

**Minutes of the Rosslare Municipal District Monthly Meeting  
held on the 16<sup>th</sup> November 2020 at 10.30hrs in the Block A, Ground Floor  
Meeting Room, County Hall, Carricklawn, Wexford, and MS Teams (Remote).**

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**Presiding:** Cllr Lisa McDonald – Leas Cathaoirleach

**Officials Present:** Nóirín Cummins – District Manager  
Dean Waters – Staff Officer

**Apologies:** Cllr Frank Staples – An Cathaoirleach

**Remote Attendance:**

**Councillors:** Cllr Jim Moore  
Cllr Jim Codd  
Cllr Ger Carthy

**Officials:** Annette O’Neill - District Director / Director of Services  
Mark Collins – Executive Engineer (Roads)  
Ken Jones – Executive Engineer (Water)  
Michele Bridges Carley – Administrative Officer (Housing)  
Mick Doyle – Executive Engineer (Housing)  
Tom Banville – Senior Executive Officer (Planning)  
Liam Bowe – Executive Planner  
Gerry Forde – Senior Engineer (Environment)  
Hazel Percival – Senior Executive Librarian  
Grainne Doran – County Archivist

In the absence of Cllr Frank Staples, Cllr Lisa McDonald, Leas-Cathaoirleach, took the chair and welcomed all those in attendance.

The Chairperson advised that she had received a detailed letter from Cllr Frank Staples, Cathaoirleach, setting out the reasons for his ongoing absence, and that this was available to view on request. On behalf of the members she wished the Cathaoirleach well in his recovery.

**4. Business Prescribed by Statute, Standing Orders or Resolutions of the  
Municipal District**

*4.2 Supplementary Standing Orders - Rosslare Municipal District*

The supplementary Standing Orders as presented, were proposed by Cllr Jim Codd, seconded by Cllr Jim Moore, and agreed by all present.

## **1. Confirmation of Minutes**

### ***1.1 Monthly Meeting – 16<sup>th</sup> September 2020***

The Minutes of the Monthly meeting of September 16<sup>th</sup> 2020, were proposed by Cllr Ger Carthy, seconded by Cllr Jim Moore, and agreed by all present.

### ***1.2 Matters Arising***

None

## **2. Wexford County Council – Presentations**

### ***2.1 The Ryan's of Tomcoole - Hazel Percival, Senior Executive Librarian & Grainne Doran, County Archivist***

Hazel Percival, Senior Executive Librarian & Grainne Doran, County Archivist presented a detailed overview of the various initiatives / projects which have already been delivered.

A discussion followed.

On behalf of the Members, the Chairperson, Cllr Lisa McDonald, thanked Hazel Percival & Grainne Doran, for their presentation and complimented them on the various initiatives / projects.

Hazel Percival and Grainne Doran thanked the Members and departed from the meeting.

## **3. Consideration of Reports and Recommendations.**

### ***3.1. District Manager Report***

The District Manager delivered her report and responded to questions from the Members.

A discussion followed.

The Members agreed that the need for a Rosslare Municipal District dedicated office space had been well documented and all expressed their satisfaction that the works on this office dedicated space had finally commenced.

### ***3.2 Roads Report***

The Executive Engineer presented his report and responded to questions from the Members.

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Cllr Ger Carthy, requested an update on the installation of *Finger Post Signage*. The Executive Engineer undertook to progress the installation of *the Signage*.

The Members requested that the enforcement of landowners hedge-cutting responsibilities be pursued where deemed necessary.

### **3.3. Water Services Report**

Ken Jones, Executive Engineer / Rosslare Area, delivered the report.

The content of the report was noted.

Responding to queries raised by Cllr Ger Carthy, the Executive Engineer confirmed that on-site safety assessments are conducted, on a case by case basis, by inspectors attending.

A discussion followed.

Cllr Ger Carthy requested that the *Standard Operating Procedures*, regarding repairs to a mains water supply, be circulated to the Members for their information.

### **3.4 Housing Report.**

Michele Bridges Carley, Administrative Officer, delivered her report and responded to queries from the Members.

Following an enquiry by Cllr Jim Codd, the Administrative Officer undertook to confirm when the keys to the Taghmon houses would be available.

A discussion followed.

Mick Doyle, Executive Engineer, was invited to give an update on voids within the District. The Executive Engineer responded to the queries raised in relation to procedures, time frames, standard pre-let repairs, voids, and funding.

A discussion followed.

On the proposal of Cllr Ger Carthy, seconded by Cllr Jim Codd, and agreed by all the Members, the following Emergency Motion was unanimously endorsed;

*"That the Rosslare Municipal District call on Wexford County Council to enact an out of hours service for people who find themselves homeless."*

It was further unanimously agreed that this *Emergency Motion* be submitted to the *Housing SPC (Strategic Policy Committee)* for consideration.

### **3.5 Planning Report**

The report was delivered by Liam Bowe, Executive Planner.

### *Pig Farm - Killuger*

Following queries from the Members regarding intensification of use and possible unauthorised development, Tom Banville, Senior Executive Officer, advised the Members that the issue was now a matter being dealt with under Planning Enforcement legislation.

Cllr Ger Carthy expressed his concern over the length of time the Planning Enforcement Section had taken to reach this conclusion, and that the information previously given to the Members regarding compliance had been inaccurate.

The Senior Executive Officer stated that following a review of the case it was determined that elements of the development were unauthorised and that the matter is now being dealt with accordingly.

A discussion followed.

The Senior Executive Officer agreed to furnish the Members with a report detailing "action/s to date" in connection with this case.

Gerry Forde, Senior Engineer (Environment), further advised that as previously relayed to the Members, the matter had also been passed to Wexford County Councils legal team and further comment could be prejudicial to the case.

### **3.5.1 Derelict Sites Update**

Tom Banville, Senior Executive Officer, presented a District Specific Derelict Sites update and responded to questions from the Members.

### **3.6 Planning Decisions – Grants**

The content of the report was noted by the Members.

### **3.7 Planning Decisions - Refusals**

The content of the report was noted by the Members.

### **3.8 Libraries Archives & Arts Report**

The content of the report was noted by the Members.

### **3.9 Community Development Report**

The content of the report was noted by the Members.

### **3.9.1 Covid-19 Activity**

The content of the report was noted by the Members.

### **3.10 Environment Report**

Gerry Forde, Senior Engineer, delivered the Environment Report to the Members and responded to queries raised.

