
Voids Programme 2018								€0.70				
Voids Programme 2019			€0.70									
Maintenance of LA Housing						€5.83						
Housing Assessment, Allocation & Transfer						€0.80						
Housing Rent and TP Administration						€1.18						
Housing Community Development Support						€0.78						
Admin of Homeless Service						€1.18						
Support to Housing Capital Programme						€2.24						
RAS Programme						€7.76						
Housing Loans						€1.46						
Housing Grants						€2.59						
Road Transportation and Safety												
New Ross Residual Network 2017 (Oaklands)											€1.10	
New Ross Residual Network 2018 (MT Elliot)								€1.40				
Enniscorthy Residual Network 2019 (Ferns)			€0.80									
N25 Ballinaboola - Raheenvarren											€2.28	
N25 Ballygillane - Kilrane											€0.58	
N25 Ballygoman - Knockeen											€2.15	
N11 Oylegate - Ballinaslaney											€0.90	

Bawnmore Road											€0.60	
2017 HD18 Pavement Renewals											€0.50	
2018 HD18 Pavement Renewals											€0.78	
2019 HD18 Pavement Renewals			€0.80									
New Ross Flood Relief								€3.80				
Arthurstown Flood Relief Project											€0.60	
Wexford Inner Relief (Clonard to Newtown Rd)			€3.00									
Wexford Inner Relief (Ballinagee to R730)			€5.00									
N11 Killens - Kitestown + Kyle Upper								€4.46				
Gorey inner Relief (College Road)			€1.00									
Old N11 Enniscorthy (Dublin Road)			€1.10									
Public Lighting Upgrade Programme								€5.00				
Oylegate - Rosslare Hbr (Design)			€4.26									
N30 Southern Approach											€0.56	
MT Elliot Payement Strengthening			€1.40									
Killeens to Newtown Phase 2			€1.50									
N30 Clonroche			€1.75									
N25/R733 Roundabout (Whitford)			€0.75									
Kitestown Junction			€1.20									
N25 Holmestown to Kilcoole			€2.00									
Wexford - Castlebridge Surfacing/Paths			€2.85									
Johns Hill Regeneration											€0.62	
Irishtown Regeneration								€0.55				
NP Roads - Maintenance & Improvement						€1.59						
Regional Rds - Maintenance & Improvement						€2.64						
Local Roads - Maintenance & Improvement						€21.86						
Public Lighting						€1.52						
Maintenance & Management of Car Parking						€1.16						
Agency & Recoupable						€1.25						

Water/Surface Water Projects												
Enniscorthy Flood Defence Scheme								€44.30				
Wexford Watermains Rehab - Phase 2										€1.40		
Enniscorthy Minor Flood Scheme			€0.75									
New Ross - Irishtown to Nunnery Lane Sewer										€0.81		
CFRAM Flood Relief Scheme				€9.50								
Water Supply - Irish Water SLA						€4.50						
Waste Water Treatment - Irish Water SLA						€2.45						
Admin of Group & Private Installations						€1.34						
Support to Irish Water Capital Programme						€0.95						
Special Projects												
Trinity Wharf					€28.00							
Wexford Crescent Development								€2.50				
Wexford Quay Public Realm (Ballast Office)			€0.50									
Templeshannon Urban Renewal			€4.30									
New Wexford Park Development								€3.95				
Enniscorthy Technology Park								€2.20				
Gorey Market House Development			€2.00									
Greenway (New Ross to Waterford)				€12.20								
Greenway (Rosslare Harbour to Waterford)				€21.00								
Greenway (Wexford to Rosslare)			€3.50									
Greenway (Wexford to Curracloe)			€3.00									
Carrigfoyle Activity Park			€2.60									
John's Street Business Hub			€2.31									
Castlebridge Urban Renewal			€0.50									
Kilmore Quay Relief Road			€0.75									
Gorey Park Development			€2.30									
Hook Redevelopment Project			€5.00									

