

Rent Review 2018

Information Leaflet

1. Please complete the Review Form and return by 13th July 2018 to:-
Rents Desk
Housing Section
Wexford County Council
Carricklawn
Wexford
2. **You must supply details for all occupants of the house.**
3. For help in completing the form refer to the sample form on the back of this page.
4. Before returning the completed form ensure you have
 - a) Signed the form on the bottom of the back page.
 - b) Included the relevant documents listed below for all occupants.

Proof of Income

- If in receipt of **Social Welfare** include
Either **1** Social Welfare payslip
Or a letter from Social Welfare confirming your income
Or a bank statement.
- If in **full/part-time employment** supply **4** recent consecutive payslips.
- If **Self-employed** submit recent **Notice of Tax Assessment** and **Certified Accounts**.
- If you have **ceased employment** please include a **P45**.

Aged 18 and Over and in Full Time Education

- Submit letter of proof from school or college.

Occupant Moved In/ Moved Out in the last 12 months

- **Moved in** provide the date of occupancy and previous address.
- **Moved out** provide the date they left and proof of new address.

5. If you do not return this form with the requested information a **penalty** charge of **€65** per week will be added to your account.
6. Any changes in rent as a result of this review will not take effect until 30th December 2018.
7. Changes in circumstances may be backdated.
8. **Enquiries**
Website: www.wexfordcoco.ie/rentreview
Email: housingrents@wexfordcoco.ie
Telephone: (053) 919 6000

Sample Form

Employment Status:

Choose from the following list:

- Unemployed
- Employed (Full Time/Part Time)
- Disability
- Pensioner/Retired
- Self Employed
- Homemaker (no income)
- Lone Parent Support Only
- Employed in Back to Work/FAS Scheme
- Self Employed
- Full Time Education

Aged 18+ and in Full Time Education

- Enter "Full Time Education" as Employment Status.
- Submit letter of proof from school or college.

Adult 1 (Legal Tenant)	
Name	MARY MURPHY
PPSN	1 2 3 4 5 6 7 A
Date of Birth	0 1 0 6 1 9 7 0
Male	<input type="checkbox"/>
Female	<input checked="" type="checkbox"/>
Tel. No.	0 8 6 3 3 5 4 6 7 8
Employment Status	EMPLOYED
Date Employment Started	1 2 0 5 2 0 1 7
Social Welfare Benefit Type(s)	1 ONE PARENT FAMILY ALLOWANCE € 197.60
	2 FAMILY INCOME SUPPLEMENT € 132.40
	3 €
No. of children being claimed	2
Total Social Welfare Payment(s)	€ 330.00

Social Welfare Benefit Type

Enter **all** Social Welfare payments being received.

Choose from the following list:-

- | | |
|---|--|
| <ul style="list-style-type: none"> • Jobseeker's Allowance • Disability Allowance • One Parent Family Allowance • Carer's Benefit/Allowance • State Pension (Contributory) • State Pension (Non-Contributory) • Family Income Supplement/Subsidy • Part Time Job Incentive Scheme • Invalidity Pension • Private Pension • Widow/Widower's (Contributory) Pension • Illness Benefit • Supplementary Welfare Allowance • Jobseeker's Benefit • Back to Work Allowance • Enterprise Allowance | <ul style="list-style-type: none"> • Deserted Wife's Benefit • Back to Education Allowance • Widow/Widower's (Non-contributory) Pension • Maternity Benefit • Blind Person's Pension • Pre-Retirement Allowance • Back to Work Enterprise • Disablement Benefit • Social Welfare • Deserted Wife's Allowance • Injuries Benefit • Unemployment Allowance/Benefit • State Pension (Transition) • Farm Assist • Incapacity Supplement • Enterprise Allowance |
|---|--|

Data Protection

The Housing Section requires customers to provide the data included in this form in order to carry out our legislative and administrative functions in connection with the rent review and succession of tenancy.

The personal data you provide will be processed in accordance with the General Data Protection Regulations and the Data Protection Act 2018. Your personal data may be shared with other government agencies in accordance with the law i.e. HSE, Tusla, Social Welfare, Revenue and Gardaí

Full details of Wexford County Council's Privacy policy can be found on our website.