### *Seaview*

The Senior Engineer updated the Members, advised that an OPW Coastal Erosion Report was due to be released over the coming days, and agreed to keep the Members informed of any developments with regard to potential funding.

### *Illegal Dumping*

The Senior Engineer agreed to furnish the Members with statistics on Illegal Dumping in the District. This information would be made available for the next meeting.

### *Local Environment Awards 2020*

Following the proposal by Cllr Ger Carthy, seconded by Cllr Jim Moore, to have a small official presentation ceremony in January, the Senior Engineer agreed to assess the possibility and feasibility of holding such a presentation ceremony whilst also adhering to current guidelines.

#### **3.10.1 Ports, Past and Present**

The content of the report was noted by the Members.

#### **3.11 Fire Services Report**

The content of the report was noted by the Members.

#### **3.12 Risk Remediation Programme**

The content of the report was noted by the Members.

##### **3.12.1 Footpath Restoration Works – Rosslare Harbour**

The content of the report was noted by the Members.

Annette O'Neill, District Director, commended the team on works completed to date under the Risk Remediation Programme, which had been well received by Members and the community.

The Members agreed with the comments of the District Director.

## **4. Business prescribed by Statute, Standing Orders or Resolutions of the Municipal District Members**

### **4.1 Draft Budgetary Plan 2021 / GMA Allocations**

Annette O'Neill, Head of Finance & ICT, and District Director, introduced the Draft 2021 GMA Report, confirming that the current proposal was for the 2021 allocations to remain at the same level as 2021. She outlined the specific financial difficulties for the council as a direct result of the COVID pandemic but noted the objective to maintain some level of normality in the services that the members support at

Municipal District level. The Head of Finance responded to the questions raised by the Members.

A discussion followed.

The District Director confirmed that the Arts & Amenity allocation for Rosslare Municipal District would remain at €30,000, and not as printed in the document.

Following this clarification, on the proposal of Cllr Jim Moore, seconded by Cllr Ger Carthy, the Draft 2021 GMA was approved as presented.

#### ***4.2 Supplementary Standing Orders - Rosslare Municipal District***

This item was dealt with first in the order of business.

#### ***4.3 Proposed Developments for Taking in Charge in accordance with Section 11 of the Roads Act 1993 and Section 180 of the Planning and Development Act 2000 (as amended).***

- a) *The Willows*
- b) *Lexington Court*
- c) *Grange Mor*
- d) *Rosefield*

A discussion followed.

Tom Banville, Senior Executive Officer, responded to questions from the Members.

On the proposal of Cllr Lisa McDonald, seconded by Cllr Ger Carthy, it was agreed to proceed as outlined.

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The Chairperson, Cllr Lisa McDonald, advised the Members of the current time.

On the proposal of Cllr Jim Moore, seconded by Cllr Ger Carthy, *Standing Orders* were duly suspended.

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#### **5. Notice of Motion/s – None**

#### **6. Correspondence**

- 6.1 Acknowledgement of Receipt - Office of Public Works*
  - 6.1.1 Outgoing Correspondence - District Administrator*
- 6.2 Letter of Thanks - Bridgetown Community Development*
- 6.3 Letter of Thanks - Knocking Organisation Community Centre*

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All correspondence was noted by the Members.

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#### **7. Rosslare Municipal District – Dedicated Office Space**

### **7.1 Progress Report – District Manager**

This item was discussed under the *District Managers Report (Agenda item 3.1)* earlier in the meeting.

### **8. AOB**

#### **8.1 Casual Trading – Cllr Lisa McDonald**

Cllr Lisa McDonald raised the issue of the lack of any *Rosslare Municipal District Casual Trading Bye-laws*.

A discussion followed.

On the proposal of Cllr Lisa McDonald, seconded by Cllr Ger Carthy, it was agreed that the District Manager would investigate the necessary requirements for Rosslare Municipal District to introduce Casual Trading Bye-laws at specific locations throughout the District.

The Members further requested information on the possibility of making Roundabouts and/or Lay-Byes available for sponsorship.

The District Manager agreed to undertake both tasks as requested.

#### *President Elect*

Cllr Lisa McDonald proposed to correspond with the office of Joe Biden, President Elect, congratulating him on his recent success, and inviting him to visit County Wexford. The proposal was seconded by Cllr Jim Codd.

#### *Sympathies*

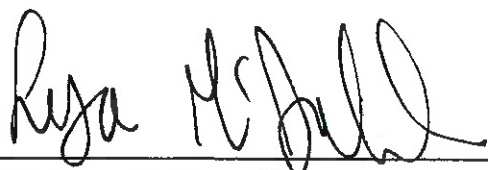
Sympathies were extended to the families of Sean Monaghan Duncormick and of Paddy Curran, Taghmon.

### **9. Special Business (External Presentations / Delegations)**

None

### **THAT CONCLUDED THE BUSINESS OF THE MEETING**

Signed on the 14<sup>th</sup> December 2020



Cllr Lisa McDonald  
Leas-Cathaoirleach  
Rosslare Municipal District

**Minutes of the Rosslare Municipal District Monthly Meeting  
held on the 21<sup>st</sup> September 2020 at 10.30hrs in the Council Chamber, County  
Hall, Carricklawn, Wexford.**

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**Presiding:** Cllr Lisa McDonald – Leas Cathaoirleach

**In Attendance:** Cllr Jim Moore  
Cllr Jim Codd  
Cllr Ger Carthy

**Apologies:** Cllr Frank Staples – An Cathaoirleach  
Barry Kelly – District Technician  
Ken Jones – Executive Engineer (Water Services)

**Officials Present:** Annette O'Neill - District Director / Director of Services  
Nóirín Cummins – District Administrator  
Dean Waters – Staff Officer  
Mark Collins – Executive Engineer (Roads)  
Dan McCartan – Senior Executive Engineer (Water)  
Mick Doyle – Executive Engineer (Housing)  
Liam Bowe – Executive Planner  
Paul L'Estrange – A/Senior Executive Officer (Community)  
Michael Sweeney – Senior Staff Officer (Community)  
Gerry Forde – Senior Engineer (Environment)  
Brian Galvin – Senior Engineer (Special Projects)  
Fintan Ryan – Executive Engineer (Special Projects)  
Liz Hore – Senior Executive Officer (Head of Enterprise)  
Brian Kehoe / Claire Ryan – Wexford Local Development

In the absence of Cllr Frank Staples, Cllr Lisa McDonald, Leas-Cathaoirleach, took the chair and welcomed all those in attendance.