Heritage Park Development Project			€5.00									
High Hill Park New Ross			€1.20									
Esmonde Street Development - Gorey			€0.80									
Enniscorthy MD Offices			€0.70									
Enniscorthy Courthouse								€0.70				
Development Management												
SICAP Programme 2015 - 2017											€5.00	
SICAP Programme 2018 - 2020								€8.50				
LEADER programme								€9.80				
Town & Village Renewal Programme 2017								€1.10			€1.10	
Town & Village Renewal Programme 2018								€1.20				
Forward Planning						€1.00						
Development Management						€2.13						
Planning Enforcement						€0.89						
Community Function						€1.62						
Building Control						€0.68						
Economic Development & Promotion						€4.13						
Property Management						€0.66						
Environmental Services												
Holmestown Landfill Capping			€1.00									
Kilmore Quay Pier Extension			€3.00									
Courtown Breakwater			€5.00									
Water Safety Training Centre Curracloe			€2.00									
Old Landfill Remediation			€0.60									
Coastal Protection Works (Rosslare Strand)				€7.00								
Provision of Slaney Pontoons/Marina Infrast.			€2.00									

Landfill Operation & Aftercare						€2.45						
Recovery & Recycling Facilities						€1.45						
Litter Management						€0.82						
Street Cleaning						€1.77						
Waste Regulations, Monitoring & Enforcement						€0.73						
Safety of Structures & Places						€2.10						
Operation of Fire Services						€5.34						
Water Quality, Air/Noise Pollution						€1.07						
Recreation and Amenity												
Improvements Enniscorthy Library			€3.00									
Improvements New Ross Library			€2.00									
Operation of Library & Archive Services						€4.97						
Outdoor Lesiure Areas Operations						€1.81						
Community, Sport & Recreation Development						€1.05						
Operation of Arts Programme						€1.28						
Agriculture, Education, Health and Welfare												
Courtown Harbour Development										€1.70		
Operation & Maintenance of Piers & Harbours						€0.91						
Veterinary Services						€0.69						
Miscellaneous Services												
Profit/Loss of Machinery Account						€0.56						
Profit/Loss of Stores Account						€0.75						
Administration of Rates						€2.64						
Local Representation/Civic Leadership						€1.40						
Motor Taxation						€1.15						
Agency & Recoupable Services						€3.49						

Totals	0.00	0.00	133.51	73.00	28.00	110.60	0.00	130.75	0.00	0.00	40.78	
Category Total									110.60	0.00	406.04	
Summary Totals					234.51			241.35			40.78	
Overall Totals											516.64	
									Current	1%	1.11	
									Capital	5%	20.30	
Project Count	0	0	64	7	1	46	0	30	0	0	28	
Category Total									46	0	130	
Summary Totals					72			76			28	
Overall Totals											176	

Appendix 1 – Kilmore Quay Pier Extension

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Kilmore Quay Pier Extension
Detail	Construction of a Pier Extension at Kilmore Quay Harbour and Marina
Responsible Body	Wexford County Council
Current Status	Expenditure Being Considered
Start Date	N/A
End Date	N/A
Overall Cost	€3m

Project Description

This project was at discussion stage during the 2015, 2016 and 2017 PSC Step 4 Audits and had not yet been appraised in terms of options or constraints. The project objective had not yet been defined although it had an expected value of €3m based on consideration of a similar proposal some years ago. However, with the time lapse, Wexford County Council has just started a procurement process to engage consultants to look at the feasibility and options for extensions/improvements to Kilmore Quay Harbour.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, [Internal Audit Unit, Wexford County Council] have completed a Programme Logic Model (PLM) for the **Kilmore Quay Pier Extension**. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
Not yet defined	N/A	N/A	N/A	N/A

Description

of Programme Logic Model

Objectives: Not yet defined

Inputs: N/A

Activities: N/A

Outputs: N/A

Outcomes: N/A

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the **Kilmore Quay Pier Extension** from inception to conclusion in terms of major project/programme milestones



2015	Project under consideration – at discussion stage
2016	Project under consideration – at discussion stage
2017	Project under consideration – at discussion stage
2018	The original project has been revised and remains under consideration

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the **Kilmore Quay Pier Extension**.

