

## **Form of request to a planning authority to enter into consultations in relation to a proposed Large-scale Residential Development**

BEFORE FILLING OUT THIS FORM PLEASE NOTE THE FOLLOWING

Failure to complete this form or attach the necessary documentation, or the submission of incorrect information or omission of required information, will lead to the planning authority refusing to deal with your request. Therefore, ensure that each section of this request form is fully completed and signed, entering n/a (not applicable) where appropriate, and that all necessary documentation is attached to the request form.

### **HOLDING OF PRE-APPLICATION CONSULTATIONS WITH THE PLANNING AUTHORITY**

Under section 32E of the Planning and Development Act 2000, as amended, neither the taking place of an LRD meeting nor the provision of an LRD opinion shall prejudice the performance by the planning authority of its functions under this Act or any regulations under this Act or any other enactment and cannot be relied upon in the formal planning process or in legal proceedings.

### **DATA PROTECTION**

It is the responsibility of persons or entities wishing to use any personal data on this form for direct marketing purposes to be satisfied that they may do so legitimately under the requirements of the Data Protection Acts 1988 to 2018. The Office of the Data Protection Commissioner states that the sending of marketing material to individuals without consent may result in action by the Data Protection Commissioner against the sender including prosecution.

**Pre-Application Consultation Application Form  
Large-scale Residential Development**

Request for formal pre-application consultation or LRD meeting with **Wexford County Council** regarding the proposed development of a **Large-scale Residential Development**

<b>Prospective Applicant's Name:</b>	
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<b>Request for Section 247 Consultation or LRD meeting (tick as appropriate)</b>	
Section 247 Consultation	<input type="checkbox"/>
LRD Meeting (Section 32B)	<input type="checkbox"/>
<b>If request is for an LRD meeting, please provide the Section 247 Consultation Reference:</b>	
A request for an LRD meeting can only be requested once a Section 247 Consultation is complete.	

<b>Address of Proposed Development:</b>	
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<b>Details of Proposed Development:</b>	
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<b>Agent/Person acting on behalf of Applicant (if any):</b>	
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<b>Is the Applicant the owner of the land or structure?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If No, is written consent from the landowner included?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**NOTE: Written consent from the landowner is required where Applicant is not the landowner**

<p><b>Details of previous pre-application consultations and site history:</b> Please list any know reference number of any pre-application consultation, planning application, An Bord Pleanála appeal, Planning Enforcement history or Section 5 Declaration on the site.</p>

<b>Contact details of person authorised to operate on behalf of the Prospective Applicant (Applicant or Agent): (Not for public release)</b>	
<b>Name:</b>	
<b>Correspondence Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	

<b>Declaration:</b>
I hereby declare that, to the best of my knowledge and belief, the information given in this form is correct and accurate and fully compliant with the Planning and Development Act 2000, as amended, and the Regulations made thereunder.

<b>Signature of person authorised to operate on behalf of the Prospective Applicant:</b>	
<b>Date:</b>	

Formal Request:
<p>In accordance with sections 32B and 247 of the Planning and Development Act 2000, as amended, and article 16A of the Planning and Development Regulations 2001, as amended, _____ (<i>insert prospective applicant name</i>) formally requests to enter into a Section 247 consultation/LRD meeting with <b>Wexford County Council</b> regarding the development of a <b>Large-scale Residential Development</b> of _____ (<i>insert number</i>) residential units at _____</p> <p>_____ (<i>insert proposed development address</i>).</p>

**Once this form and documents are received you will be contacted in relation to your consultation.**

Information to be included with a Section 247 consultation request.		
Information	Enclosed with Request	
Address of the property or lands concerned	Yes <input type="checkbox"/>	No <input type="checkbox"/>
A site location map sufficient to identify the land on which the proposed development would be situated (scale 1:1,000 to 1:2,500)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Written consent of landowner if applicant is not the owner	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Detailed description of proposed development (size, nature, etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Drawings of proposed development incl. site layout plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Additional information (photographs, etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Information to be included where relevant, with an LRD Meeting Request under section 32B of the Planning and Development Act 2000, as amended and article 16A of the Planning and Development Regulations 2001, as amended.**

Information	Enclosed with Request		
A site location map sufficient to identify the land on which the proposed development would be situated	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A brief description of the nature and purpose of the proposed development and of its possible effects on the environment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A draft layout plan of the proposed development	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A brief description of any proposals to provide for water services infrastructure, including, in the case where it is proposed to connect the proposed development to a public water or wastewater network or both, evidence that Irish Water has confirmed that it is feasible to provide the appropriate service or services and that the relevant network or networks have the capacity to service the proposed development	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details of any consultations that have taken place with prescribed bodies or the public	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Such other information, drawings or representations as the prospective LRD applicant may wish to provide or make available	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
A statement setting out how the proposed LRD has had regard to the relevant objectives of the development plan or local area plan in whose area or areas the proposed LRD would be situated	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A brief description of the proposed numbers and types of houses or numbers of student accommodation units and bedspaces, or both, as appropriate, and their design, including proposed gross floor spaces, internal floor areas and principle dimensions, housing density, plot ratio, site coverage, building heights, proposed layout and aspect	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
A brief description of proposed public and private open space provision, landscaping, play facilities, pedestrian permeability, vehicular access and parking provision, where relevant	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
A brief description of the proposed provision of ancillary services, where required, including child care facilities	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

Where relevant, any other proposed use in the development, the zoning of which facilitates such use, including the proposed gross floor space for each such use	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
A brief description of any proposals to address or, where relevant, integrate the proposed development with surrounding land uses	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
A description of the capacity of existing or planned infrastructure to serve the proposed development, of the impact of the proposed development on existing /planned infrastructure and of any proposals to provide for other services infrastructure (including cabling such as broadband provision) and any phasing proposal	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
A brief description of proposals under Part V of the Planning and Development Act 2000, where relevant	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details of protected structures, national monuments or other monuments included in the Record of Monuments and Places, where relevant	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details of traffic and transport assessment where relevant and of traffic, cycle and pedestrian safety	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Details relating to residential amenity including the assessment of sunlight, daylight, shadow, overlooking and overbearance, where relevant; for existing properties and proposed residential unit	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Flood risk, risk of major accident and ecological impacts	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Landowner consent	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
The appropriate fee	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

<b>Wexford County Council Official Use Only:</b>	
<b>Planning Reference:</b>	
<b>Wexford County Council Stamp:</b>	

**Please note:**

- Information submitted with your application form will be available to view on the council's website [www.wexfordcoco.ie](http://www.wexfordcoco.ie) once a planning application has been submitted.
- You should submit your application to [preplanning@wexfordcoco.ie](mailto:preplanning@wexfordcoco.ie)
- Incomplete pre-application application forms may be returned.
- The nature and scale of your proposal will dictate the level of detail required by Wexford Council to conduct productive pre-application consultations. The more information and detail you can provide, the more productive your consultation is likely to be.
- Pre-application consultations will be conducted either by e-mail, telephone call, video call, or in person (as appropriate).
- Wexford County Council maintains a record of pre-application consultations which will be a matter of public record once a planning application is submitted.
- Pre-application consultations are advisory, and any advice is given in good faith based on information available at the time. Section 247 of the Planning and Development Act 2000 (as amended) states that the carrying out of consultations shall not prejudice the performance by a planning authority of any other of its functions under this Act, or any regulations made under this Act and cannot be relied upon in the formal planning process or in legal proceedings.