## **1. Confirmation of Minutes**

### ***1.1 Monthly Meeting – 20<sup>th</sup> July 2020***

The Minutes of the Monthly meeting of July 20<sup>th</sup> 2020, were proposed by Cllr Ger Carthy, seconded by Cllr Jim Codd, and agreed by all present.

### ***1.2 Matters Arising***

The District Administrator advised the Members that the Library and Archive Sections would attend the October monthly meeting and complete a presentation on the *Ryan's of Tomcoole*.



## 2. Wexford County Council – Presentations

### 2.2 Rosslare Harbour to Waterford Greenway / Update

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Cllr Lisa McDonald, Leas-Cathaoirleach, advised those present that an introduction to the presentation would be held in committee as requested by Brian Galvin, Senior Engineer, Special Projects. This was agreed by all present.

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The press were invited to return and the normal business of the meeting resumed.

Brian Galvin, Head of Special Projects & Fintan Ryan, Special Projects, detailed the current status of the project and the processes involved.

It was confirmed that the public consultation process in respect of the additional car parking area would commence on Tuesday 29<sup>th</sup> September.

Brian Galvin & Fintan Ryan thanked the Members and departed from the meeting.

## 9. Special Business (External Presentations / Delegations).

Following a formal request by the Members at the July meeting for a specific **SICAP (Social Inclusion & Community Activation Programme)** report, the District Administrator arranged for the attendance of *Wexford Local Development* representatives.

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Brian Kehoe, Chief Executive Officer, and Claire Ryan were invited to join the meeting.

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### 9.1 *Wexford Local Development - Brian Kehoe, CEO & Claire Ryan*

Brian Kehoe, Chief Executive Officer, and Claire Ryan gave an overview of the range of programmes making a positive impact across the county by promoting employment, inclusion, supporting enterprise and addressing inequality.

Brian Kehoe and Claire Ryan responded to the Members questions.

On behalf of the Members, the Chairperson, Cllr Lisa McDonald, thanked *Wexford Local Development* for their presentation and complimented them on the services they were providing.

Brian Kehoe, Chief Executive Officer, and Claire Ryan thanked the Members and departed from the meeting.

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## **2. Wexford County Council – Presentations**

### **2.1 Covid 19 Measures / Economic Department - Liz Hore, Senior Executive Officer**

Liz Hore delivered her presentation on the *economic measures* in place to help combat Covid-19 and responded to the queries raised by the Members.

The Members thanked the Senior Executive Officer for her presentation, and she departed from the meeting.

## **3. Consideration of Reports and Recommendations.**

### **3.1. District Administrators Report**

The District Administrator delivered her report and responded to questions from the Members.

A discussion followed.

The Members requested that the press note the success stories of the newly established District, where the WCC 2020 Budget provided the first General Municipal Allocation (GMA) for the new District, and the continued delivery and development of priorities in this uniquely rural District.

The Members further requested that the collective togetherness and the cohesive way in which the Councillors and Executive worked, in a not self-congratulating manner, for the betterment of the District also be noted by the press.

### **3.2 Roads Report**

The Executive Engineer presented his report and responded to questions from the Members.

Following a request from Cllr Ger Carthy, the Executive Engineer undertook to progress the installation of *Finger Post Signage*.

### **3.3. Water Services Report**

Dan McCartan, Senior Executive Engineer/ New Ross Area, apologised for the absence of Ken Jones, Executive Engineer / Rosslare Area, and delivered the report.

The content of the report was noted.

Dan McCartan, Senior Executive Engineer / New Ross Area, responded to queries raised by the Members, in a general manner due to his limited knowledge of the Rosslare Districts water supply.

The Councillors requested that a report be submitted to the next meeting, by Ken Jones, Executive Engineer / Rosslare Area, regarding the on-going "Dirty Water" issue in Duncormick, and that he be available to answer specific questions. The Senior Executive Engineer undertook to refer this request to the absent Executive Engineer.

### ***3.4 Housing Report.***

In an effort to ensure the attendance of Administrative Personnel from Housing, it was agreed that this agenda item would be dealt with later in the order of business

### ***3.5 Planning Report***

The report was delivered by Liam Bowe, Executive Planner.

Following queries from the Members, the Executive Planner outlined procedures regarding meetings and pre-planning meetings.

### ***3.6 Planning Decisions - Grants***

The content of the report was noted by the Members.

### ***3.7 Planning Decisions - Refusals***

The content of the report was noted by the Members.

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*Liam Bowe thanked the Members and departed from the meeting.*

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### ***3.8 Libraries Archives & Arts Report***

The content of the report was noted by the Members.

### ***3.9 Community Development Report***

The content of the report was noted by the Members.

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The Chairperson, Cllr Lisa McDonald, advised the Members of the current time.

On the proposal of Cllr Ger Carthy, seconded by Cllr Jim Moore, *Standing Orders* were suspended.

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### ***3.10 Environment Report***

Gerry Forde, Senior Engineer, apologised for his absence at the July meeting and then delivered a presentation to the Members.

The Senior Engineer responded to queries raised by the Members.

A discussion followed.

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### ***Kilmore Quay Dredging / Lady's Island Water Level Management***

Cllr Ger Carthy proposed that a letter of thanks be issued to the previous and current Minister of State with responsibility for the Office of Public Works and Flood Relief, Kevin "Boxer" Moran and Deputy Patrick O'Donovan, for their assistance with the delivery of both the *Kilmore Quay Dredging & Lady's Island Water Level Management* projects. The proposal was seconded by Cllr Jim Moore. The District Administrator undertook to complete this task.

The Members further requested that the *National Parks and Wildlife Service, the Department of Culture, Heritage and the Gaeltacht* should also be acknowledged and complimented on the works undertaken at Our Lady's Island.

### ***Seaview Beach Access***

Following the proposal of Cllr Ger Carthy, seconded by Cllr Jim Moore, it was agreed that Rosslare Municipal District prioritise and fully commit to the delivery of the Seaview Project. The proposal was supported by all the Members.

Gerry Forde, Senior Engineer, agreed to keep the Members informed of any developments in the coming days.

### ***3.11 Fire Services Report***

The content of the report was noted by the Members.

### ***3.4 Housing Report.***

The Housing reports were introduced by Executive Engineer, Michael Doyle.

The Executive Engineer responded to the queries raised in relation to procedures, time frames, standard pre-let repairs, and voids.

A discussion followed.