Project/Programme Key Documents	
Title	Details
N/A	N/A

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the **Kilmore Quay Pier Extension**. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
N/A	N/A	N/A

Data Availability and Proposed Next Steps

There was no project documentation available at the time of the audit as the proposal is at a very early stage.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for **Kilmore Quay Pier Extension** based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

There was no project documentation available at the time of the audit as the proposal is at a very early stage and, accordingly it was not possible to rate compliance with the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

N/A

What improvements are recommended such that future processes and management are enhanced?

N/A

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the **Kilmore Quay Pier Extension**

Summary of In-Depth Check

There was no project documentation available at the time of the audit as the proposal is at a very early stage and, accordingly it was not possible to rate compliance with the Public Spending Code. Having met with the Project Owner, we advised him of the requirements of the Public Spending Code and the need for compliance with same. We will continue to revisit this project as part of future Quality Assurance Step 4 reviews.

Appendix 2 – Courtown Breakwater

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Courtown Breakwater
Detail	The reinstatement and maintenance of a beach at Courtown together with a possible Marina development
Responsible Body	Wexford County Council
Current Status	Expenditure Being Considered
Start Date	October 2016
End Date	N/A
Overall Cost	€5m

Project Description

Courtown has historically been a major tourist resort in County Wexford mainly due to its safe, wide sandy beach and the relatively dry weather that is prevalent along the South East coast of Ireland. Over time the north beach at Courtown has now virtually disappeared. The problem of a narrowing beach is made worse by the fact that the tidal range at Courtown is very small. This lack of beach has had an ongoing serious impact on the viability of Courtown as a resort. Wexford County Council has decided to reactivate the proposal for the reinstatement and maintenance of a beach at Courtown together with a possible Marina development.

Wexford County Council is currently examining the final draft of the Courtown North Beach Coastal Engineering Feasibility Study. This report outlines options and a recommended course of action including all the permissions required and funding estimates.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, [Internal Audit Unit, Wexford County Council] have completed a Programme Logic Model (PLM) for the **Courtown Breakwater Project**. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
To reinstate and maintain a beach at Courtown with a possible Marina development	The primary input to the programme is funding of €5m	Competition for Tenders for consultants to carry out a coastal engineering and environmental feasibility study	Awarding of Contract for coastal engineering and environmental feasibility study to Consulting Engineers. Consideration of the options outlined in the final draft of the Courtown North Beach Coastal Engineering Feasibility Study.	N/A

Description of Programme Logic Model

Objectives: The objective of the Courtown Breakwater Project was to reinstate and maintain a beach at Courtown with a possible marina development

Inputs: The primary input to the programme was the capital funding of €5m provided by Wexford County Council and OPW

