

FORM OF APPLICATION FOR A DISABILITY ACCESS CERTIFICATE

Building Control Acts 1990 and 2007

Application for a Disability Access Certificate



Wexford County Council Building Control Authority

OFFICIAL USE

Date Received _____
Register Ref. _____
Entered on _____
Entered by _____
Fee Received _____

Application is hereby made under Part III B of the Building Control Regulations 1997 to 2009 for a Disability Access Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

1.

APPLICANT: **Owner / Leaseholder** (delete as appropriate)

Full Name: _____

Address: _____

Signature: _____

Telephone No.: _____ Date: _____

Owner Of Works Or Building (If Different To Above):

Full Name: _____

Address: _____

2.

Name and address of person/s or firm/s to whom notifications should be forwarded (Owner/Leaseholder or Designer/Developer/Builder):

3.

Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications:

4.

Address (or other necessary identification) of the proposed works or building to which the application relates:

5.

Classification of works or building:

Construction of new building

YES

NO

Material alteration

YES

NO

Material change of use

YES

NO

Extension to a building

YES

NO

Brief description of building:

6.

Use of proposed works or building:

(a) Existing use (where a change is proposed)

(b) New use

7.

Has planning permission been applied for and granted for works or building?:

(a) Date permission was granted

(b) Planning Permission No.

8.

In the case of

(a) Works involving the construction of a building, or a building the material use of which is being changed –

Site area _____(sq. metres)

Number of basement storeys _____

Number of storeys above ground level _____

Height of top floor above ground level _____(metres)

Floor area of building _____ (sq. metres)

Total area of ground floor _____(sq. metres)

(b) Works involving an extension or the material alteration of a building:

Floor area of building extension _____(sq. metres)

Floor area of material alteration _____(sq. metres)

9.

Amount of Fee (accompanying this application) €_____

This Application Form is to be accompanied by a completed Report to enable the building control authority to assess whether the application would comply with the requirements of Part M of the second Schedule to the Building Regulations and complete & certified set of drawings for the works or building.

Please Read Prior to Submitting an Application

- 1 Have you answered all questions on the application form.....☐
- 2 This Application must be accompanied by a **completed Report** to enable the building control authority to assess whether the application would comply with the requirements of Part M of the second Schedule to the Building Regulations (see guidance document for report layout).....☐
- 3 This Application must be accompanied by a certified set of drawings for the works or building, plans in duplicate:
- A. Site Layout Plan:.....☐
- scale of not less than 1:500
 - site boundaries indicated
 - proposed and existing buildings/uses delineated
 - relative levels of point of access on site boundary and finished floor levels all entrance doors indicated
 - principal dimensions indicated
- B. Floor Plan (each floor).....☐
- scale of not less than 1:200
 - principal dimensions indicated
 - proposed and existing buildings/users delineated
- C. Elevations.....☐
- scale of not less than 1:200
 - principal dimensions indicated
 - proposed and existing buildings/used delineated
- D. Sections.....☐
- scale of not less than 1:200
 - principal dimensions indicated
 - relative levels of each floor indicated
 - proposed and existing buildings/uses delineated
- 4 Have you included the correct fee - €800 per building.....☐
- 5 Where the applicant is not the legal owner of the land or structure in Question: The written consent of the owner to make the application.....☐

**Report Layout: Items to be included and detailed in the D.A.C. Report.
Please Read Prior to Submitting an Application**

Sections A to H as necessary to cover in detail the specifics and demonstrate how they relating to the building or works comply with the Requirements of Part M.

External Hazards.....
Level Access Route.....
Pedestrian Crossings.....
Car-Parking.....
Set Down Areas.....

Entrance doors.....

Entrance lobbies.....

Horizontal Circulation	Reception areas....(counters, seating etc.).....
	Corridors and passageways.....
	Internal doors.....(Ironmongery, door closers etc.).....
	Internal lobbies.....
Vertical Circulation	Passenger lifts.....
	Internal stairs.....
	Internal slopes.....

Accessible unisex WCs.....
WC Cubical (ambulant cubical).....
Accessible bathrooms/shower rooms.....
Changing/shower facilities.....

Audience and spectator facilities.....

Refreshment facilities.....

Sleeping accommodation.....

Switches.....

Sockets.....

Outlets and controls.....

Lighting.....

Audible Aids.....

The above guidance is to assist and support the application it is not exhaustive