The Members noted that whilst a representative from the Housing Technical Team was in attendance, they expressed their concern at the non-attendance of Administrative Personnel from Housing.

The Members agreed that the information as presented was confusing and contradictory.

The Chairperson stated that the magnitude of the situation warranted a far more detailed and comprehensive report in relation to vacancy periods, standard pre-let repairs, voids, derelict houses, funding requests, funding allocations, and prioritisation procedures.

The Members agreed and requested that this information be available at the October Monthly Meeting.

## **4. Business prescribed by Statute, Standing Orders or Resolutions of the Municipal District Members**

### ***4.1 Draft Burial Ground Bye-Laws 2020 - Michael Sweeney, Senior Staff Officer***

The Draft Bye-laws were introduced by Michael Sweeney, Senior staff Officer.

*4.2 Prohibition of the Consumption of Intoxicating Liquor Bye-Laws 2020*  
Noted by the Members.

**5. Notice of Motion/s –**  
None

**6. Correspondence**

*6.1 Ministerial Consent - St Mary's, Bannow*  
*6.2 Celtic Routes Newsletter*

Both items were noted by the Members.

**7. Rosslare Municipal District – Dedicated Office Space**

The proposed plans for a dedicated office space, which was stand alone and which incorporated an office for the District Administrator was referenced by the District Administrator who advised that plans were progressing and were currently with the fire officer for sign off.

The Members agreed that the tender process should be progressed and finalised without delay. The District Administrator advised that the matter of the office space had been unavoidably delayed by the public health emergency but work was ongoing to progress this as soon as possible.

**8. AOB**

None

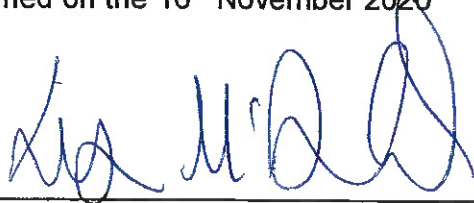
**9. Special Business (External Presentations / Delegations)**

*9.1 Wexford Local Development - Brian Kehoe, CEO & Claire Ryan*

This agenda item was dealt with earlier in the meeting as directed by the Chair and agreed by the Members.

**THAT CONCLUDED THE BUSINESS OF THE MEETING**

Signed on the 16<sup>th</sup> November 2020



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**Cllr Lisa McDonald**  
**Leas-Cathaoirleach**  
**Rosslare Municipal District**

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**Minutes of the Rosslare Municipal District Monthly Meeting  
held on the 20<sup>th</sup> July 2020 at 10.30hrs in the Council Chamber, County Hall,  
Carricklawn, Wexford.**

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**Presiding:** Cllr Frank Staples – An Cathaoirleach

**In Attendance:** Cllr Lisa McDonald – Leas Cathaoirleach  
Cllr Jim Moore  
Cllr Jim Codd  
Cllr Ger Carthy

**Apologies:** Barry Kelly – District Technician  
Ken Jones – Executive Engineer (Water Services)

**Officials Present:** Annette O’Neill - District Director / Director of Services  
Nóirín Cummins – District Administrator  
Dean Waters – Staff Officer  
Mark Collins – Executive Engineer (Roads)  
Michele Bridges Carley – Administrative Officer  
Liam Bowe – Executive Planner

An Cathaoirleach welcomed all those in attendance to his first RMD Monthly Meeting in the chair, and stated it was a honour to lead the District over the next 12 months, and that he was looking forward to working closely with his fellow Councillors, the Officials, and the Communities of the District.

On behalf of Rosslare Municipal District, An Cathaoirleach presented the outgoing chair, Cllr Ger Carthy, with the very first framed bronze Rosslare Municipal District presentation crest in recognition of his service whilst in the role as the very first Cathaoirleach of this newly established, and his excellent leadership of the District through what had been a difficult first year.

Cllr Ger Carthy expressed his thanks and appreciation for the recognition of his time as Cathaoirleach of Rosslare Municipal District.

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Due to a previous engagement Cllr Frank Staples made his apologies and departed from the meeting. Cllr Lisa McDonald took the Chair.

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Sympathies were extended to the families of the following; Joan Power, Jo Codd, Kathleen Murphy, Gay Codd, and James Connolly.

Congratulations were afforded to the Ballymitty Handball Club.

## **1. Confirmation of Minutes**

### ***1.1 Monthly Meeting – 15<sup>th</sup> June 2020***

The Minutes of the Monthly meeting of June 15<sup>th</sup> 2020, were proposed by Cllr Ger Carthy, seconded by Cllr Jim Codd, and agreed by all present.

### ***1.2 Matters Arising***

None

### ***1.3 AGM – 29<sup>th</sup> June 2020***

The Minutes of the AGM of June 29<sup>th</sup> 2020, were proposed by Cllr Ger Carthy, seconded by Cllr Jim Moore, and agreed by all present.

## **2. Wexford County Council - Presentations**

None

## **3. Consideration of Reports and Recommendations.**

### ***3.1. District Administrators Report***

The District Administrator delivered her report and responded to questions from the Members.

The Members congratulated Joseph Kelly on his promotion and congratulated Barry Kelly on the recent birth of his child.

#### ***3.1.1 Town & Village Renewal 2020 / Covid-19 Accelerated Measures – Project Summary and Recommendations***

The District Administrator introduced the report and responded to questions from the Members.

A discussion followed.

### ***3.2 Roads Report***

The Executive Engineer presented his report and responded to questions from the Members.

The Members thanked the Roads Engineer for delivering various projects on the Districts 640kms of road.

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A discussion followed.

On the proposal of Cllr Ger Carthy, seconded by Cllr Lisa McDonald, a report was requested outlining details of WCC policies with regard to noxious weeds and Japanese Knotweed. It was agreed that this report would be presented at the September meeting.

On the proposal of Cllr Ger Carthy, seconded by Cllr Jim Codd, a report was requested detailing the cost of providing simple and functional *Bus Shelters* in the rural communities of the District. It was agreed that this report would be presented at the September meeting.

### **3.3. Water Services Report**

The absence of Ken Jones, Executive Engineer, was noted with concern by the Members.

The content of the report was noted.

The Councillors expressed their appreciation for the works undertaken to solve the long standing problem with sewage in Loch Tochair View.

### **3.4 Housing Report.**

The Housing report was presented by Michele Bridges Carley, Administrative Officer.

The Councillors questioned the Administrative Officer regarding their request for detailed information on voids/pre-lets in the District.