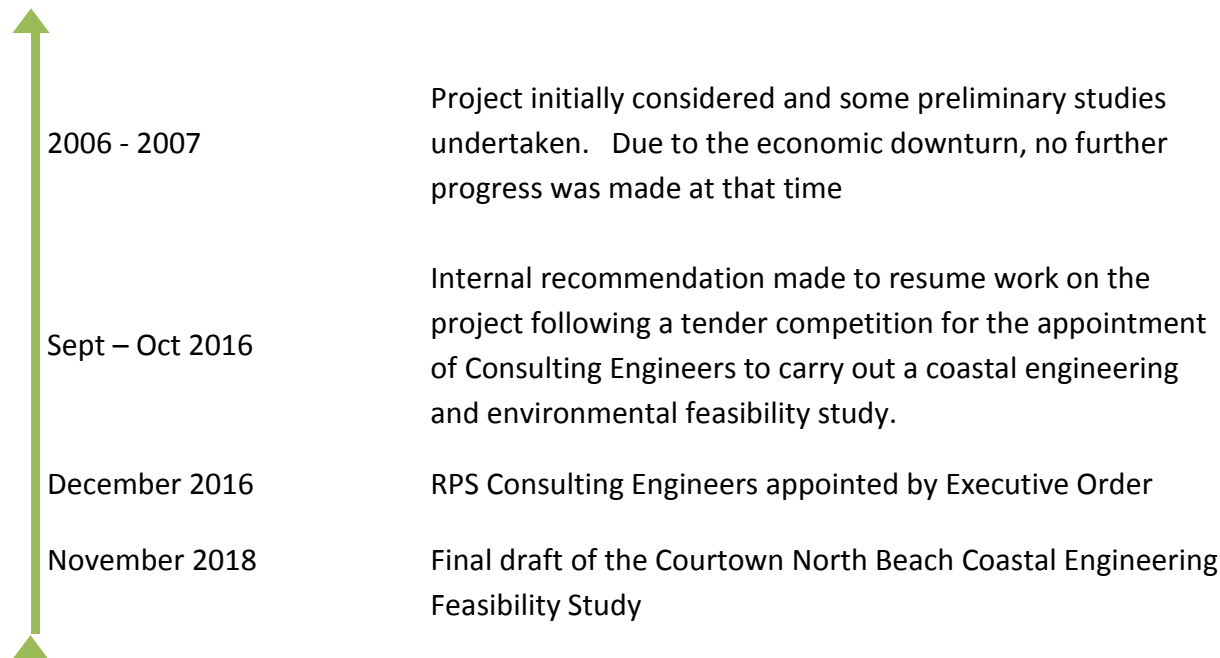
Activities: To date two key activities have been carried out i.e. the competition for tender for consultants to carry out a coastal engineering and environmental feasibility study and the delivery of the final draft feasibility study for consideration by Wexford County Council.

Outputs: Having completed a competition for tenders a contract for a coastal engineering and environmental feasibility study was awarded to RPS Consulting Engineers. Options outlined in this feasibility study are currently being considered by Wexford County Council.

Outcomes: The envisaged outcome of the project is to reinstate and maintain a beach at Courtown with a possible Marina development.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the **Courtown Breakwater Project** from inception to conclusion in terms of major project/programme milestones



Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the **Courtown Breakwater Project**

Project/Programme Key Documents	
Title	Details
Results of the Tender competition	Consultant selection quality/price scoring system results
Recommendation for the appointment of successful tenderer to carry out a coastal engineering and environmental study.	The recommendation included details of the project history including all earlier work done in relation to Courtown Breakwater
Executive Order No. 825/2016	Awarding of the contract to RPS Consulting Engineers .
The Courtown North Beach Coastal Engineering Feasibility Study	This report outlines options and a recommended course of action including all the permissions required and funding estimates.

Key Document 1: Results of the Tender Competition

The quality of this document provides evidence that an open tendering competition was held in relation to the appointment of consulting engineers.

Key Document 2: Recommendation for the appointment of the successful tenderer

The recommendation included details of the project history including all earlier work done in relation to Courtown Breakwater and earlier coastal protection works.

Key Document 3: Executive Order No. 825/2016

Executive Order formally appointing the successful tenderer, RPS Consulting Engineers

Key Document 4: The Courtown North Beach Coastal Engineering Feasibility Study

This report outlines options and a recommended course of action including all the permissions required and funding estimates.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the **Courtown Breakwater Project**. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Results of the Tender competition	To verify the method used to select the Consulting Engineer to carry out the coastal engineering and environmental feasibility study	Available on Project File
Recommendation for the appointment of successful tenderer to carry out a coastal engineering and environmental study.	Business Case including background and history of the Project	Available on Project File
Executive Order No. 825/2016	To confirm the formal appointment of the Consulting Engineers	Available on Project File
The Courtown North Beach Coastal Engineering Feasibility Study	To evaluate the appraisal process stage of the project	Available on Project File

Data Availability and Proposed Next Steps

All data appropriate to the current stage of this project are available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for **Courtown Breakwater Project** based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

This project is under consideration and is currently being appraised

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data, appropriate to the current stage of this project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the **Courtown Breakwater Project**

Summary of In-Depth Check

The project documentation provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be placed include:

- Results of the Tender competition for the appointment of consulting engineers
- Recommendation for the appointment of the successful tenderer, which includes background to the project.
- Executive Order formally appointing the Consulting Engineers to carry out a coastal engineering and environmental feasibility study.
- The Courtown North Beach Coastal Engineering Feasibility Study

