

The **My Open Library service** offers extended opening hours by providing library access to My Open Library members from 8am to 10pm every day. Staffed hours continue on the normal schedule. You must be 16 or over to register for this service. Under 16s can access only with a parent or guardian.



Entering the library



1. You must have your library card and PIN.
2. Hold your card under the barcode reader beside the front door. The barcode must be facing up and the numbers facing in. When you hear a beep, enter your PIN.
3. The door will open automatically for 15 seconds. Wait in the lobby until the door has closed. It is your responsibility not to let anyone else in.
4. You must enter separately from any another My Open Library member.
5. The door will open automatically to allow you to exit.
6. If the large internal glass door into the library is closed it will be necessary to enter the library via the computer room entrance adjacent to the toilet. It will be necessary to scan your card and enter your PIN as above.

**THE LIBRARY IS MONITORED BY CCTV
AT ALL TIMES.**

The fire exits are alarmed and should only be opened in the event of an emergency. Access to other parts of the building is prohibited and doors are alarmed.

Entering the toilet



- Only the accessible toilet is available during My Open Library
- You must have your library card.
- Hold your card under the barcode reader beside the door. The barcode must be facing up and the numbers facing in.
- Push open the door
- To exit, press the switch beside the door, and turn the door handle.

Closing time



The library closes at 10pm sharp. Please follow the audio instructions and leave the library on time. The intruder alarm will set automatically at closing time. Anyone remaining in the library after 10pm will activate the alarm, alerting the security company.

Emergency Procedure



If there is a fire alarm or power cut, please leave the library through the nearest emergency exit. A fire alarm will trigger flashing strobe lights in the building, a siren and an audio recording telling everyone to evacuate.

There are 4 emergency exits (as shown on the map):

- Two at the back of the library to the left and to the right
- Through the main front circular door or through the glass door beside the circular door

The assembly point is near the outdoor gym off the avenue.

If you feel unsafe in the library, or someone follows you in without using their card and pin:



Use the intercom to contact the monitoring company.

Use your mobile phone to contact the monitoring company on 0818 313 300 or 045 408300

In the case of an emergency use your mobile phone to call 999 for emergency services.

**The eircode is Y25 WK37
A First Aid box is on the wall adjacent to the library desk.**



Gorey Library

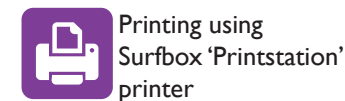
Day	Staffed Hours	My Open Library Hours
Monday	10.30am-5.30pm closed for lunch 1.00pm-2.00pm	8.00am-10.30am 1.00pm-2.00pm 5.30pm-10.00pm
Tuesday	10.30am-9.00pm	8.00am-10.30am 9.00pm-10.00pm
Wednesday	10.30am-5.30pm	8.00am-10.30am 5.30pm-10.00pm
Thursday	10.30am-9.00pm	8.00am-10.30am 9.00pm-10.00pm
Friday	10.30am-5.30pm	8.00am-10.30am 5.30pm-10.00pm
Saturday	10.30am-5.30pm closed for lunch 1.00pm-2.00pm	8.00am-10.30am 1.00pm-2.00pm 5.30pm-10.00pm
Sunday	no Staff	8.00am -10.00pm



Comhairle Contae
Loch Garman
Wexford
County Council

Gorey Library Floor Plan

My Open Library services



Map Key

- Barcode reader and pin keypad
- Barcode reader
- Toilets
- First aid box
- Intercom
- Emergency services
- Fire exit

Please ask library staff for further information