The Administrative Officer stated that she had limited information regarding Council owned vacant properties within the District, the current status of each, and expected delivery dates for the commencement of the allocation process.

The Administrative Officer confirmed that the information had been requested as directed by the Councillors.

The Members expressed their concern at the non-submission of information and reports following their requests at the meetings of Rosslare Municipal District.

The District Director stated that she was equally disappointed that the information was not forthcoming and that she would ensure this information was submitted to them by the end of the week.

A discussion followed.

At this point the Chairperson stated that the anger and the frustration of the Members must be noted and asked the Director for the District to bring the matter to the Director of Housing with a view to getting the report requested by members.

A further report detailing information surrounding the applications and funding for the ***Housing Adaptation Grant for People with a Disability Scheme***, the ***Housing Aid for Older People Scheme***, and the ***Mobility Aids Housing Grant Scheme*** was



requested by the Members. It was agreed that this information would be presented at the September meeting.

### **3.5 Planning Report**

The report was delivered by Liam Bowe, Executive Planner.

Following queries from the Members, the Executive Planner outlined current work practices surrounding meetings and pre-planning meetings.

### **3.6 Planning Decisions - Grants**

The content of the report was noted by the Members.

### **3.7 Planning Decisions - Refusals**

The content of the report was noted by the Members.

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*Liam Bowe, and Michele Bridges Carley thanked the Members and departed from the meeting.*

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### **3.8 Libraries Archives & Arts Report**

Cllr Jim Moore congratulated the Library Service for their innovative approach with regard to the continuation of services during the Covid-19 pandemic. This was agreed by all present.

Cllr Jim Codd proposed that previous discussions surrounding the acknowledgement/recognition of the “*Ryan’s of Tomcoole*” should be progressed and finalised. This proposal was seconded by Cllr Ger Carthy, and agreed by all present.

The Chairperson suggested a collaborative approach, between Rosslare Municipal District and the Library Service, in the delivery of the project.

### **3.9 Community Development Report**

The content of the report was noted by the Members.

Cllr Ger Carthy requested a District specific **SICAP (Social Inclusion & Community Activation Programme)** report be presented to the Members at the September monthly meeting of Rosslare Municipal District. This was agreed by all present.

The District Administrator agreed to arrange for the attendance of the relevant Community Department representative to present the report and to give an overview of the 2018 – 2022 Programme.

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### **3.10 Environment Report**

The absence of Gerry Forde, Senior Engineer, was noted by the Members.

A discussion followed.

At this point the Members expressed their deep concern at the non-attendance of Departmental Representatives at the District meetings for a number of the relevant areas across the services relevant to the Rosslare District.

The District Director stated that the anger and frustration of the Members had been noted. She agreed to personally follow up the situation with the relevant Departments and to escalate the matter if necessary.

### **3.11 Fire Services Report**

The content of the report was noted by the Members.

### **3.12 IRM Risk Remediation Programme**

The content of the report was noted by the Members.

## **4. Business prescribed by Statute, Standing Orders or Resolutions of the Municipal District Members**

### **4.1 Schedule of Municipal District Works – Rosslare Municipal District**

The 2020 Schedule was introduced by the District Administrator.

On the Proposal of Cllr Jim Moore, seconded by Jim Codd, the Schedule of Municipal District Works 2020 was adopted as presented.

### **5. Notice of Motion/s – None**

### **6. Correspondence**

#### **6.1 Public Notice – WCC Draft Harbours and Piers Bye-laws 2020**

The Public Notice was noted by the Members.

Cllr Jim Moore requested more information regarding a second consultation phase solely for Courtown.

The District Administrator agreed to investigate the matter and revert.

## **7. Rosslare Municipal District – Dedicated Office Space**

Cllr Carthy stated that the delivery of a dedicated office space, which was sealed and which incorporated an office for the District Administrator, was of paramount importance.

The District Administrator advised that the matter was progressing and that the new County Secretary is fully committed to delivering a suitable home for the District.

A discussion followed.

The Members agreed that the plans should be progressed and finalised without delay. They further agreed that the plans should be circulated by e-mail for their review prior to commencement of the works.

## **8. AOB**

None

## **9. Special Business (External Presentations / Delegations)**

None

## **THAT CONCLUDED THE BUSINESS OF THE MEETING**

Signed on the 21<sup>st</sup> September 2020



**Cllr Frank Stappes** vice-chairman.  
**An-Cathaoirleach**  
**Rosslare Municipal District**

**Minutes of the Rosslare Municipal District Monthly Meeting  
held on the 15<sup>th</sup> June 2020 at 10.30hrs in the Council Chamber, County Hall,  
Carricklawn, Wexford.**

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**Presiding:** Cllr Ger Carthy

**In Attendance:** Cllr Jim Moore  
Cllr Frank Staples  
Cllr Jim Codd  
Cllr Lisa McDonald

**Apologies:** Barry Kelly – District Technician

**Officials Present:** Annette O'Neill - District Director / Director of Services  
Noirin Cummins – District Administrator  
Dean Waters – Staff Officer  
Mark Collins – Executive Engineer (Roads)  
Ken Jones – Executive Engineer (Water)  
Paul L'Strange – Acting Senior Executive Officer  
Michele Bridges Carley – Administrative Officer  
Liam Bowe – Executive Planner  
Gerry Forde – Senior Engineer

The Chairman welcomed all those in attendance, and thanked his fellow Councillors, the Executive, and all the staff, for their great response during the Covid-19 Pandemic and also for continuing to prioritise social inclusion and the protection of the most vulnerable in our society during these difficult times.

On behalf of Rosslare Municipal District, the Chairman extended both appreciation and thanks to all those working in the Health Service Executive (HSE), all the staff of Wexford General Hospital, the Doctors, the Nurses, the Paramedics, and the Ambulance Crews.

The Chairman reminded those present that, although he was hopeful the worst was behind us, Covid-19 had not disappeared and the protection of all, particularly the most vulnerable, must remain the priority through these difficult times.

Cllr Jim Moore stated that the importance of Local Government had been highlighted during the pandemic and that the Council had played a critical role in the protection of each and every community in Wexford.

Sympathies were extended to the families of the following; Marie Cullen, Margaret Lacey, John (Sammy) Sinnott, and Paddy Cash.

## **1. Confirmation of Minutes**

### ***1.1 Monthly Meeting – 20<sup>th</sup> January***

The Minutes of the Monthly meeting of February 17<sup>th</sup> 2020, were proposed by Cllr Jim Moore, seconded by Cllr Jim Codd, and agreed by all present.