Appendix 3 – Improvements New Ross Library

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Improvements New Ross Library
Detail	Refurbishment and extension of the existing public library at Barrack Lane, New Ross
Responsible Body	Wexford County Council
Current Status	Being Considered
Start Date	August 2011
End Date	N/A
Overall Cost	€2M

Project Description

The project will involve the refurbishment and extension of the existing public library at Barrack Lane, New Ross, which opened in 1981 and serves New Ross town and hinterland. The estimated cost of the project is €2M. The proposal is to enlarge the building footprint and add a mezzanine floor. The enlarged footprint will also increase the existing basement.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, [Internal Audit Unit, Wexford County Council] have completed a Programme Logic Model (PLM) for the refurbishment and extension of existing public library at Barrack Lane, New Ross. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
The refurbishment and extension of the existing public library at Barrack Lane, New Ross	The primary input to the project is the funding of €2M	Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008 Submission of proposal to DECLG for funding Preliminary Order of Magnitude Costings for Project	The delivery of a refurbished and extended public library in New Ross	N/A

Description of Programme Logic Model

Objectives: The refurbishment and extension of the existing public library at Barrack Lane, New Ross

Inputs: The primary input to the project is the funding of €2M


Activities: Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross
Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008
Submission of proposal to DECLG for funding
Preliminary Order of Magnitude Costings for Project

Outputs: The delivery of a refurbished and extended public library in New Ross.

Outcomes: N/A

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the refurbishment and extension of the existing public library at Barrack Lane, New Ross from inception to conclusion in terms of major project/programme milestones



March 2011	Proposal by Wexford County Council Architect for the refurbishment of existing library in New Ross
August 2011	Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008
April 2012	Manager's Order No. 226/2012 approval to the appointment of Architect, Patrick Hally & Associates
June 2012	Submission of proposal to DECLG for funding
August 2012	Preliminary Order of Magnitude Costings for Project

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the refurbishment and extension of the existing public library at Barrack Lane, New Ross

Project/Programme Key Documents	
Title	Details
Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross	Proposal to County Manager for refurbishment and extension of the existing library in New Ross
Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008	Application under Part XI of the Planning & Development Acts 2000 - 2007. Part VIII Planning & Development Regulations 2001-2008 – Approved 12 th October 2011
Manager's Order No. 226/2012	Manager's Order No. 226/2012 approval to the appointment of Architect, Patrick Hally & Associates to design and supervise the upgrade works at New Ross Library for the agreed fixed fee of €35,468.75 incl. VAT and provisional additional expenses
Submission of proposal to DECLG for funding	Submission of proposal to DECLG for funding
Preliminary Order of Magnitude Costings for Project	Preliminary Order of Magnitude Costings for Project from McMinn O'Reilly Mahon, Chartered Surveyors

Key Document 1: Proposal by Wexford County Council Architect for the refurbishment of existing library in New Ross

Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross

Key Document 2: Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008

Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008, approved 12th October 2011

Key Document 3: Manager's Order No. 226/2012

Manager's Order No. 226/2012 approval to the appointment of Architect, Patrick Hally & Associates

Key Document 4: Submission of proposal to DECLG for funding

Submission of proposal to DECLG for funding

Key Document 5: Preliminary Order of Magnitude Costings for Project

Preliminary Order of Magnitude Costings for Project from McMinn O'Reilly Mahon, Chartered Surveyors

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the refurbishment and extension of the existing public library at Barrack Lane, New Ross. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to Public Procurement Procedures	Available on Project File
Application under Part XI of the Planning & Development Acts 2000 - 2007. Part VIII Planning & Development Regulations 2001-2008	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to Public Procurement Procedures	Available on Project File
Manager's Order No. 226/2012	To confirm approval to the formal appointment of Architect, Patrick Hally & Associates	Available on Project File
Submission of proposal to DECLG for funding	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to Public Procurement Procedures	Available on Project File
Preliminary Order of Magnitude Costings for Project	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to Public Procurement Procedures	Available on Project File

Data Availability and Proposed Next Steps

All data appropriate to all stages of this project is available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the refurbishment and extension of the existing public library at Barrack Lane, New Ross based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

The project is currently under consideration and is currently being appraised.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to this stage of the project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the refurbishment and extension of the existing public library at Barrack Lane, New Ross

Summary of In-Depth Check

The project documentation for all stages of this project provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be place include:

- Proposal by Wexford County Council Architect for the refurbishment of the existing library in New Ross
- Application under Part XI of the Planning & Development Acts 2000 -2007. Part VIII Planning & Development Regulations 2001-2008
- Manager's Order No. 226/2012
- Submission of proposal to DECLG for funding
- Preliminary Order of Magnitude Costings for Project

Appendix 4 – 35 Turnkey Houses at Ard Uisce, Wexford

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	35 Turnkey Houses at Ard Uisce, Wexford
Detail	The acquisition of 35 turnkey houses at Ard Uisce, Wexford to address current housing need in Wexford town as identified in the Housing Needs Assessment
Responsible Body	Wexford County Council
Current Status	Being Incurred
Start Date	May 2017
End Date	Ongoing
Overall Cost	€8.03M

Project Description

The project involved the acquisition of 35 Turnkey houses at Ard Uisce Wexford which followed a public advertisement seeking expressions of interest for the supply of social housing particularly within the urban areas of Wexford, Enniscorthy, Gorey and New Ross, where current demand was prioritised following the Housing Needs Assessment. The acquisition comprised thirty-two 3 bedroomed semi-detached units, two 3 bedroomed bungalows and one four bedroomed unit at a total cost of €8.03M

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, [Internal Audit Unit, Wexford County Council] have completed a Programme Logic Model (PLM) for the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
The provision of a supply of social housing in the Wexford Urban Area where current demand was prioritised following the Housing Needs Assessment	The primary input to the project is the funding of €8.03M	Public advertisement in local newspapers and on Council website seeking Expressions of Interest for the supply of social housing Receipt and Evaluation of Proposals Approval of Chief Executive and DHPLG to proceed with the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford	The delivery of the agreed 35 housing units, on a phased basis, as construction is completed	The availability of a supply of social housing units to meet the demand in an area where a need has been identified

Description of Programme Logic Model

Objectives: The provision of a supply of social housing in the Wexford Urban Area where current demand was prioritised following the Housing Needs Assessment

Inputs: The primary input to the project is the funding of €8.03M


Activities: Public advertisement in local newspapers and on Council website seeking Expressions of Interest for the supply of social housing
 Receipt and evaluation of proposals
 Approval of Chief Executive and DHPLG to proceed with the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford

Outputs: The delivery of the agreed 35 housing units, on a phased basis, as construction is completed.

Outcomes: The availability of a supply of social housing units to meet the demand in an area where a need has been identified

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford from inception to conclusion in terms of major project/programme milestones



May 2017	Public Advertisement seeking Expressions of Interest for the supply of Social Housing
September 2017	Proposal received from Adamar Developments Ltd. in relation to 35 Turnkey Housing Units at Ard Uisce, Wexford
December 2017	Evaluation of the proposal from Adamar Developments Ltd.
April 2018	Approval received from DHPLG for the acquisition of 35 Turnkey units at Ard Uisce, Wexford
April 2018	Approval from Chief Executive for the acquisition of 35 Turnkey units at Ard Uisce, Wexford
From Oct 2018	Delivery of housing units on a phased basis as construction is completed

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford.

Project/Programme Key Documents	
Title	Details
Advertisement seeking Expressions of Interest	Public Advertisement seeking Expressions of Interest for the supply of Social Housing in areas of identified current need
Proposal from Adamar Developments Ltd.	Proposal from Adamar Developments Ltd. offering 35 Turnkey housing units at Ard Uisce, Wexford
Evaluation of Proposal	Wexford County Council evaluation of proposal from Adamar Developments Ltd.
Approval of DHPLG	Approval Notification dated 6 th March 2018
Executive Order 252/2018	Approval for acquisition of 35 turnkey housing units at Ard Uisce, Wexford in the amount of €7,915,000 excluding legal fees
Building Agreements for acquisition of houses	Building Agreements between Wexford County Council and Adamar Properties Ltd.