### ***1.2 Matters Arising***

None

### ***1.3 Notes / RMD Teleconferencing Meeting / Briefing Session – 30<sup>th</sup> April***

The contents were noted.

## **2. Wexford County Council - Presentations**

### ***2.1 TVR Scheme 2020 / Accelerated Measures in Response to Covid-19 – A/Senior Executive Officer, Paul L’Strange***

Paul L’Strange presented an overview of the scheme to the Members, responded to questions and clarified certain aspects of the selection process.

The Chairman thanked Paul L’Strange for his presentation, and for attending at short notice as requested.

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*Paul L’Strange thanked the Members and departed from the meeting.*

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## **3. Consideration of Reports and Recommendations.**

### ***3.1. District Administrators Report***

The District Administrator delivered her report and responded to questions from the Members.

#### ***3.1.2 Restart Grant Scheme***

The District Director further clarified certain aspects of the scheme.

#### ***3.1.8 Rosslare Municipal District AGM***

Following the proposal of Cllr Jim Codd, seconded by Cllr Lisa McDonald, it was agreed that the AGM of Rosslare Municipal District would be held on Monday June 29<sup>th</sup> at 09:30 hrs in Carricklawn, as recommended.

### ***3.2 Roads Report***

The Executive Engineer presented his report.

A discussion followed.

Following questions regarding the delivery timeframe for the pedestrian crossing in Wellington Bridge, the Executive Engineer confirmed that the Tender process should commence shortly.

The Chairman stated that, notwithstanding the current financial environment, the delivery of projects such as this is of paramount importance and that the protection of the General Municipal Allocation (GMA) was critical.

Cllr Lisa McDonald stated the importance of the District Members involvement in all future discussions regarding the development of an Economic Strategy to counteract the negative impact of Covid-19 for both the District and County.

The Chairman fully supported the comments of his colleague.

#### ***3.2.1 N25 Rosslare Europort Access Road - Update***

The Chairman and District Administrator introduced the update.

### ***3.3. Water Services Report***

The Executive Engineer presented his report and agreed to respond directly to the Councillors if any issues were highlighted.

### ***3.4 Housing Report.***

The Housing report was presented by Michele Bridges Carley, Administrative Officer.

A discussion followed.

Following observations initially made by Cllr Jim Codd regarding the turnaround timeframes involved with voids/pre-lets, the Cllrs requested a report prior to the next monthly meeting detailing all Council owned vacant properties within the District, the current status of each, and expected delivery dates for the commencement of the allocation process.

The Administrative Officer agreed to complete this task as requested.

### ***3.5 Planning Report***

The report was delivered by Liam Bowe, Executive Planner.

The Executive Planner outlined current work practices within the Planning Department.

### **3.6 Planning Decisions - Rosslare**

The content of the report was noted by the Members.

### **3.7 Planning Decisions - County**

The content of the report was noted by the Members.

### **~~3.8 Libraries Archives & Arts Report~~**

Not submitted

### **3.9 Community Development Report**

The content of the report was noted by the Members.

### **3.10 Environment Report**

Gerry Forde, Senior Engineer, delivered his report.

A discussion followed.

The Councillors expressed gratitude to the *Environment Team* for their continued hard work and dedication during the pandemic.

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*Gerry Forde, Liam Bowe, and Michele Bridges Carley thanked the Members and departed from the meeting.*

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### **3.11 Fire Services Report**

The content of the report was noted by the Members.

#### **4. Business prescribed by Statute, Standing Orders or Resolutions of the Municipal District Members**

None

#### **5. Notice of Motion/s –**

None

#### **6. Correspondence**

##### **6.1 Wexford Trails / Catherine MacPartland – “Moving Forward Report”**

The content of the correspondence was noted by the Members.

## **7. AOB**

### ***(a) Deepest Sympathies***

The Councillors expressed their deepest sympathies to the family, friends, and colleagues of Mags Murray, former Fingal Councillor (2004-2019) and former LAMA Chairperson (2014–2019).

The District Administrator agreed to forward a letter of condolences to LAMA on behalf of the Councillors.

### ***(b) Min Ryan Park***

The Councillors expressed their delight that the park was now complete and hoped that all the District Members would receive an invitation to the official opening later in the summer.

### ***(c) Hedgecutting***

Following queries raised by the Members, the District Administrator undertook to clarify the process and procedures connected with WCC advertisements regarding landowner/s responsibilities surrounding hedgecutting.

### ***(d) Rosslare Municipal District Offices***

The Chairman requested that plans for an appropriate, satisfactory, and dedicated RMD office space be finalised without delay. The Chairman further requested that progress be made in this regard prior to the AGM.

## **8. Special Business (External Presentations / Delegations)**

None

## **THAT CONCLUDED THE BUSINESS OF THE MEETING**

Signed on the 20<sup>th</sup> July 2020

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**Cllr Frank Staples**  
**An Cathaoirleach**  
**Rosslare Municipal District**



**Minutes of the Rosslare Municipal District Monthly Meeting  
held on the 17<sup>th</sup> February 2020 at 10.30hrs in the Taghmon Action Group (TAG)  
Community Centre, Taghmon.**

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**Presiding:** Cllr Ger Carthy

**In Attendance:** Cllr Jim Moore  
Cllr Frank Staples  
Cllr Jim Codd  
Cllr Lisa McDonald

**Apologies:** Mark Collins – District Engineer

**Officials Present:** Annette O’Neill - District Director / Director of Services  
Noirin Cummins – District Administrator  
Dean Waters – Staff Officer  
Barry Kelly – District Technician  
David Minogue – Senior Executive Officer  
Amanda Byrne – Senior Executive Officer  
Michele Bridges Carley – Administrative Officer  
Mick Doyle – Executive Engineer  
Liam Bowe – Executive Planner  
Gerry Forde – Senior Engineer

The Chairman welcomed all those in attendance and extended thanks and gratitude to those involved with the Community Centre for their hospitality.

Sympathies were extended to the families of the following; John Sinnott, Richard Sinnott, Romain (Rom) Daniel, and Maura Carty.

Cllr Jim Moore congratulated the 3 Members for their participation in the recent election and commended them for their ambition and drive.

## **1. Confirmation of Minutes**

### ***1.1 Monthly Meeting – 20<sup>th</sup> January***

The Minutes of the Monthly meeting of January 20<sup>th</sup> 2020, were proposed by Cllr Frank Staples, seconded by Cllr Jim Moore, and agreed by all present.