Key Document 1: Advertisement seeking Expressions of Interest

Public Advertisement seeking Expressions of Interest for the supply of Social Housing in areas of identified current need

Key Document 2: Proposal from Adamar Developments Ltd.

Proposal from Adamar Developments Ltd. offering 35 Turnkey housing units at Ard Uisce, Wexford

Key Document 3: Evaluation of Proposal

Wexford County Council evaluation of proposal from Adamar Developments Ltd.

Key Document 4: Approval of DHPLG

Approval Notification dated 6th March 2018

Key Document 5: Executive Order 252/2018

Approval for acquisition of 35 turnkey housing units at Ard Uisce, Wexford in the amount of €7,915,000 plus legal fees

Key Document 6: Individual building agreements for acquisition of houses

Building Agreements between Wexford County Council and Adamar Properties Ltd.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Advertisement seeking Expressions of Interest	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to public procurement procedures	Available on Project File
Proposal from Adamar Developments Ltd.	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to public procurement procedures	Available on Project File
Evaluation of Proposal	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to public procurement procedures	Available on Project File
Approval of DHPLG	To confirm DHPLG formal approval to the acquisition of 35 turnkey housing units at Ard Uisce, Wexford	Available on Project File
Executive Order 252/2018	To confirm Wexford County Council formal approval to the acquisition of 35 turnkey housing units at Ard Uisce, Wexford	Available on Project File
Individual building agreements for acquisition of houses	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to public procurement procedures	Made available at time of audit

Data Availability and Proposed Next Steps

All data appropriate to all stages of this project is available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

All data appropriate to all stages of this project is available on file.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to all stages of this project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the acquisition of 35 Turnkey Houses at Ard Uisce, Wexford

Summary of In-Depth Check

The project documentation for all stages of this project provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be place include:

- Advertisement seeking Expressions of Interest
- Proposal from Adamar Developments Ltd.
- Evaluation of Proposal
- Approval of DHPLG
- Executive Order 252/2018
- Individual building agreements for acquisition of houses

Appendix 5 – N25 Ballinaboola to Raheenvarren Pavement Scheme

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	N25 Ballinaboola to Raheenvarren Pavement Scheme
Detail	The scheme is a national route pavement maintenance scheme of approximately 3.6kms in length
Responsible Body	Wexford County Council
Current Status	Recently Ended
Start Date	February 2017
End Date	5 th May 2018
Overall Cost	€2.27M

Project Description

The project involved pavement surfacing repair and overlay works on the N25 Ballinaboola to Raheenvarren through Ballinaboola village east of New Ross, Co. Wexford. This section on the N25 consisted of single carriageway with an approximate width of 15m (2no. 3.6m wide running lanes and varying widths of hard shoulders). Transport Infrastructure Ireland (TII) pavement management system had identified this site as needing rehabilitation.

Section B - Step 1: Logic Model Mapping

As part of this In-Depth Check, [Internal Audit Unit, Wexford County Council] have completed a Programme Logic Model (PLM) for the N25 Ballinaboola to Raheenvarren Pavement Scheme. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
The rehabilitation of approximately 3.6kms of road pavement on a section of the N25 National Primary Road east of New Ross town through the village of Ballinaboola.	The primary input to the project is the funding of €2.27m	Road Safety Audit Report Tender Invitation to contractors on TII Framework Agreement Tender Assessment Report Awarding of Contract Completion of works	The scheme was successfully carried out on schedule and within budget.	Improved durability Repair and reconstruction of sub-standard hard shoulder Improved road marking Upgraded footpath in the village

Description of Programme Logic Model

Objectives: The objective of the N25 Ballinaboola to Raheenvarren Pavement Scheme Project was the rehabilitation of approximately 3.6kms of road pavement on a section of the N25 National Primary Road east of New Ross town through the village of Ballinaboola.

Inputs: The primary input to the programme was the capital funding of €2.27million which was provided for by Transport Infrastructure Ireland (TII)

Activities:

- Road Safety Audit Report
- Tender Invitation to contractors on TII
- Framework Agreement
- Tender Assessment Report
- Awarding of Contract
- Completion of works

Outputs: The scheme was successfully carried out on schedule and within budget.

Outcomes:

- Improved durability
- Repair and reconstruction of sub-standard hard shoulder
- Improved road marking
- Upgraded footpath in the village

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the N25 Ballinaboola to Raheenvarren Pavement Scheme from inception to conclusion in terms of major project/programme milestones



February 2017	Road Safety Audit Report
March 2017	Issue of Tender Documents
March 2017	Return of Tenders
April 2017	Letter of Intent
June 2017	Letter of Acceptance
July 2017	Commencement of Works
October 2017	Substantial Completion
May 2018	Close out report submitted to TII
October 2018	End of Defects Period

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis and evaluation for the N25 Ballinaboola to Raheenvarren Pavement Scheme.

Project/Programme Key Documents	
Title	Details
Road Safety Audit Report Stage 1 & 2	Report of a road safety audit undertaken in February 2017 which comprised an examination of drawings and other documentation provided by Tramore House Regional Design Office, together with a daytime site visit.
Tender Assessment Report	Report on Tenders received, assessment of submissions and recommendation prepared by Tramore House Regional Design Office
Executive Order 231/2017	Appointment of Wexford County Council as Project Supervisor for the design process(PSDP)
Executive Order 636/2017	Appointment of Roadstone Ltd. to carry out works on the N25 Ballinaboola to Raheenvarren Pavement Scheme.
Executive Order 851/2017	Approval for additional expenditure N25 Ballinaboola to Raheenvarren Pavement Scheme
Close Out Report	Close Out Report prepared by Wexford County Council and submitted to TII in May 2018.

Key Document 1: Road Safety Audit Report Stage 1 & 2

Report of a road safety audit undertaken in February 2017 which comprised an examination of drawings and other documentation provided by Tramore House Regional Design Office, together with a daytime site visit.

Key Document 2: Tender Assessment Report

Report on Tenders received, assessment of submissions and recommendation prepared by Tramore House Regional Design Office

Key Document 3: Executive Order 231/2017

Appointment of Wexford County Council as Project Supervisor for the design process(PSDP)

Key Document 4: Executive Order 636/2017

Appointment of Roadstone Ltd. to carry out works on the N25 Ballinaboola to Raheenvarren Pavement Scheme.

Key Document 5: Executive Order 851/2017

Approval for additional expenditure N25 Ballinaboola to Raheenvarren Pavement Scheme

Key Document 6: Close Out Report

Close Out Report prepared by Wexford County Council and submitted to TII in May 2018.

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the N25 Ballinaboola to Raheenvarren Pavement Scheme. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Road Safety Audit Report Stage 1 & 2	To evaluate the appraisal process stage of the project	Available on Project File
Tender Assessment Report	To evaluate compliance with the Public Spending Code requirements for Capital Projects in relation to public procurement procedures	Available on Project File
Executive Order 231/2017	To confirm the formal appointment of Wexford County Council as Project Supervisor for the design process (PSDP)	Available on Project File
Executive Order 636/2017	To confirm the formal appointment of contractors, Roadstone Ltd.	Available on Project File
Executive Order 851/2017	To confirm approval to the additional expenditure on the project.	Available on Project File
Close Out Report	To evaluate compliance with the Public Spending Code requirements for Capital Projects recently completed.	Available on Project File

Data Availability and Proposed Next Steps

All data appropriate to all stages of this project is available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for N25 Ballinaboola to Raheenvarren Pavement Scheme based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

All data appropriate to all stages of this project is available on file.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to all stages of this project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the N25 Ballinaboola to Raheenvarren Pavement Scheme

Summary of In-Depth Check

The project documentation for all stages of this project provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be place include:

- Road Safety Audit Report Stage 1 & 2
- Tender Assessment Report
- Executive Order 231/2017
- Executive Order 636/2017
- Executive Order 851/2017
- Close Out Report