### ***1.2 Matters Arising***

Cllr Frank Staples thanked the Executive for organising the hedge / tree cutting at Casey’s Cross.

## **2. Wexford County Council - Presentations**

### ***2.1 Broadband Connection Points (BCP's) in Rosslare Municipal District - Senior Executive Officer, David Minogue***

David Minogue presented his report to the Members. The Communications Officer responded to the Members questions and clarified certain aspects of the selection process.

The Chairman thanked David Minogue for his presentation.

### ***2.2 Community Development Annual Service Delivery Plan - Senior Executive Officer, Community Development, Amanda Byrne***

Amanda Byrne, Senior Executive Officer, delivered her report to the Members and responded to specific queries raised.

Amanda Byrne, requested permission to deal with item 4.2 next to facilitate her early departure from the meeting.

The Chairman and all the Councillors agreed to the request.

### ***4.2 Wexford County Council (Prohibition of consumption of intoxicating liquor on streets and in public places) draft bye laws 2020 - Senior Executive Officer, Community Development, Amanda Byrne***

Amanda Byrne, Senior Executive Officer, gave an overview of the process involved and its current status.

The Chairman thanked Amanda Byrne for both presentations.

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*David Minogue and Amanda Byrne thanked the Members and departed from the meeting.*

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## **3. Consideration of Reports and Recommendations.**

### ***3.1. District Administrators Report***

The District Administrator delivered her report.

#### ***3.1.7 Rosslare Municipal District - Crest***

The Chairman thanked all those involved with the creation and design process.

The new crest of the Rosslare Municipal District, was proposed by Cllr Frank Staples, seconded by Cllr Jim Codd, and endorsed by all present.

### **3.2 Roads Report**

The content of the report was noted by the Members.

### **3.3. Water Services Report**

The content of the report was noted by the Members.

### **3.10 Environment Report**

At the outset Gerry Forde, Senior Engineer, addressed the requests of members that a representative from the Environment Department attend each meeting and confirmed that he would now be the *Environment Department's* representative at all future Rosslare Municipal District meetings.

The Senior Engineer presented a report to the Members regarding previous issues.

Pig Farm – Killuger The Senior Engineer confirmed that on all previous inspections there had been less than 2000 pigs on site, within allowable numbers for not requiring planning permission so planning enforcement was not an option here for consideration as no planning issues are present. He also confirmed that following inspections no pig welfare issues were identified at the site.

Cllr Lisa McDonald stated that this was a case of intensification of use.

Liam Bowe, Executive Planner, confirmed that there are no planning issues with the site or its use.

Cllr Frank Staples stated that 9 months had passed since he first raised this issue.

The Senior Engineer advised that the operator accepted that there was an issue and had been completing works in an effort to ease the problem. He further advised that if the problem is not resolved, action under the 1987 Air Pollution Act may need to be pursued.

The Senior Engineer agreed to keep the Members updated on a monthly basis.

### **3.4 Housing Report.**

The Housing report was presented by Michele Bridges-Carley, Administrative Officer.

Rosetown, Rosslare - Following queries from Cllr Frank Staples and Cllr Lisa McDonald, the Administrative Officer advised she would seek clarification from the County Architect regarding the timeframe on delivery of 36 units in Rosetown, Rosslare.

Rural Housing Schemes - Cllr Lisa McDonald stated that *Rural Housing Schemes* were badly needed in the District and requested information on the number of applications that had been made to the Department for approval.

The Councillors unanimously agreed that this was an issue across the District which was further contributing to the Urban / Rural divide.

The Administrative Officer advised she would liaise with the County Architect and report to the next meeting.

The Councillors requested that correspondence be forwarded to the Housing SPC in this regard directly following the meeting.

Housing Maintenance - Mick Doyle, Executive Engineer, responded to queries Members had in relation to Housing Maintenance.

The Executive Engineer confirmed that €500,000 had been allocated to fund works on the current list of voids and pre-lets.

Vacant Homes Strategy – The Administrative Officer requested Councillors advise her, as *Vacant Homes Officer*, of any known vacant homes either direct or through the [www.vacanthomes.ie](http://www.vacanthomes.ie) portal.

### **3.5 Planning Report**

The report was delivered by Liam Bowe, Executive Planner.

The Executive Planner confirmed that plans and policies were in place to aid *Rural Housing Scheme Developments* in the Towns and Villages of the District, subject to services.

Cllr Lisa McDonald requested a report detailing the capacity of these services in the relevant Town & Villages be presented to the next meeting.

### **3.6 Planning Grants**

The content of the report was noted by the Members.

### **3.7 Planning Refusals**

The content of the report was noted by the Members.

### **3.8 Libraries Archives & Arts Report**

The content of the report was noted by the Members.

### **3.9 Community Development Report**

The content of the report was noted by the Members.

### **3.11 Fire Services Report**

The content of the report was noted by the Members.

### **3.12 Risk Remediation Programme / Rosslare Municipal District - Insurance Risk Management Unit**

The content of the report was noted by the Members.

## **4. Business prescribed by Statute, Standing Orders or Resolutions of the Municipal District Members**

### **4.1 Proposal to proceed with Sale / Transfer of lands – In accordance with Section 183, of the Local Government Act, 2001 (as amended) proposed sale / transfer of lands (a) Clongeen, Foulksmills**

On the proposal of Cllr Jim Moore, seconded by Cllr Frank Staples, it was agreed to proceed to the plenary council meeting as recommended.

### **4.2 Wexford County Council (Prohibition of consumption of intoxicating liquor on streets and in public places) draft bye laws 2020 - Senior Executive Officer, Community Development, Amanda Byrne**

This item was dealt with earlier in the meeting.

## **5. Notice of Motion/s –** None

## **6. Correspondence** None

## **7. AOB** None

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*Cllr Frank Staples departed from the meeting.*

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## **8. Special Business (External Presentations / Delegations)**

### **8.1 Presentation by Taghmon Action Group (TAG) - Chairman, John Waters & Paul Codd**

John Waters and Paul Codd were invited to join the meeting and welcomed by the Chairman on behalf of the Councillors.

The group delivered their presentation and responded to questions from the Councillors.

The Chairman congratulated the group on the excellent work completed to date. The Councillors agreed to offer all the supports available to assist with their common goals.

The following items were agreed by all the Councillors;

- a) *Councillors to support the Town & Village renewal application.*
- b) *Correspond / contact NHA (National Housing Agency) re: adjoining site.*
- c) *Correspond / contact Planning Department, SEO Tom Banville re: Dereliction*
- d) *Contact Environment Section, EE Leonard Poole re: CCTV*
- e) *Correspond / contact Local Enterprise Office, SEO Liz Hore re: Business Group*

John Waters and Paul Codd were thanked for their informative presentation prior to their departure from the meeting.

***8.2 Presentation by Taghmon Family Resource Centre & Men's Shed -  
Chairman, Dan O'Flaherty, Mary O'Loughlin, & Ray O'Brien***

The FRC Group were invited to join the meeting and welcomed by the Chairman on behalf of the Councillors.

The group delivered their presentation and responded to questions from the Councillors.

The group was thanked by the Councillors, on behalf of the people of the area, for the provision of their excellent and varied services.

The following items were agreed by all the Councillors;

- a) *Investigate the designated bus shelters proposal with regard to Taghmon.*

Dan O'Flaherty, Mary O'Loughlin, & Ray O'Brien were thanked for their presentation.

**THAT CONCLUDED THE BUSINESS OF THE MEETING**

Signed on the 15<sup>th</sup> June 2020

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**Ger Carthy**  
**An Cathaoirleach**  
**Rosslare Municipal District**

**Minutes of Meeting of Rosslare Municipal District  
held on Monday, 20<sup>th</sup> January, 2020 at 10:30am  
in the Ground Floor Meeting Room,  
Block A, County Hall, Carricklawn, Wexford.**

**Attendance:**

In the Chair: Cllr. Ger Carthy, Cathaoirleach,

Councillors: Jim Moore,  
Jim Codd,  
Frank Staples.

Officials: Ms. Annette O'Neill, District Director,  
Ms. Nóirín Cummins, District Administrator,  
Mr. Dean Waters, Staff Officer,  
Mr. Mark Collins, Executive Engineer, Roads,  
Mr. Barry Kelly, Executive Technician,  
Ms. Michele Bridges Carley, Administrative Officer, Housing,  
Mr. Liam Bowe, Executive Planner  
Mr. Eamonn Hore, Director of Service,  
Mr. James Whelan, Senior Executive Engineer, Water Services,  
Mr. Dan McCartan, Senior Executive Engineer, Water Services,  
Mr. Tom Banville, Senior Executive Officer, Planning  
Mr. David Codd, Chief Technician/Road Safety Officer

Apologies: Councillor Lisa McDonald

An Cathaoirleach suspended standing orders to enable the meeting to deal with item number 3 on the agenda in committee. Mr. Eamonn Hore, Director of Services explained that because the proposed Kilmore Quay Waste water treatment plant is a current, live planning application, with the final date for public submissions on 22<sup>nd</sup> January 2020, the matter could not be reported on publicly. Mr. James Whelan, Senior Executive Engineer, Water Services gave an update on the proposal. An Cathaoirleach then resumed the meeting and the press were invited back in.

An Cathaoirleach welcomed the two new members of staff to the Rosslare Municipal District, Mr. Dean Waters, Staff Officer and Mr. Barry Kelly, Executive Technician. He also wished a successful mission to the emergency services in their search to recover the body of missing fisherman, Willie Whelan.

**No. 1 Confirmation of Minutes**

On the proposal of Cllr. F. Staples, seconded by Cllr. J Codd, the Minutes of the December meeting of the Rosslare Municipal District held on the 16th December, 2019 were signed and adopted.

**No. 2 Presentation by David Codd, Chief Technician/Road Safety Officer, Roads Section**

Mr. David Codd, Chief Technician/Road Safety Officer, Roads Section gave an outline of the Public Consultation Report for the Proposed Draft County Wexford Road Traffic Special Speed Limit (Amendment) Bye Laws 2020 and responded to all matters arising.

**No. 4 Presentation by Tom Banville, Senior Executive Officer, Planning Section**

Mr. Tom Banville, Senior Executive Officer, Planning Section gave an update on derelict and dangerous sites in the Rosslare Municipal District and responded to all matters arising.

**No. 5 General Municipal Allocation 2020 – Allocation of Funding**

On the proposal of Cllr J. Moore, seconded by Cllr F. Staples the General Municipal Allocation for 2020 was adopted.

**No. 6 Consideration of Reports & Recommendations  
Housing**

Ms. M. Bridges Carley, Administrative Officer, presented the Housing Report and responded to all matters arising. It was agreed that a report on vacant County Council houses and pre-let works would be brought to the February meeting.

**Planning**

Mr. Liam Bowe, Executive Planner presented the Planning Report and responded to all matters arising.

**District Engineer's Summary Report – Roads**

Mr. Mark Collins, Executive Roads Engineer, Rosslare Municipal District presented the Roads Report, updating members on works completed since the last meeting and advised of works planned. Mr Collins responded to all matters arising.

**District Engineer Monthly Report – Water**

The Members noted the Water Services Report. The problems with the sewerage system in Our Lady's Island was discussed and the plan to pump the sewage to Rosslare Harbour. An Cathaoirleach requested a report on the matter from James Whelan for the February meeting. Reports were also requested from Ken Jones, Executive Engineer, Water Services on the sewage problems in Loch Tochair View, Our Lady's Island, Mapalarters on changeovers and scouring of water mains. Mr. Dan McCartan informed the meeting that delivery of the new pumps for Taylorstown Water



Station is expected within the next three months. Cllr J. Moore congratulated Mr. McCartan on securing the new pumps.

**Community Development Report**

The Members noted the Community Development Report.

**Wexford Fire Service Report**

The Members noted the Wexford Fire Services Report.

**Library, Archives and Arts Report**

The Members noted the Library, Archives and Arts Report.

**Environment Report**

The members noted the Environment Report. Cllr F. Staples enquired about the problems with odours from a piggery in Ballykelly. An update on the matter is to be brought to the February meeting. An Cathaoirleach requested that his disappointment be noted at the absence of an official of the Environment Section at the meetings.

**No 7 Correspondence**

None

**No 8 AOB**

Cllr F. Staples wished good luck to his fellow Councillors in the Rosslare Municipal District who are standing in the forthcoming General Election.

It was agreed to walk the proposed route of the greenway from Rosslare Strand to Rosslare Harbour on 28<sup>th</sup> January 2020 at 9.30am.

This concluded the business of the Meeting.

**Signed on the 17<sup>th</sup> February 2020**

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**Ger Carthy**  
**Cathaoirleach**  
**Rosslare Municipal District**